

Statement of Deficiencies

2101-A.3: Capacity of Vehicle

Not Met

2101-A.3: The number of persons in a vehicle shall not exceed the manufacturer's recommended capacity

Finding:

2101-A.3 Based on record review: It could not be determined if the center exceeded the manufacturer's recommended capacity in the vehicle as evidenced by staff failed to document time on vehicle and time off for each child listed. Review of the daily transportation record dated 08/21/17-08/25/17 only shows that one visual inspection was completed, which would indicate that all of the children listed could have been transported on one route. The daily attendance list a total of 19 children, 1 driver, and 1 attendant. Specialist observed 12 seat belts in the van.

2103-F: Passenger Transportation Log

Not Met

2103-F: Passenger Log

1. A current passenger log for each trip shall be used to track children and staff during transportation.
2. The log shall be maintained on file at the center and a copy shall be provided to the driver or monitor.
3. The following shall be recorded in the passenger log:
 - a. date the transportation is provided;
 - b. name of the child;
 - c. name of driver and staff members;
 - d. pick up and drop off locations;
 - e. time child was placed on the vehicle;
 - f. time child was released and name of the person or entity to whom child was released; and
 - g. signature of staff person completing the log.

Finding:

2103-F Based on record review: The Center's current Passenger transportation log provided to the center driver or attendant was incomplete as it did not include date the transportation is provided on each attached page, pick up and drop off locations, time child was placed on the vehicle, time child was released and name of the person or entity to whom child was released on each day.

2107-C: Daily Transportation Visual Vehicle Check

Not Met

2107-C: For daily transportation services, the vehicle shall have a visual passenger check made at the completion of each trip or route, prior to the staff member exiting the vehicle.

Finding:

2107-C Based on interview(s)/record review:

The staff did not maintain documentation that the driver or attendant checked the vehicle at the completion of each trip. Based on review of the daily transportation record dated 08/21/17-08/25/17 staff have only been documenting one visual check. Per S1 verbal testimony the driver does perform more than one route in which she picks up and drops off children at the center and goes back for another group.