

Statement of Deficiencies

1507-B: Daily Attendance Records - Staff and Owners

Not Met

1507-B: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507-B Based on record review/observations on 9/13/18, S1 did not maintain documentation of a daily attendance record for Staff and Owners, to include the time of arrival and departure as LS observed S1 was signed in on today's date at 7:31am but was not present upon LS arrival to the center, which was approximately 11:54am. S2 stated S1 left the center momentarily and would return shortly. LS observed S1 returning to the center at approximately 12:10 pm. LS observed S1 failed to sign out reflecting her departure from the center as well as her returned to the center.

1711-A-B-D-G: Child to Staff Ratio

Not Met

1711-A-B-D-G: A. Child to staff ratios are established to ensure the safety of all children.

B. Minimum child to staff ratios shall be met at all times.

1. There shall be a minimum of two staff members present at an early learning center when more than one child is present.
2. Only those staff members directly providing care, supervision or guidance to children shall be counted in the child to staff ratios.

D. Minimum Child to Staff Ratios for Type II and Type III centers:

Ages of Children		Ratio
Infants under 1 year		5:1
1 year	7:1	
2 years		11:1
3 years	13:1	
4 years	15:1	
5 years	19:1	
6 years and up	23:1	

G. Mixed Age Groups - Minimum Child to Staff Ratios

1. An average of the child to staff ratios may be applied to mixed age groups of children ages 2, 3, 4 and 5
2. Child to staff ratios for children under age two are excluded from averaging.
3. When a mixed age group includes children younger than age two, the age of the youngest child determines the child to staff ratio for the group.
4. An average may be applied to a mixed age group consisting only of children ages 5 and older.

Finding:

1711-A-B-D-G Based on observations on 9/13/18, S1 failed to meet the required child to staff ratio for children of the following ages: 3 yrs old as LS observed 14 children being supervised by S3 during the center walk through. At that time, S1 was not present and S2 was the staff in charge, S2 did assist S3 with supervising the children during the walk through but not during the entire visit. The required ratio for children of this age is 13 children per 1 staff person.

1715-A.2: Photo Identification

Not Met

1715-A.2: Personnel files for each staff member shall be maintained at the center and shall include the following:
copy of a state or federal government issued photo identification;

Finding:

1715-A.2 Based on record review on 9/13/18, the center did not have a copy of 1 out of 8 staff members as LS observed S8's file failed to have a State or federal government issued photo Identification available for review.

1901-J.-K.: Items That Can be Harmful to Children

Not Met

1901-J.-K.: J. Items that can be harmful to children, such as medications, poisons, cleaning supplies and chemicals, and equipment, tools, knives and other potentially dangerous utensils, shall kept in a locked cabinet or other secure place that ensures they are inaccessible to children.

K. Plastic bags, when not in use, regardless of purpose or use, shall be made inaccessible to children.

Finding:

1901-J.-K. Based on observations on 9/13/18, items that can be harmful to children, such as medications, poisons, cleaning supplies and chemicals,

Statement of Deficiencies

and equipment, tools, knives and other potentially dangerous utensils, were not kept in a locked cabinet or other secure place that ensures they are inaccessible to children as LS observed the following items located in an unlocked storage cabinet in S4 and S5's classroom: (2) containers of disinfectant wipes, (2) cans of disinfectant spray, and (1) bottle of dish-washing liquid. Although the cabinet was not locked immediately upon notice, S6 did lock the cabinet during the center visit.

LS also observed (4) large rolls of unused plastic bags and unused plastic Zip Loc bags in an unlocked storage cabinet in S4 and S5's classroom. Although, the cabinet was not locked immediately upon notice, S6 did lock the cabinet during the center visit.

1901-N: First Aid Supplies

Not Met

1901-N: First aid supplies shall be kept at the center and shall be easily accessible to employees but not accessible to children.

Finding:

1901-N Based on observations on 9/13/18, first aid supplies were not kept out of the reach of children as LS observed first aid supplies located on a shelf accessible to children during the walk through of S3's classroom. S2 placed the first aid kit in an inaccessible location during the center visit.

1901-P: Staff Personal Belongings

Not Met

1901-P: The personal belongings of center staff members shall be inaccessible to children.

Finding:

1901-P Based on observations on 9/13/18, the personal belongings of center staff members S5 was accessible to children as LS observed S5's purse located in an unlocked storage cabinet during the walk through of S4 and S5's classroom. LS observed S4 and S5 supervising 18 children ages 3 and 4 during the center visit. LS did observe S5 removing the personal item from the unlocked cabinet as S5 was unable to lock the cabinet at that time.

1915-A: Health Services - Observation

Not Met

1915-A: Observation. Upon arrival at the center, the physical condition of each child shall be observed for possible signs of illness, infections, bruises or injuries, and when something is observed, it shall be documented and such documentation shall include an explanation from the parent or child.

Finding:

1915-A Based on interview(s)/record review on 9/13/18, S1 did not document observations, when something is observed, noted on children upon arrival to the center. Results including an explanation from parent and/or child were not documented as S1 stated the center staff log daily health observations on an electronic template and update this information daily. LS required to review September 2018's daily health observations and S1 was unable to provide this information during the center visit. LS observed S1 attempting to retrieve this information on the center's computer but all forms were blank, therefore, daily health observations were not available for September 2018.

1921-E: Tornado Drills

Not Met

1921-E: Tornado drills shall be conducted at least once per month in the months of March, April, May, and June at various times of the day necessary to include all children and shall be documented.

Finding:

1921-E Based on record review: on 9/13/18, S1 did not have documentation that tornado drills were conducted at various times of the day to include all children as LS observed a tornado drill was conducted on 3/2/18, at 10:30am and 4/20/18, at 11:00am. Tornado drills conducted included 7 staff members/28 children on 3/2/18 and 7 staff members/26 children on 4/20/18. S1 also failed to have documentation of tornado drills that were conducted at least once per month during the months of March, April, May, and June as LS observed a tornado drill conducted on 3/2/18 and 4/20/18 but no documentation of a May 2018 tornado drill. The center is closed during the month of June.
