

Statement of Deficiencies

1507.B.: Daily Attendance Records - Staff and Owners

Not Met

1507.B.: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507.B. Based on record review: At approximately 10:57am, the center's staff and owner's daily attendance record did not accurately reflect persons on the child care premises at any given time as evidenced:

- There is no documentation of S6's arrival time for 9/12/2019. S1 stated S6 arrived at 6:30am.
- There is no documentation of S6's departure time for 9/10/2019.
- There is no documentation of S5's departure time for 9/9/2019.

1807.C.: CCCBC-Based Determinations of Eligibility for Visitors and Contractors

Not Met

1807.C.: C. An early learning center shall obtain a CCCBC-based determination of eligibility for child care purposes from the department for each visitor or independent contractor of any kind, and shall have documentation of said determination available at all times for inspection upon request by the licensing division, unless the visitor or independent contractor, other than therapeutic professionals as defined in §103, will be accompanied at all times while at the center when children are present, by an adult staff member who is not being counted in child-to-staff ratios. The center shall have documentation of said determination of eligibility, or documentation of the accompanying staff member, available at all times for inspection upon request by the Licensing Division.

Finding:

1807.C. Based on record review: A CCCBC-based determination of eligibility for child care purposes from the department was not obtained for each independent contractor, prior to the person being present at the center or performing services. S1 did not have documentation of the paid, adult staff member not otherwise counted in child to staff ratios who accompanied each independent contractor at all times while on the center premises.

There was no documentation of a CCCBC-based determination of eligibility, and no documentation of the paid adult staff member who accompanied the following independent contractors at all times while on the premises:

- O1 was on premises on 3/20/19, 3/27/19, 4/24/19, 5/8/19, 6/13/19, and 6/19/19.
- O2 was on premises on 3/20/19, 4/10/19, and 5/8/19.
- O3 was on premises on 3/22/19.
- O4, O5, and O6 was on premises on 6/25/19.

1901.C.: End-of-Day Check

Not Met

1901.C.: The entire center and play yard shall be checked after the last child departs to ensure that no child is left at the center and this check shall be documented. Documentation shall include date, time of visual check, and signature of the staff conducting the visual check.

Finding:

1901.C. Based on record review: At approximately 9:52am, S1 did not document that the entire center and play yard is checked after the last child departs to ensure that no child is left unattended at the center. There was no documentation that the entire center and play yard was checked from 7/1/2019 - 8/13/2019. S2 provided documentation of visual checks completed between 8/14/2019 - 9/11/2019. S2 stated the center was audited by CCAP due to late check ins for children, and she needed to send them the records.

1921.E.: Tornado Drills

Not Met

1921.E.: Tornado drills shall be conducted at least once per month in the months of March, April, May, and June at various times of the day necessary to include all children and shall be documented.

Finding:

1921.E. Based on record review: At approximately 10:25am, S1 did not have documentation of tornado drills that were conducted at least once per month during the months of March, April, May, and June 2019. At approximately 10:30am, S1 stated he remembers giving the drills to the Fire Marshal two weeks ago during the visit, but was unable to find them. At approximately 10:37am, S1 provided documentation of the Fire/Tornado Drills conducted between March - June 2019. S1 stated he couldn't find the drills because they were put behind another paper.