

Statement of Deficiencies

1507.A.: Daily Attendance Records - Children

Not Met

1507.A.: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507.A. Based on observations/record review: The center's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as 26 children were present and 22 children were signed in on the log when the Specialist arrived at the center on 8/22/19 at 9:30am. During a visit in the center on 8/27/19 at 1:25pm, the Specialist observed 5 children present in the infant room with 4 children signed in.

1507.B.: Daily Attendance Records - Staff and Owners

Not Met

1507.B.: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507.B. Based on observations/record review: The center's staff and owner's daily attendance record did not accurately reflect persons on the child care premises at any given time as evidenced when Specialist reviewed the center's electronic attendance log for staff on 8/22/19 at 1:00pm, S1 and S3 were not signed in on the log.

1507.E.: Daily Attendance Records - Visitors

Not Met

1507.E.: A daily attendance record for all visitors to include the name, date of visit, arrival and departure times, and the purpose of the visit.

Finding:

1507.E. Based on record review: S1 did not maintain documentation of a daily attendance record for Visitors. A review of the log on 8/22/19 at 12:30pm, showed it did not include the departure time for O1 on 6/4/19, O2, O3, and O4 on 6/10/19, and O5 on 7/11/19.

1713.G.: Restrooms - Supervision

Not Met

1713.G.: Restrooms

1. Children who are developmentally able may be permitted to go to the restroom independently at an early learning center, provided that:
 - a. A staff member is in proximity to the children to ensure immediate intervention to safeguard a child from harm while in the restroom; and
 - b. Individuals who are not staff members may not enter the center restroom area while in use by any child other than their own child.
2. A child age 4 and older may be permitted to go and return from the restroom without staff.

Finding:

1713.G. Based on observations: S9 allowed a child to go to the restroom independently without staff as evidenced during a visit in the center on 8/22/19 at 1:30pm, Specialist observed C11, age 3, leave the classroom and walk into the hallway and attempt to enter another classroom to use the restroom. C11 was unable to enter the room as the door gate was closed. Specialist observed S8's back was to C11 as she was unaware C11 could not enter the classroom. S4 was sitting on the floor and was unaware C11 was attempting to enter the classroom to use the restroom. S1 assisted and Specialist reviewed staff are to alert staff in the other room to supervise and assist.

1717.A.: Independent Contractors Records

Not Met

1717.A.: Independent Contractors. The following information shall be maintained for all independent contractors, including but not limited to therapeutic professionals, extracurricular personnel, contracted transportation drivers, local school district staff, and departmental staff other than those responsible for inspecting centers:

1. an information form that includes the person's name, address and phone number
2. a list of duties performed while present at the center; and
3. documentation CCCBC-based determination of eligibility for child care purposes from the department or documentation of the adult staff member not otherwise counted in child to staff ratios that accompanied the contractor at all times while the contractor was at the center when children were present, to include the date, contractor arrival and departure time, language stating that the contractor was accompanied by the staff member at all times while at the center when children were present, and the signature of both the contractor and the accompanying staff member.

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Finding:

1717.A.: Based on record review/interview: S1 did not have documentation on file for O6 and O8 (Contract Bus Drivers) that included their name, address, phone number, list of duties performed while at the center. Specialist complete a review of records on 8/22/19 at 1:35pm and S1 did not have documentation of the adult staff member not otherwise counted in child to staff ratios that accompanied the contractors at all times while the contractor was providing services when children were present, to include the date, contractor arrival and departure time, language stating that the contractor was accompanied by the staff member at all times while at the center when children were present, and the signature of both the contractor and the accompanying staff member. Specialist reviewed the field trip logs and O6 provided bus transportation to children on 3/6/19, 10 times in June, 12 times in July and 3 times in August, and O8 provided transportation on 7/17/19 and O7 on 3/8/19.

1807.C.: CCCBC-Based Determinations of Eligibility for Visitors and Contractors

Not Met

1807.C.: C. An early learning center shall obtain a CCCBC-based determination of eligibility for child care purposes from the department for each visitor or independent contractor of any kind, and shall have documentation of said determination available at all times for inspection upon request by the licensing division, unless the visitor or independent contractor, other than therapeutic professionals as defined in §103, will be accompanied at all times while at the center when children are present, by an adult staff member who is not being counted in child-to-staff ratios. The center shall have documentation of said determination of eligibility, or documentation of the accompanying staff member, available at all times for inspection upon request by the Licensing Division.

Finding:

1807.C.: Based on record review: A CCCBC-based determination of eligibility for child care purposes from the department was not obtained for O2, O3, O4, O5, O6, O7, and O8 prior to the person being present at the center or performing services as evidence by: Specialist observed during a review of the center's Visitor Log on 8/22/19 at 12:45pm, the log did not include documentation of the paid, adult staff member not otherwise counted in child to staff ratios who accompanied at all times O2, O3, and O4 on 6/10/19 and for O5 on 6/11/19. S1 failed to obtain a CCCBC-based determination of eligibility for O6, O7, and O8 prior to providing contracted transportation services. A review of the center's field trip logs show that O6 provided transportation on 3/6/19 and transported the children a total of 25 times between the months of June and August 2019. O7 transported children on 3/8/19 and O8 transported children on 7/17/19.

