

Statement of Deficiencies

1503.A.-C.: General Liability Insurance Policy

Not Met

1503.A.-C.: A. A center shall maintain in force at all times current commercial liability insurance for the operation of the center to ensure medical coverage for children in the event of accident or injury.

B. A center is responsible for payment of medical expenses of a child injured while in the center's care.

C. Documentation of commercial liability insurance shall consist of the insurance policy or current binder that includes the name of the early learning center, physical address of the center, name of the insurance company, policy number, period of coverage and explanation of the coverage.

Finding:

1503.C. Based on record review at 2:05pm, S1 failed to have documentation of current commercial liability insurance that includes the name of the early learning center, physical address of the center, name of the insurance company, policy number, period of coverage and explanation of the coverage. Corrected on 9/10/2020.

Corrective Action Plan: Effective 9/3/2020, S1 stated she will get documentation of current General Liability Insurance prior to the previous policy expiring to ensure there is document of coverage at all times.

1507.A.: Daily Attendance Records - Children

Not Met

1507.A.: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507.A. Based on record review/observations at approximately 10:30am, S1 failed to have a daily attendance record that accurately reflect the children on the premises at any given time. The Specialist observed 76 children present, however 66 children were signed in. S1 stated parents document the child's arrival time when dropping off in the morning.

Corrective Action Plan: Effective 9/3/2020, S1 stated she will have staff document the child's arrival time, or will have the staff member check behind parents to ensure that the arrival time is documented daily.

1507.E.: Daily Attendance Records - Visitors

Not Met

1507.E.: A daily attendance record for all visitors to include the name, date of visit, arrival and departure times, and the purpose of the visit.

Finding:

1507.E. Based on observations/record review at 10:30am, S1 failed to have a daily attendance record for all visitors to include the name, date of visit, arrival and departure times, and the purpose of the visit. The Specialist observed O1 on premises, however there was no documentation of O1's arrival. S1 stated O1 comes through the side gate to bring the food to the kitchen, and normally does not sign in or out.

Corrective Action Plan: Effective 9/3/2020, S1 stated she will ensure that all visitors sign in and out when they are on premises to ensure they are not cited again.

1807.B.: CCCBC-Based Determinations of Eligibility for Volunteers and Staff

Not Met

1807.B.: B. Volunteers and Staff. An early learning center shall obtain a CCCBC-based determination of eligibility for child care purposes from the department for each volunteer, staff member, or employee of any kind, and shall have documentation of said determination available at all times for inspection upon request by the Licensing Division.

Finding:

1807.B. Based on record review/observations at 2:00pm, S1 failed to have documentation of a CCCBC-based determination of eligibility for child care purposes from the department on S2. S2 has an "In Progress" status as of 9/3/2020. S2's date of hire is 8/6/2020. S2 was present at the center on the following dates: 8/6/2020 - 8/7/2020, 8/10/2020 - 8/14/2020, 8/17/2020 - 8/18/2020, 8/20/2020 - 8/21/2020, 8/26/2020 - 8/28/2020, 8/31/2020, and 9/3/2020. S2 stated they didn't realize they needed to have a CCCBC on file because she worked at another school. S2 was observed leaving the premises at 3:57pm. Corrected on 9/10/2020.

Corrective Action Plan: Effective 9/3/2020, S1 stated she will not allow any new hires to work in the center until she has confirmed they have a CCCBC on file to prevent being cited again.

Statement of Deficiencies

1807.C.: CCCBC-Based Determinations of Eligibility for Visitors and Contractors

Not Met

1807.C.: C. An early learning center shall obtain a CCCBC-based determination of eligibility for child care purposes from the department for each visitor or independent contractor of any kind, and shall have documentation of said determination available at all times for inspection upon request by the licensing division, unless the visitor or independent contractor, other than therapeutic professionals as defined in §103, will be accompanied at all times while at the center when children are present, by an adult staff member who is not being counted in child-to-staff ratios. The center shall have documentation of said determination of eligibility, or documentation of the accompanying staff member, available at all times for inspection upon request by the Licensing Division.

Finding:

1807.C. Based on observations at approximately 10:30am, S1 failed to have documentation of a CCCBC-based determination of eligibility for children care purposes from the department for O1, a visitor. The Specialist observed O1 unattended on premises. S1 stated O1 is normally with someone while on premises.

Corrective Action Plan: Effective 9/3/2020, S1 stated she will make sure that all visitors are signed in and have a paid staff member accompany them at all times while on premises.

1915.A.: Health Services - Observation

Not Met

1915.A.: Observation. Upon arrival at the center, the physical condition of each child shall be observed for possible signs of illness, infections, bruises or injuries, and when something is observed, it shall be documented and such documentation shall include an explanation from the parent or child.

Finding:

1915.A. Based on record review at approximately 10:30am, S1 failed to document observations of children upon arrival at the center to include an explanation from the parent or child on 09/03/2020.

Corrective Action Plan: Effective 9/3/2020, S1 stated she will have staff document observations upon arrival. S1 will go to each class by 10am to ensure all documentation has been completed to ensure they are not cited again.