

Statement of Deficiencies

1715-A.4: Criminal Background Check

Not Met

1715-A.4: Personnel files for each staff member shall be maintained at the center and shall include the following: documentation of a fingerprint based satisfactory criminal background check

Finding:

1715-A.4 Based on record review: Documentation of a satisfactory fingerprint based criminal background check (CBC) was not available for 1 of 9 staff, S7(DOH: 8/22/17) prior to the individual(s) being present in the childcare facility (1703.A) S7 date of hire is 8/22/17 and the CBC was completed 8/30/17. The staff folder of S7 did not contain the required waiver paperwork. Although S7 had a receipt from the Jefferson Parish Sheriff's Office dated 8/18/17, S7 lacked a Certification of No Convictions of Prohibited Crimes form to be completed by herself and S4.

1717-A: Independent Contractors Records

Not Met

1717-A: Independent Contractors. The following information shall be maintained for all independent contractors, including but not limited to therapeutic professionals, extracurricular personnel, contracted transportation drivers, Department of Education, Office of Early Childhood staff and local school district staff:

1. an information form that includes the person's name, address and phone number
2. a list of duties performed while present at the center; and
3. documentation of a fingerprint based satisfactory criminal background check dated prior to the individual being present at the center or documentation of the paid, adult staff member not otherwise counted in child to staff ratios that accompanied the contractor at all times while the contractor was on the center premises, to include the date, contractor arrival and departure time, language stating that the contractor was accompanied by the staff member at all times while on the premises, and the signature of both the contractor and the accompanying staff member.

Finding:

1717-A. Based on record review: Provider did not have documentation of a fingerprint based satisfactory criminal background check dated prior to the individual being present at the center for independent contractor O1. O1 was on premises on 1/12/17, 1/19, 1/26, 2/2, 2/9, 2/16, 3/16, 3/23, 3/30, 4/6, 4/20, 4/27, 5/4 and 5/11/17.

1725-A.-D.: Medication Management Training

Not Met

- 1725-A.-D.: A. All staff members who administer medication shall have medication administration training.
B. Whether administering medication or not, each early learning center shall have at least two staff members trained in medication administration.
C. Such training shall be completed every two years with an approved Child Care Health Consultant.
D. A licensed practical nurse (LPN) or registered nurse (RN) with a valid nursing license shall be considered to have medication administration training.

Finding:

1725-A.-D. Based on record review: The provider did not have at least two staff members trained in medication administration whether the early learning center administers medication or not. The staff trained in Medication Administration had their certification expire in June 2017.

1903-C: Free of Hazards

Not Met

1903-C: Indoor and outdoor areas shall be free of hazards.

Finding:

1903-C Based on observations: The indoor areas were not free of hazards as Specialist observed an electrical outlet with a cracked face plate with a piece missing in the Three year old classroom adjacent to the kitchen. This presents a shock hazard and exposes the children to live electrical wiring. Temporarily fixed with tape by S4.