

## Statement of Deficiencies

### 1103-A-D: Critical Incidents and Required Notification

Not Met

1103-A-D: An early learning center shall make immediate notification to emergency personnel, law enforcement as applicable, and other appropriate agencies for the following types of critical incidents involving children in care:

1. death;
  2. serious injury or illness that required medical attention;
  3. reportable infectious diseases and conditions listed in LAC 51.II.105; and
  4. any other significant event relating to the health, safety, or well-being of any child, including but not limited to a lost child, an emergency situation, fire or other structural damage, or closure of the center.
- B. The parent shall be contacted immediately following any immediate notifications made under Subsection A.
- C. The Licensing Division and other appropriate agencies shall be notified via email within 24 hours of the incident.
- D. The Licensing Division shall be notified by written report within 24 hours of the incident or the next business day. This written notification shall be made on the Licensing Division's Critical Incidents Report Form and shall contain all information requested on the form.

### Finding:

1103-A-D Based on interview(s)/record review on 09/05/18, S1 failed to notify within 24 hours of the incident the Licensing Section and other appropriate agencies of the following critical incident : Per S1's written statement she was advised by S16 on 08/07/18 that O1 complained that C1 alleged that she had been spanked by S15. S1 meet with O1 on 08/08/18, verbally reported the alleged incident to Licensing on 08/08/18, and the written report was emailed to Licensing on 08/09/18. Although the verbal report was reported within 24 hours of the notification the written report was not. S1 also failed to notify Child Welfare within 24 hours of the notification. Per S1's statement Child Welfare was notified on 08/14/18 via on-line submission.