

## ***Statement of Deficiencies***

### **1507.A.: Daily Attendance Records - Children**

**Not Met**

1507.A.: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

#### **Finding:**

1507.A. Daily Attendance Records - Children Based on record review/observation: On 8/29/19 the center's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as 46 children were present and 38 children were signed in on the log. Specialist also observed that from 8/1/19 to 8/28/19, initials instead of full first and last names were used 820 times. Specialist also observed that on today's sign in sheet, 8 parents had already signed their name as the person picking up the child prior to actually picking the child up.

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