

Statement of Deficiencies

1515.A.1.: Child Records and Cumulative Files

Not Met

1515.A.1.: A cumulative file shall be maintained on each child that shall include the following records:

- a. name of child, date of birth, sex, date of admission;
- b. name of parents and the home address of both child and parents;
- c. phone numbers where parents may be reached while child is in care;
- d. name and phone number of person to contact in an emergency if parents cannot be located promptly;
- e. name and telephone number of child's physician, if applicable;
- f. name and telephone number of the child's dentist, if applicable;
- g. any special concerns, including but not limited to allergies, chronic illnesses, and any special needs of the child, if applicable;
- h. any special dietary needs, restrictions or food allergies or intolerances, if applicable. See Paragraph 4;

Finding:

1515.A.1. Based on record review/interview(s) on 8/26/19 at 11:10 am, 1 of 16 children's records reviewed lacked the required information on the Child's Information Form as C12's date of birth was omitted from the file for LS to review. S1 stated C12 was 10 yrs old during the center visit.

1711.A.&B.&D.&G.: Child to Staff Ratio

Not Met

1711.A.&B.&D.&G.: A. Child to staff ratios are established to ensure the safety of all children.

- B. Minimum child to staff ratios shall be met at all times.
1. There shall be a minimum of two staff members present at an early learning center when more than one child is present.
 2. Only those staff members directly providing care, supervision or guidance to children shall be counted in the child to staff ratios.
- D. Minimum Child to Staff Ratios for Type II and Type III centers:

Ages of Children		Ratio
Infants under 1 year		5:1
1 year	7:1	
2 years		11:1
3 years	13:1	
4 years		15:1
5 years		19:1
6 years and up	23:1	

G. Mixed Age Groups - Minimum Child to Staff Ratios

1. An average of the child to staff ratios may be applied to mixed age groups of children ages 2, 3, 4 and 5
2. Child to staff ratios for children under age two are excluded from averaging.
3. When a mixed age group includes children younger than age two, the age of the youngest child determines the child to staff ratio for the group.
4. An average may be applied to a mixed age group consisting only of children ages 5 and older.

Finding:

1711.B.1.&D.: Based on record review on 8/26/19 at, 10:30 am, S1 did not have at a minimum of 2 child care staff present at an early learning center when more than one child is present as one staff, S4, was supervising 16 children age (3) 1 yr, (1) 2yr, (5) 3 yr, (3) 4 yr, (2) 7 yr, and (2) 10 yr olds, per the center's daily attendance logs for children and staff on 8/14/19. LS observed on 8/14/19, S4 also failed to meet the required child to staff ratio for the 16 children ages 1 yr olds to 10 yrs old, as LS observed S4 arrived to the center at 7:00 am, on 8/14/19 and supervised 16 children from 7:00 am until S2 arrived at 9:00 am. The required ratio for children of this age is 7 children per 1 staff person.