

## Statement of Deficiencies

### 1103-A-D: Critical Incidents and Required Notification

Not Met

1103-A-D: An early learning center shall make immediate notification to emergency personnel, law enforcement as applicable, and other appropriate agencies for the following types of critical incidents involving children in care:

1. death;
2. serious injury or illness that required medical attention;
3. reportable infectious diseases and conditions listed in LAC 51.II.105; and
4. any other significant event relating to the health, safety, or well-being of any child, including but not limited to a lost child, an emergency situation, fire or other structural damage, or closure of the center.

B. The parent shall be contacted immediately following any immediate notifications made under Subsection A.

C. The Licensing Division and other appropriate agencies shall be notified via email within 24 hours of the incident.

D. The Licensing Division shall be notified by written report within 24 hours of the incident or the next business day. This written notification shall be made on the Licensing Division's Critical Incidents Report Form and shall contain all information requested on the form.

#### Finding:

1103-A-D Based on interviews and record review: S8, C2's parent, was not immediately notify of the following critical incident: On 08/23/2018, C2 left S7's classroom at 7:47am, according to video footage, and went outside without being noticed by S7. Approximately five minutes later, C2 was brought back into the classroom by a parent bringing his child to class. S7 did not follow the protocol for reporting an incident as she did not report the incident to the director or any office staff until approximately three hours later. Once informed of the incident, S1 notified S8 of the incident at 11:00am.

- The provider failed to notify within 24 hours of the incident the Child Welfare of the following two critical incidents :

- On 08/22/2018, C1 was left outside in the front breezeway, alone for approximately 40 seconds.
- On 08/23/2018, C2 left a classroom unnoticed by S7 and was outside, alone, for approximately five minutes.

Specialist called S1 via phone on 08/29/2018 and instructed S1 to notify Child Welfare of the above mentioned incidents.

### 1711-A-B-F-G: Child to Staff Ratio

Not Met

1711-A-B-F-G:

A. Child to staff ratios are established to ensure the safety of all children.

B. Minimum child to staff ratios shall be met at all times.

1. There shall be a minimum of two staff members present at an early learning center when more than one child is present.
2. Only those staff members directly providing care, supervision or guidance to children shall be counted in the child to staff ratios.

F. Minimum Child to Staff Ratios for Type I centers:

Ages of Children	Ratio
Infants under 1 year	6:1
1 year	8:1
2 years	12:1
3 years	14:1
4 years	16:1
5 years	20:1
6 years and up	25:1

G. Mixed Age Groups - Minimum Child to Staff Ratios

1. An average of the child to staff ratios may be applied to mixed age groups of children ages 2, 3, 4 and 5.
2. Child to staff ratios for children under age two are excluded from averaging.
3. When a mixed age group includes children younger than age two, the age of the youngest child determines the child to staff ratio for the group.
4. An average may be applied to a mixed age group consisting only of children ages 5 and older.

#### Finding:

1711-A-B-F-G Based on observations/record review: According to the children's daily attendance log, video footage and the statements of S1, S2 and S7, on 08/23/2018 ratio was not met in S7's class before 8:00am. According to the children's daily attendance log there were 13 children, including C2 (age one) in the classroom alone with S7. S7 stated S9 came into the classroom at 8:00am to satisfy ratio. Ratio for one year old children is 8 children per one staff. Children under two years of age cannot be combined with children ages two and above. A second staff needed to be present in the classroom with S7 when the ninth child came in on the morning of 08/23/2018.

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### **1713-A.-C.: Supervision**

**Not Met**

1713-A.-C.: A: Children shall be supervised at all times in the center, on the playground, on field trips, on non-vehicular excursions, and during all water activities and water play activities.

B: Children shall not be left alone in any room, (except the restroom as indicated in Subsection G of this Section or when being provided services by therapeutic professionals, as defined in 103), outdoors, or in vehicles, even momentarily, without staff present.

C: A staff person shall be assigned to supervise specific children whose names and whereabouts that staff person shall know and with whom the staff person shall be physically present. Staff shall be able to state how many children are in their care at all times.

#### **Finding:**

1713-A.-C. Based on observations/interviews/record review: Children were not under supervision at all times. Based on video footage reviewed during the licensing visit on 08/28/2018, the following was noted:

- On 08/22/2018, C1 was left unsupervised outside in the front breezeway of the center for approximately 40 seconds.
- On 08/23/2018, C2 left S7's classroom, unnoticed, and went outside alone for approximately five minutes from 7:47am until 7:52am.