Date - 08/30/2017 License # - 9436 Action Code - 5 - ANNUAL SURVEY

# Statement of Deficiencies

# 713.A: Office of Public Health, State Fire, City Fire, Office of Early Childhood approval

**Not Met** 

713.A: Current approvals by the Office of Public Health, Office of State Fire Marshal, City Fire (if applicable), Office of Early Childhood and the Licensing Division shall be required before the expiration of an existing license.

#### Finding:

713.A Based on record review: Current DOE Academic Approval failed to be available.

## 1507-A: Daily Attendance Records - Children

Not Met

1507-A: A daily attendance record for children shall be maintained that shall:

- 1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
- 2. accurately reflect children on the center premises at any given time; and
- be used to sign in and out if a child leaves and returns to the center during the day.

#### Finding:

1507-A Based on record review: Children's daily attendance record failed to always specify the time of departure for each child on 8/3/17, 8/8/17, and 8/29/17.

#### 1919-A&B: Food Service and Nutrition - Menu

**Not Met** 

1919-A&B: All meals and snacks provided by the center, and their preparation, service and storage, shall meet the requirements for meals of the U.S. Department of Agriculture (USDA) Child and Adult Care Food Program (CACFP) and 7 C.F.R. 226.20 and the Louisiana Sanitary Code, Title 51, Part XXIII, found at LAC 51:XXXIII. For the current CACFP meal patterns, contact the Louisiana Department of Education, Division of Nutrition Support.

The weekly menu shall:

- 1. be planned for each day of the week and list the specific food items served;
- 2. be prominently posted by the first day of each week and remain <b>posted</b> throughout the week; and
- 3. have substitutions or additions posted on or near the menu.

## Finding:

1919-A&B: Based on observations: \*Snack menu failed to be posted. \*\*Today's snack failed to meet nutritional standards as evidenced by only fruit drink and crackers were observed served. At least two nutritional components are required.

1921-C: Evacuation Pack Not Met

1921-C: Evacuation Pack. The center shall have an evacuation pack, the location of which is known to all staff, that at a minimum shall contain:

- a list of area emergency phone numbers;
- 2. a list of emergency contact information and emergency medical authorization for all enrolled children;
- 3. an emergency pick up form;
- 4. first aid supplies, hand sanitizer, wet wipes, and tissue;
- 5. diapers for children who are not toilet trained and plastic bags for diapers;
- 6. a battery powered flashlight and radio and batteries;
- 7. food for children under the age of 4, including infant food and formula; and
- 8. disposable cups and bottled water.

#### Finding:

1921-C Based on observations: Evacuation pack failed include a battery powered radio and a list of area emergency phone numbers.

1921-E: Tornado Drills Not Met

1921-E: Tornado drills shall be conducted at least once per month in the months of March, April, May, and June at various times of the day necessary to include all children and shall be documented.

## Finding:

1921-E Based on record review: There failed to be evidence of tornado drill conducted 6/2017.

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# Statement of Deficiencies

## 2103-F: Passenger Transportation Log

Not Met

2103-F: Passenger Log

- 1. A current passenger log for each trip shall be used to track children and staff during transportation.
- 2. The log shall be maintained on file at the center and a copy shall be provided to the driver or monitor.
- 3. The following shall be recorded in the passenger log:
- a. date the transportation is provided;
- b. name of the child;
- c. name of driver and staff members;
- d. pick up and drop off locations;
- e. time child was placed on the vehicle;
- f. time child was released and name of the person or entity to whom child was released; and
- g. signature of staff person completing the log.

## Finding:

2103-F Based on record review: Transportation log on this date failed to accurately reflect the number of children who were transported from school as evidenced by 44 children were transported however center's transportation log only specified 43. Note: During inspection S1 and S2 determined which child had been checked as in attendance on log.

## 2105.A: Parental Authorization - Field Trip

**Not Met** 

2105.A: The center shall obtain and maintain a signed parental authorization for each field trip.

#### Finding:

2105.A Based on record review: There failed to be evidence of parental authorizations for field trips taken during 7/2017 as evidenced by authorizations were available for only 18 of the more than 40 children who were in attendance during trips taken during this time.