

Statement of Deficiencies

1507-A: Daily Attendance Records - Children

Not Met

1507-A: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507-A Based on record review on 09/04/2018, the center's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as specialist observed 11 children were present and 8 children were signed in on the log as evidenced by the center's daily attendance log dated 09/04/2018. S2 corrected prior to specialist departure.

1507-B: Daily Attendance Records - Staff and Owners

Not Met

1507-B: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507-B Based on record review on 09/04/2018, the provider did not maintain documentation of a daily attendance record for Staff and Owners, to include the time of arrival and departure as evidenced by the center's daily attendance records dated 09/04/2018 indicate that 3 of 3 staff observed on the premises supervising children were not signed in. S1, S2, and S3 corrected prior to specialist departure.

1711-A-B-D-G: Child to Staff Ratio

Not Met

1711-A-B-D-G: A. Child to staff ratios are established to ensure the safety of all children.

B. Minimum child to staff ratios shall be met at all times.

1. There shall be a minimum of two staff members present at an early learning center when more than one child is present.
 2. Only those staff members directly providing care, supervision or guidance to children shall be counted in the child to staff ratios.
- D. Minimum Child to Staff Ratios for Type II and Type III centers:

Ages of Children	Ratio
Infants under 1 year	5:1
1 year	7:1
2 years	11:1
3 years	13:1
4 years	15:1
5 years	19:1
6 years and up	23:1

G. Mixed Age Groups - Minimum Child to Staff Ratios

1. An average of the child to staff ratios may be applied to mixed age groups of children ages 2, 3, 4 and 5
2. Child to staff ratios for children under age two are excluded from averaging.
3. When a mixed age group includes children younger than age two, the age of the youngest child determines the child to staff ratio for the group.
4. An average may be applied to a mixed age group consisting only of children ages 5 and older.

Finding:

1711-A-B-D-G Based on record review on 09/04/2018, the provider did not have proof that a minimum of 2 child care staff were present at an early learning center when more than one child is present as evidenced by the staff's daily attendance log dated 9/04/2018 indicate that no staff were signed in; however, specialist observed 3 staff supervising 11 children. Specialist could not determine if child to staff ratio was met at all times.

Statement of Deficiencies

2103-F: Passenger Transportation Log

Not Met

2103-F: Passenger Log

1. A current passenger log for each trip shall be used to track children and staff during transportation.
2. The log shall be maintained on file at the center and a copy shall be provided to the driver or monitor.
3. The following shall be recorded in the passenger log:
 - a. date the transportation is provided;
 - b. name of the child;
 - c. name of driver and staff members;
 - d. pick up and drop off locations;
 - e. time child was placed on the vehicle;
 - f. time child was released and name of the person or entity to whom child was released; and
 - g. signature of staff person completing the log.

Finding:

2103-F Based on record review on 09/04/2018, provider failed to have a complete passenger transportation log as evidenced by the center's daily transportation attendance record failed to include the pick up and drop of locations,time child was placed on the vehicle,name of driver and staff members and time child was released and name of the person or entity to whom child was released as evidenced by the center's daily transportation attendance record dated 08/27/2018 through 08/31/2018.
