

Statement of Deficiencies

1811-D.2-3: Provisional Employment for Staff Members of Early Learning Centers

Not Met

1811-D.2-3: 2. A provisionally-employed staff member may be counted in child to staff ratios, but must be monitored at all times in accordance with the following.

- a. A monitor of a provisionally-employed staff member must be an adult staff member for whom the center has a CCCBC-based determination of eligibility for child care purposes, (or prior to October 1, 2018, a satisfactory CBC), who is designated by the center to monitor a specific provisionally-employed staff member.
 - b. The center must designate a monitor for each provisionally-employed staff member present at the center.
 - c. The monitor shall be physically present at the center at all times when the provisionally-employed staff member is present at the center.
 - d. Monitors must remain within close enough physical proximity of their designated provisionally-employed staff members to be able intervene at any time if intervention is needed.
 - e. A monitor shall perform at least one visual observation of each designated provisionally-employed staff member every 30 minutes.
 - f. The center may designate one monitor for up to a maximum of five provisionally-employed staff members at any given time.
 - g. At least one monitor must be physically present at all times in any room during naptimes if a provisionally-employed staff member is present.
3. The center shall have a log or other written documentation of the monitoring of provisionally-employed staff members that identifies each provisionally-employed staff member, the designated monitor for each, and the times of the visual observations.

Finding:

1811-D.3: Based on record review/interview: The Provider failed to have a log or other written documentation of the monitoring of provisionally-employed staff member, S15, that identifies each provisionally-employed staff member, the designated monitor for each, and the times of the visual observations. S1 and S2 stated they were unaware that they had to have written monitoring documentation for S15. The Specialists observed attendance records verifying S15 was present and working at the center without monitoring documentation on 8/2/18, 8/3/18, 8/6/18, & 8/7/18. S15's CCCBC status is now eligible.

1921-E: Tornado Drills

Not Met

1921-E: Tornado drills shall be conducted at least once per month in the months of March, April, May, and June at various times of the day necessary to include all children and shall be documented.

Finding:

1921-E Based on record/interview: Tornado drills shall be conducted at least once per month in the months of March, April, May, and June at various times of the day necessary to include all children and shall be documented. The Provider failed to submit documentation to the Specialists for tornado drills conducted in the months of April and May. S1 stated they did the tornado drills, but cannot find the documents verifying it. The S1 and S2 only submitted documentation for tornado drills conducted in March and June.
