Date - 09/14/2017 License # - 775 Action Code - 5 - ANNUAL SURVEY

Statement of Deficiencies

1715-A.4: Criminal Background Check

Not Met

1715-A.4: Personnel files for each staff member shall be maintained at the center and shall include the following: documentation of a fingerprint based satisfactory criminal background check

Finding:

1715-A.4 Based on record review: S13 provided a copy of their certified criminal background check (RTR), however, the provider failed to obtain a new satisfactory criminal background check from the Louisiana State Police for this staff prior to the one year date of issuance of the previous certified criminal background check in order for the individual to continue employment at the center (1703.E). The criminal background check on file for S13 expired on 04/20/2017 and this staff person was present in the licensed child care facility on 09/14/2017. S1 stated that she failed to realize that the criminal background check was a right to review and would expire. S1 immediately sent S13 to complete a satisfactory criminal background check during specialist visit to the center on 9/14/17.