

Statement of Deficiencies

1507-A: Daily Attendance Records - Children

Not Met

1507-A: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507-A Based on record review: The daily attendance record for children did not accurately reflect the children on the child care premises at any given time as on 9/6/2018, specialist observed 21 children were present on the premises and 19 children were signed in on the log. On 8/30/2018, there was no documentation of departures times for 2 children and no documentation of the name of the person to whom 5 children were released. On 8/29/18, there was no documentation of departure times for 3 children and no documentation of the name of the person to whom 7 children were released. On 8/27/18, there was no documentation of departure times for 2 children and no documentation of the name of the person to whom 4 children were released. On 8/24/18, there was no documentation of the name of the person to whom 3 children were released. On 8/23/2018, there was no documentation of departures times for 2 children and no documentation of the name of the person to whom 3 children were released.

1507-B: Daily Attendance Records - Staff and Owners

Not Met

1507-B: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507-B Based on record review: The staff and owner's daily attendance record did not accurately reflect persons on the child care premises at any given time as evidenced on 8/28/2018, there is no sign in for S2. The following was also not observed for S2: no sign out on 5/29/2018, no sign in on 5/30/2018, no sign in on 5/31/2018, no sign out on 6/11/2018, no sign in on 6/12/2018, no sign out on 6/15/2018, and no sign in on 8/28/2018. The following was not observed for S1: no sign in on 8/21/2018, 8/23/2018, and 6/27/2018. The following was not observed for S6: no sign in on 6/27/2018. The following was not observed for S3: no sign out on 6/19/2018, 6/20/2018, 6/21/2018, 6/22/2018, 6/11/2018, 6/12/2018, 6/13/2018, 6/14/2018, and 6/27/2018.

1507-C: Daily Attendance Records - Independent Contractors

Not Met

1507-C: A daily attendance record for all extracurricular personnel, therapeutic professionals and other independent contractors, to include the first and last name, date of visit, arrival and departure times, and purpose of the visit.

Finding:

1507-C Based on record review: The independent contractor's daily attendance record did not accurately reflect persons on the child care premises at any given time. O1 does not have a departure time for visit on 9/6/2018. O3 does not have a departure time for visits on 8/9/2018, 8/20/2018, and 8/29/2018.

1507-E: Daily Attendance Records - Visitors

Not Met

1507-E: A daily attendance record for all visitors to include the name, date of visit, arrival and departure times, and the purpose of the visit.

Finding:

1507-E Based on record review: There was no documentation of a daily attendance record maintained for visitor's to include first and last name, date of visit, arrival and departure times, and purpose of the visit as evidenced on 8/20/2018, 6/26/2018, & 4/30/2018.

1515.A.1: Child Records and Cumulative Files

Not Met

1515.A.1: A cumulative file shall be maintained on each child that shall include the following records:

1. An information form signed and dated by the parent and updated as changes occur, that contains:
 - a. name of child, date of birth, sex, date of admission;
 - b. name of parents and the home address of both child and parents;
 - c. phone numbers where parents may be reached while child is in care;
 - d. name and phone number of person to contact in an emergency if parents cannot be located promptly;
 - e. name and telephone number of child's physician, if applicable;
 - f. name and telephone number of the child's dentist, if applicable;
 - g. any special concerns, including but not limited to allergies, chronic illnesses, and any special needs of the child, if applicable;

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Finding:

1515.A.1 Based on record review: There failed to be a completed file for each child. According to record review of file for C5, there is no documentation of child's information form that includes signature of parent, date of admission, parent's contact information, phone number where parents may be reached, and name and phone number of person to contact in an emergency.

1715-A.1.3.: Staff Records and Personnel Files

Not Met

1715-A.1.3.: Personnel files for each staff member shall be maintained at the center and shall include the following:
An application or staff information form containing the following information: name, date of birth, home address and phone number, training, work experience, educational background and hire date;
Upon termination or resignation of employment, the last date of employment and reason for leaving; and

Finding:

1715-A.1.3. Based on record review: There was no completed personnel files for each staff member that was maintained at the center. At time of licensing visit, there was no staff file for S5.

1717-A: Independent Contractors Records

Not Met

1717-A: Independent Contractors. The following information shall be maintained for all independent contractors, including but not limited to therapeutic professionals, extracurricular personnel, contracted transportation drivers, Department of Education, Office of Early Childhood staff and local school district staff:

1. an information form that includes the person's name, address and phone number
2. a list of duties performed while present at the center; and
3. documentation of a CCCBC-based determination of eligibility for child care purposes from the department or documentation of the adult staff member not otherwise counted in child to staff ratios that accompanied the contractor at all times while the contractor was at the center when children were present, to include the date, contractor arrival and departure time, language stating that the contractor was accompanied by the staff member at all times while at the center when children were present, and the signature of both the contractor and the accompanying staff member.

