

## Statement of Deficiencies

### 1507.A.: Daily Attendance Records - Children

Not Met

1507.A.: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

#### Finding:

**\*\*NEW\*\***1507.A. Based on record review/interview(s): At approximately 11:18am, S1 failed to have documentation of a daily attendance record for children that included the time of arrival and departure of each child and the first and last name of the person to whom the child was released. S1 stated S7 and S11 opened the center this morning and S5 was responsible for conducting temperature checks and signing in the children while S7 prepared breakfast. S1 contacted S5 via text message to inquire about the children's attendance record for 9/3/2020. S5 responded by saying "the attendance record was placed on the sink in her classroom before she clocked out." S1 attempted to locate the children's attendance for 9/3/2020, but was unable to.

Corrective Action Plan: Effective 9/3/2020, S1 stated S5 will no longer be responsible for the morning temperature checks and signing in children. S2 will be responsible for the morning temperature checks and signing in children. The daily children's attendance will be placed on a clipboard and the clipboard will be hung on the wall in the front foyer.

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