

## ***Statement of Deficiencies***

### **1507.A.: Daily Attendance Records - Children**

**Not Met**

1507.A.: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

#### **Finding:**

1507.A. Based on record review: On 8/26/2019 at 9:00pm, the daily attendance record for children did not accurately reflect the children on the child care premises at any given time as 4 children were present and 7 children were signed in on the log.

- At approximately 9:05pm, the Specialists observed documentation that C1, C2, and C4 were signed in on the log. S2 stated C1, C2, and C4 were not present at the center, and that the children were already picked up earlier. The Specialists advised S2 to ensure that children are signed out at the time of departure.

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