

Statement of Deficiencies

1507-A: Daily Attendance Records - Children

Not Met

1507-A: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

****NEW****1507-A Based on record review: interview

The center's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as 16 children were present in Facility on 9/6/16 and 15 children were signed in on the log.; Specialist observed a parent escort a child (C1) into the facility at 3:45 pm to look for a lost item and the parent indicated that this child was present in the facility on the morning of 9/6/16 and left the premise to attend school on this date. Specialist observed that C1 failed to be signed in.

The daily attendance log for children did not include ~the time of departure of each child and the full name of the person to whom the child was released. Specialist observed on the following dates that the following number of children were not signed out properly: 8/25/16 (5)children, 8/30/16 (9) children, 9/1/16 (40 children, and 9/2/16 (3) children. Prior to specialist scanning the daily attendance logs on the above, the providers had the parents go back and place time and/or signature.

1507-B: Daily Attendance Records - Staff and Owners

Not Met

1507-B: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

****NEW*** 1507-B Based on record review: interview

The center's staff and owner's daily attendance record did not accurately reflect persons on the child care premises at any given time as evidenced by the specialist observed that S1 failed to be in the facility at our time of arrival. When speaking to S2 he stated that she had left the facility prior to our arrival. Specialist observed that S1 arrived at 4:05 pm. Per interview,with S1 she stated that she left the facility at 3:00 pm. Specialist reviewed the staff attendance log for 9-6-16 and observed that she failed to sign out of the facility on this date, Specialist could not verify S! exact time of departure form the facility on 9/6/16.

1711-A-B-D-G: Child to Staff Ratio

Not Met

1711-A-B-D-G:

- A. Child to staff ratios are established to ensure the safety of all children.
- B. Minimum child to staff ratios shall be met at all times.
 1. There shall be a minimum of two staff members present at an early learning center when more than one child is present.
 2. Only those staff members directly providing care, supervision or guidance to children shall be counted in the child to staff ratios.
- D. Minimum Child to Staff Ratios for Type II and Type III centers:

Ages of Children	Ratio
Infants under 1 year	5:1
1 year	7:1
2 years	11:1
3 years	13:1
4 years	15:1
5 years	19:1
6 years and up	23:1

G. Mixed Age Groups - Minimum Child to Staff Ratios

1. An average of the child to staff ratios may be applied to mixed age groups of children ages 2, 3, 4 and 5
2. Child to staff ratios for children under age two are excluded from averaging.
3. When a mixed age group includes children younger than age two, the age of the youngest child determines the child to staff ratio for the group.
4. An average may be applied to a mixed age group consisting only of children ages 5 and older.

Finding:

****NEW**** 1711-A-B-D-G Based on observations: The Provider failed to meet the required child to staff ratio for children of the following ages: 11 children

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age 1 to 4 years with 1 staff (S2) on 9/6/16. The required ratio for children of this age is 7 children per 1 staff person. Per interview with S1 she stated that she left the facility at 3 pm to attend a doctor's appointment. However, specialist was unable to verify this because S1 failed to sign out. S1 returned back to the facility at 4:05 pm 0jn 9/6.

1715-A.2: Photo Identification

Not Met

1715-A.2: Personnel files for each staff member shall be maintained at the center and shall include the following:
copy of a state or federal government issued photo identification;

Finding:

*NEW**715-A.2 Based on record review: The center did not have a copy of S4 and S6 State or federal government issued photo Identification available for review.

1715-A.4: Criminal Background Check

Not Met

1715-A.4: Personnel files for each staff member shall be maintained at the center and shall include the following:
documentation of a fingerprint based satisfactory criminal background check

Finding:

** NEW** 1715-A.4 Based on observations/record review: Documentation of a satisfactory fingerprint based criminal background check (CBC) was not available for 2 of 5 staff, prior to the individual(s) being present in the childcare facility (1703.A) S4 date of hire is 9/1/16 no CBC Completed, S6 date of hire was 9/1/16. S6 failed to have the three necessary waiver forms (CBC waiver, certification of No Crimes, and a receipt letter signed by State Police) prior to being present in the facility, Specialist observed that S6 only had a Visa Receipt to indicate that she paid for the CBC at State Police 8/29/16. Specialist provided the provider all of the necessary waiver forms at the time of the survey.

1903-E.6: Outdoor - Crawlspace

Not Met

1903-E.6: Crawlspace and mechanical, electrical, or other hazardous equipment shall be made inaccessible to children.

Finding:

1903-E.6 Based on observations: Crawlspace and mechanical, electrical, or other hazardous equipment is not inaccessible to children as evidenced by the specialist observed that the provider had a wood Lattice Fence that was surrounding two AC units. The Fence boards needed repair. Specialist observed that some of the boards had been broken and detached from the wooden frame.