Finding:

1717-A Based on record review: There was no documentation of a CCCBC-based determination of eligibility for child care purposes from the department for independent contractor O1, O2, and O3. According to records, O1 was on premises on 9/6/2018, 8/23/2018, 8/9/2018, 7/26/2018, 7/19/2018, 6/21/2018, 6/7/2018, and 5/24/2018, O2 was on premises on 9/6/2018 and O3 was on premises 8/29/2018, 8/20/2018, 8/9/2018, 6/27/2018, 6/26/2018, 6/13/2018, 6/6/2018, 6/4/2018, 5/31/2018, and 5/29/2018. Also, there was no documentation of an adult staff member not otherwise counted in child to staff ratios who accompanied the contractor at all times while the contractor was at the center when children were present.

1719-A.-B.: Orientation Training

Not Met

1719-A.-B.: Within seven calendar days of date of hire, and prior to assuming sole responsibility for any children, each staff member shall receive orientation to the policies and practices of the center that at a minimum shall include:

1. child abuse identification and reporting;
2. emergency preparation;
3. licensing regulations; and
4. safe sleep practices,

Within 30 calendar days of date of hire, each staff member shall receive orientation to the additional policies and practices of the center that at a minimum shall include:

1. child development;
2. child guidance;
3. learning activities;
4. health and safety;
5. shaken baby prevention;

Finding:

1719-A.-B. Based on record review: There failed to be a maintained record for each staff member on orientation training within seven days of date of hire. There is no documentation of orientation training on file for S5 (hired 10/1/15) and S8 (hired 8/22/18).

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1723-A.-B.: CPR Certification

Not Met

1723-A.-B.: A - Infant and child CPR - Fifty percent of staff members on the premises of a center and accessible to children, or at least four staff on the premises and accessible to children, whichever is less, shall have current certification in infant and child CPR.

B - Adult CPR - Fifty percent of staff members on the premises of a center and accessible to children, or at least four staff on the premises and accessible to children, whichever is less, shall have current certification in adult CPR.

Finding:

1723-A.-B. Based on record review: There was no documentation that at least fifty percent (50%) of all staff on the premises and accessible to the children or at least four staff on the premises and accessible to children, whichever is less, have current certification in infant and child CPR. 2 of 5 staff, S2 & S3, had documentation of this certification.

1723-C.-D.: Pediatric First Aid

Not Met

1723-C.-D.:

C. Pediatric First Aid - Fifty percent of staff members on the premises of a center and accessible to children, or at least four staff on the premises and accessible to children, whichever is less, shall have current certification in Pediatric First Aid.

D. Certification - A copy of the certification for each such staff member shall be on-site at all times and available for inspection by the Licensing Division.

Finding:

1723-C.-D. Based on record review: There was no documentation that at least fifty percent (50%) of all staff on the premises and accessible to the children or at least four staff on the premises and accessible to children, whichever is less, have current certification in Pediatric First Aid. 2 of 5, S2 & S3 staff had documentation of this certification.

1901-J.-K.: Items That Can be Harmful to Children

Not Met

1901-J.-K.: J. Items that can be harmful to children, such as medications, poisons, cleaning supplies and chemicals, and equipment, tools, knives and other potentially dangerous utensils, shall be kept in a locked cabinet or other secure place that ensures they are inaccessible to children.

K. Plastic bags, when not in use, regardless of purpose or use, shall be made inaccessible to children.

Finding:

1901-J.-K. Based on observations: 1901-J. Items that can be harmful to children, such as cleaning supplies, were not kept in a locked cabinet or other secure place that ensures they are inaccessible to children. Specialist observed an unlocked cabinet under the sink in classroom 4 with two cans of Lysol spray that were accessible to the 21 children, ages 1yr - 4yr, present on the premises. Corrected

1903-C: Free of Hazards

Not Met

1903-C: Indoor and outdoor areas shall be free of hazards.

Finding:

1903-C Based on observations: The center failed to be free of indoor hazards as specialist observed one unplugged wall socket in classroom 4 that was accessible to the 21 children, ages 1yr - 4yr, that were on premises as a child could stick an object in the socket and get shocked. Corrected at time of visit.

Statement of Deficiencies

1915-B.&C: Health Services - Parental Notification

Not Met

1915-B.&C:

B. Reporting. Incidents, injuries, accidents, illnesses, and unusual behavior shall be documented and reported to the parent no later than when the child is released to the parent or authorized representative on the day of the occurrence.

C. Immediate Notification. The parent shall be immediately notified in the following circumstances:

1. blood not contained in an adhesive strip;
2. head or neck or eye injury;
3. human bite that breaks the skin;
4. animal bite;
5. impaled object;
6. broken or dislodged teeth;
7. allergic reaction skin changes (e.g. rash, spots, swelling, etc.);
8. unusual breathing;
9. symptoms of dehydration;
10. temperature reading over 101° oral, 102° rectal, or 100° axillary; or
11. injury or illness requiring professional medical attention.

Finding:

1915-B.&C. Based on record review: Documentation of incidents, injuries, accidents, illnesses, and unusual behavior did not have documentation that it was reported to the parent no later than when the child was released to the parent or authorized representative on the day of the occurrence. On 4/19/2018, C1 had a neck injury that occurred while outside. There failed to be a completed incident form to include the time of incident or the time of parent notification. On 5/7/2018, the incident report for C2 did not include child's last name and time of parent notification. On 5/3/2018, the incident report did not include time of parent notification. On 3/12/2018 and 2/28/2018, the incident reports did not include parent's signature with date and time.