

## Statement of Deficiencies

### 7305-D: Department of Health

**Not Met**

7305-D: The provider shall have documentation of yearly sanitation inspection and current approval from the Office of Public Health, Sanitarian Services. If food is catered or transported, approval is needed from the health department.

#### Finding:

7305-D Based on record review: The provider did not have documentation of yearly sanitation inspection and current approval from the Office of Public Health, Sanitation Services.

### 7305-E: State Fire Marshal

**Not Met**

7305-E: The provider shall have documentation of yearly safety inspection and current approval from the Office of State Fire Marshal.

#### Finding:

7305-E Based on record review: The provider did not have documentation of yearly safety inspection and current approval from the Office of State Fire Marshal.

### 7305-I: Staff Attendance

**Not Met**

7305-I: A daily attendance record for staff, including the director/owner, to include the time of arrival and departure shall be maintained. Staff shall document in/out when not on the child care premises. This record shall accurately reflect persons on the child care premises at any given time.

#### Finding:

7305-I Based on record review and observation: A daily attendance record to include the time of arrival and departure for the director was not maintained as the director is in and out on the premises per specialist observation and does not document when leaving and returning to the child care premises. Note: The center has documentation of the total number of hours the director works each day.

### 7311-A.5: Criminal Background Check Requirements

**Not Met**

7311-A.5: A record for each paid and non-paid staff person, including substitutes and foster grandparents shall be on file at the center. Personnel record shall include documentation of a fingerprint based satisfactory criminal record check (CBC) from Louisiana State Police as required by R.S. 46:51.2. This check shall be obtained prior to the individual being hired by or present in the child care facility. No person who has been convicted of, or pled guilty or nolo contendere to any offense included in R.S. 15:587.1, shall be hired by or present in any capacity in any licensed child care facility. CBC shall be dated no earlier than 30 days of the individual's hire date at the facility. If a staff person leaves the employment of the provider for more than 30 calendar days, a new fingerprint based CBC is required prior to the individual being rehired by or present on the child care premises. A criminal background check is satisfactory for purposes of this Section if it shows no arrests for any enumerated offense or, if an arrest is shown on the background check, the background check or certified documentation from the jurisdiction of arrest affirmatively shows that the charges were disposed of without a conviction for any excludable offense. A plea of guilty or nolo contendere shall be deemed a conviction. If an individual applicant has previously obtained a certified copy of their criminal background check obtained from the Louisiana Bureau of Criminal Identification and Information Section of the Louisiana State Police such certified copy shall be acceptable as meeting the CBC requirements for employees and/or staff. If an individual provides a certified copy of their criminal background check which he/she has previously obtained from the Louisiana State Police to the provider, this criminal background check shall be accepted for a period of one year from the date of issuance of the certified copy. An original certified copy or a photocopy of the certified copy shall be kept on file at the facility in which the individual is currently employed/providing child care services. However, prior to the one year expiration of the certified criminal background check, a new fingerprint based satisfactory criminal background check shall be obtained from Louisiana State Police in order for the individual to continue employment/providing child care services at the center. If the clearance is not obtained prior to the one year expiration of the certified criminal background check, the individual is no longer allowed on the child care premises until a clearance is received.

#### Finding:

7311-A.5 Based on record review and observation: Documentation of a satisfactory criminal record check, as required by R.S. 15:587.1, was not available for staff member S24 prior to the individual being present in the childcare facility. S24's date of hire is 8/20/14 per documentation on staff's orientation form. S24 was working on the premises on 8/21/14 and 8/22/14 per documentation on staff's orientation form and on 8/25/14 - 8/29/14, 9/1/14 - 9/5/14 and 9/8/14 as evidenced by specialist review of staff attendance logs from 8/25/14-9/8/14. \*\*\*While the provider obtained a criminal record check for staff member, S14, the check was obtained more than 30 calendar days prior to S14 date of hire. S14 was hired on 9/8/14 and the check was obtained on 7/31/14.

## ***Statement of Deficiencies***

### **7328.H.1: Tornado Drills**

**Not Met**

7328.H.1: Tornado drills shall be conducted at least once per month in the months of March, April, May, and June. Drills shall be conducted at various times of the day to include all children (children attending on certain days only and/or at certain times only) and shall be documented. Documentation shall include:

date and time of drill;

number of children present;

problems noted during drill and corrections noted; and

signatures (not initials) of staff present.

NOTE: For additional information contact the Office of Emergency Preparedness (Civil Defense) in your area.

### **Finding:**

7328.H.1 Based on record review: Tornado drills were not conducted at least once per month in the months of March, April, May and June as the only documented tornado drill the center had was conducted on 3/7/14.

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