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# Statement of Deficiencies

# 1515-A.3: Releasing of Children

Not Met

1515-A.3: Written authorization signed and dated by the parent noting the first and last names of individuals to whom the child may be released other than the parents, including any other early learning centers, transportation services, and any person or persons who may remove the child from the center.

- a. The parent may further authorize additional individuals via a text message, fax or email to the center in unplanned situations and follow it with a written authorization.
- b. A child shall never be released to anyone unless authorized in writing by the parent.
- c. Any additions and deletions to the list of authorized individuals shall be signed and dated by the parent.
- d. The center shall verify the identity of the authorized person prior to releasing the child.

#### Finding:

1515-A.3 Based on record review: The center did not have written authorization signed and dated by the parent noting the first and last names of individuals to whom the child may be released other than the parents, including any other early learning centers, transportation services, and any person or persons who may remove the child from the center.

### 1715-A.4: Criminal Background Check

**Not Met** 

1715-A.4: Staff Members. Personnel files for each staff member shall be maintained at the center and shall include the following: documentation of a fingerprint based satisfactory criminal background check

#### Finding

1715-A.4 Based on record review: Documentation of a satisfactory fingerprint based criminal background check (CBC) was not available for S1 prior to the individual(s) being present in the childcare facility (1703.A) S1's date of hire is 08/01/2017. S1's first day of working with children was 08/16/2017. S1's satisfactory CBC was completed on 08/20/2017. S1 worked with children on 08/16/2017, 08/17/2017 and 08/18/2017. Documentation of a satisfactory fingerprint based criminal background check (CBC) was not available for S2 prior to the individual(s) being present in the childcare facility (1703.A) S2's date of hire is 06/05/2017. S2's satisfactory CBC was completed on 06/07/2017. S2 worked with children on 06/05/2017 and 06/06/2017.

## 1715-A.5: State Central Registry

**Not Met** 

1715-A.5: Staff Members. Personnel files for each staff member shall be maintained at the center and shall include the following: documentation of a current, completed state central registry disclosure form indicating no justified (valid) finding of abuse or neglect by the DCFS, or a current determination from the DCFS indicating that the individual does not pose a risk to children.

## Finding:

1715 A.5 Based on record review: S3 did not have documentation of a completed annual state central registry disclosure form (SCR 1) on site and available for review at the center prior to a previously completed form expiring on 06/10/2017(1705.B). S3 worked at the center the entire month of July, 08/16/2017, 08/18/2017, 08/21/2017, 08/23/2017, 08/30/2017, 09/06/2017 and 09/11/2017. S3 was not available during the licensing visit to complete a current SCR1 form.

#### 1725-A.-D.: Medication Management Training

**Not Met** 

1725-A.-D.:

- A. All staff members who administer medication shall have medication administration training.
- B. Whether administering medication or not, each early learning center shall have at least two staff members trained in medication administration.
- C. Such training shall be completed every two years with an approved Child Care Health Consultant.
- D. A licensed practical nurse (LPN) or registered nurse (RN) with a valid nursing license shall be considered to have medication administration training.

## Finding:

1725-A.-D. Based on record review:

The staff persons, S4 and S5, administering medication did not have documentation of training in medication administration.

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# Statement of Deficiencies

## 1915-B.&C: Health Services - Parental Notification

Not Met

1915-B.&C:

- B. Reporting. Incidents, injuries, accidents, illnesses, and unusual behavior shall be documented and reported to the parent no later than when the child is released to the parent or authorized representative on the day of the occurrence.
- C. Immediate Notification. The parent shall be immediately notified in the following circumstances:
- 1. blood not contained in an adhesive strip;
- 2. head or neck or eye injury;
- 3. human bite that breaks the skin;
- 4. animal bite:
- impaled object;
- 6. broken or dislodged teeth;
- 7. allergic reaction skin changes (e.g. rash, spots, swelling, etc.);
- 8. unusual breathing;
- 9. symptoms of dehydration;
- 10. temperature reading over 101° oral, 102° rectal, or 100° axillary; or
- 11. injury or illness requiring professional medical attention.

#### Finding:

1915 B & C Based on record review: Staff did not have documentation of immediate notification to the parent for accidents on the following days: 09/08/2017 08/31/2017, 08/23/2017, 08/16/2017,06/23/2017 and 06/07/2017.

1921-C: Evacuation Pack Not Met

1921-C: The center shall have an evacuation pack, the location of which is known to all staff, that at a minimum shall contain:

- 1. a list of area emergency phone numbers;
- 2. a list of emergency contact information and emergency medical authorization for all enrolled children;
- 3. an emergency pick up form;
- 4. first aid supplies, hand sanitizer, wet wipes, and tissue;
- 5. diapers for children who are not toilet trained and plastic bags for diapers;
- 6. a battery powered flashlight and radio and batteries;
- 7. food for children under the age of 4, including infant food and formula; and
- 8. disposable cups and bottled water.

### Finding:

1921-C Based on observations: Based on observations, the provider failed to have a completed evacuation pack. The provider failed to have the following: a list of emergency contact information and emergency medical authorization for all enrolled children, an emergency pick up form.