

## ***Statement of Deficiencies***

### **1507.B.: Daily Attendance Records - Staff and Owners**

**Not Met**

1507.B.: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

#### **Finding:**

1507.B. Daily Attendance records - Staff and owners: Based on record review: The center's staff and owner's daily attendance record did not accurately reflect persons on the child care premises at any given time. On 9/4/19 upon arrival to the center, Specialist observed that S4 and S5 were present in the center but had not signed in on the staff daily attendance log. S1 corrected prior to Specialist departure.

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