

## Statement of Deficiencies

### 5305-H: Children's Daily Attendance

Not Met

5305.H. A daily attendance record for children, completed by the parent or center staff, including the time of arrival and departure of each child and the name of the person to whom the child was released, shall be maintained. This record shall accurately reflect the children on the child care premises at any given time. If the record is completed by center staff, that individual shall write the first and last name of the person to whom the child was released and sign his/her own name. Children who leave and return to the center during the day shall be signed in/out. A computerized sign in/out procedure is acceptable if the record accurately reflects the time of arrival and departure as well as the name of the person to whom the child was released.

#### Finding:

7305.H (OLD TAG 5305.H. ) The center's daily attendance record for children was in accurate on 9/6/11 upon specialist arrival. Specialist observed 5 children present in the center. Review of the children's sign in log verified that 6 children were present in the center. S1 stated she accidentally signed C1 in on 2 separate lines.

### 5312-D.1: Continuing Education

Not Met

5312.D.1. The director shall provide opportunities for continuing education of staff through attendance at child care workshops or conferences, for paid and non-paid staff who are left alone with children, or who have supervisory or disciplinary authority over children. The child care staff, excluding foster grandparents, shall obtain 12 clock hours of approved training per center's anniversary year in job related subject areas. At least three of the 12 clock hours of training for directors/director designees shall be in administrative issues. Documentation shall consist of attendance records or certificates received by staff. This is in addition to the required training hours from the Department of Health and Hospitals, pediatric first aid and infant/child/adult CPR. Medication administration training by a Child Care Health Consultant may count toward fulfilling three of the mandated 12 hours of continuing education training. All training shall have prior approval by the Department of Social Services. Original certificates shall be made available upon request.

#### Finding:

7312.D.1 (OLD TAG 5312.D.1.) There was no documentation that paid and non-paid staff, S3, who are left alone with children, or who have supervisory or disciplinary authority over children have obtained 12 clock hours of approved training per center's anniversary year. This is in addition to the required training from the Department of Health, Pediatric First Aid and Infant/Child/Adult CPR. ON 5/17/11, S2 STATED S3 DID NOT OBTAIN HIS REQUIRED 12 HOURS OF TRAINING FOR SURVEY YEAR.

### 5317-A: Direct Supervision

Not Met

5317.A. Children shall be under direct supervision at all times including naptime. Children shall never be left alone in any room or outdoors without a staff present. Children, excluding infants, may be grouped together at naptime with one staff supervising the children sleeping. All children sleeping shall be in the sight of the naptime worker.

#### Finding:

\*\*new\*\*7317.A (old tag 5317.A. ) Children were not under direct supervision at all times as evidence by: upon specialist arrival in center on 9/6/11, S1 answered the door to allow specialist into the locked center. Specialist observed S2 down the hallway in the doorway of the kitchen. S2 walked across the hallway where specialist observed 3 children in the classroom. 2 of the children were asleep and 1 child was awake watching TV, while S2 was in the kitchen, these 3 children were not under direct supervision. S2 returned to the classroom from the kitchen. Additionally, after specialist entered the center, S1 proceeded to walk into her office to turn off the television and then down the hallway to S2 classrooms. When specialist began walking towards the front of the building, S1 had entered another classroom and retrieved a child, who had been napping in this room in the dark, not under direct supervision of any staff. S1 stated she had been in this classroom before specialist arrived in the center, however she did not return to the classroom after specialist entered the center, she proceeded to her office and then down the hallway.