Date - 09/06/2018 License # - 6103 Action Code - 6 - FOLLOW-UP to ANNUAL SURVEY

## Statement of Deficiencies

## 1707-A.1&2: Required Staffing - Director/ Director Designee

**Not Met** 

1707-A.1&2: Each center shall have a qualified director or qualified director designee.

- 1. The director or director designee shall be an on-site, full-time staff person at the center during the day time hours of operation (prior to 9:00 p.m.).
- 2. The director or director designee shall be responsible for planning, managing, and controlling the center's daily activities, as well as responding to parental concerns and ensuring that minimum licensing requirements are met.

## Finding:

170 7-A. Based on interview on 9/6/2018, the center failed to have a director or director designee responsible for planning, managing, and controlling the center's daily activities, as well as responding to parental concerns and ensuring that minimum licensing requirements are met. Per S2's written and verbal statement, S1 is currently out on emergency medical leave and will not return until 9/17/2018. S2 stated that she was appointed as the person to work in S1's absence by S7 during the week of 9/4/2018-9/14/2018 and S8 would be working in the center in S1's absence during the week of 9/17/2018-9/21/2018. S2 stated that S1 last worked in the center on 8/31/2018. S2 was observed to be working in the center as the Director/Designee but failed to be qualified by Licensing. According to the Bossier Office of Community service time sheet dated from 8/27/2018-9/7/2018, S2 worked in the center on 9/4/2018, and 9/5/2018.