1901.C.: End-of-Day Check

Not Met

1901.C.: The entire center and play yard shall be checked after the last child departs to ensure that no child is left at the center and this check shall be documented. Documentation shall include date, time of visual check, and signature of the staff conducting the visual check.

Finding:

1901.C.: Based on record review: S1's end of day check did not include the date, time of visual check, and signature of the staff conducting the visual check. Specialist reviewed the record during a visit on 8/22/19 at 1:45pm, and observed S1 did not include the time and signature of the person conducting the check on 4/22/19, the date on 6/18/19 and the date, time, and signature of the staff conducting the visual check on 5/1/19 and 5/2/19. S1 completed a review of attendance records to confirm the center was open and operating on these dates.

1901.M.: Strings and Cords

Not Met

1901.M.: Strings and cords, including but not limited to those found on equipment, window coverings, televisions and radios, shall be inaccessible to children under age 4.

Finding:

1901.M. Based on observations: Strings and cords were accessible to children under age 4 as evidenced during Specialist walk through of the center on 8/22/19 at 9:30am, Specialist observed a radio plugged into the wall where the cord was accessible to five 3 year old children. S3 corrected prior to Specialist departure.

1903.C.: Free of Hazards

Not Met

1903.C.: Indoor and outdoor areas shall be free of hazards.

Finding:

1903.C.: Based on observation: The indoor area was not free of hazards as Specialist observed during a visit and walk-through in the center on 8/22/19 at 9:47am, an electrical wall receptacle was missing the face plate and the covers to the plug in area. S1 corrected prior to Specialist departure.

Statement of Deficiencies

1911.K.: Hand Washing

Not Met

1911.K.: Staff and children shall wash their hands using soap at least at the following times: upon arrival at the center, before preparing or serving meals, before giving medication, after playing in water used by more than one person, after toileting, after helping a child use a toilet or changing diapers, after wiping noses or cleaning wounds, after handling pets and other animals, after playing in sandboxes, before eating meals or snacks, upon coming in from outdoors, after cleaning or handling garbage and anytime hands become soiled with body fluids, such as urine, saliva, blood or nasal discharge.

Finding:

1911.K. Based on observations: Staff and children did not wash her hands with soap and water as needed. During a visit in the center on 8/22/19 at 9:45am, Specialist observed S5 did not wash her hands after changing an infant's diaper in the infant room. Specialist observed thirteen 3-4 year old children did not wash their hands with soap prior to eating lunch in S3's classroom.

1913.F.: Water Activities - Lifeguard Certification

Not Met

1913.F.: When children use a pool or other body of water with a depth of more than 2 feet, a certified lifeguard shall be present and supervising the children and may be counted in the child to staff ratio.

1. For on-site water activities, the center shall have documentation of the current certification of the lifeguard.
2. For off-site water activities, the center shall have documentation of the current certification of the lifeguard, whether the lifeguard is furnished by the center or the off-site water location.

Finding:

1913.F.: Based on record review: The Provider did not have documentation of the current certification of the lifeguard, whether the lifeguard is furnished by the center or an off-site water location. A review of records in the center on 8/22/19 at 3:45pm, showed that S1 failed to obtain documentation of lifeguard certifications for all staff providing supervision while participating in water activities at three separate off-site water locations during the months of June and July 2019. The children attended these activities a total of 14 times.

2101.A.13.: Appropriate Driver's License

Not Met

2101.A.13.: The center shall maintain a copy of a valid appropriate Louisiana or other state-issued driver's license for all individuals who drive vehicles used to transport children, whether said drivers are staff members or contracted drivers.

Finding:

2101.A.13.: Based on record review: S1 lacked documentation that all contracted drivers who drive vehicles to transport the children have a copy of a valid appropriate Louisiana or other state-issued driver's license. Specialist completed a review of contractor records in the center on 8/22/19 at 3:00pm, and determined that S1 did have documentation of a valid license for O6, O7, and O8. Field trip logs document O7 transported children on 3/8/19, O8 transported children on 7/17/19, and O7 transported children one time on 3/6/19, and twenty-five times during the months of June to August 2019.

2101.A.15.: Transportation - Contract to Provide Transportation

Not Met

2101.A.15.: Centers using contract transportation shall maintain a copy of the written contract that includes an express provision stating that the contractor shall comply with all state laws and regulations, as amended, regarding motor vehicles, including but not limited to seat belts and child restraints.

Finding:

2101.A.15.: Based on record review/interview: S1 contracted with O6, O7, and O8 for transportation and there was not a contract signed by the S1 and the contracted bus drivers outlining circumstances under which transportation will be provided and that includes an express provision stating that the contractor shall comply with all state laws and regulations, as amended, regarding motor vehicles, including but not limited to seat belts and child restraints. Specialist completed a review of field trip records in the center on 8/27/19 at 3:39pm, and determined children were transported by O7 on 3/8/19, O8 on 7/17/19, and children were transported by O6 twenty-five times during the months of June to August 2019.