

## Statement of Deficiencies

### 1503-D: Waiver of Liability

Not Met

1503-D: Parents shall not be required to waive the center's responsibility.

#### Finding:

1503-D Based on record review: Parents are required to waive the provider's responsibility in the event of an accident or injury as documented on the field trip permission slip to the Jefferson Parish Library on Manhattan for the summer of 2017.

### 1507-A: Daily Attendance Records - Children

Not Met

1507-A: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

#### Finding:

1507-A Based on record review: The center's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as 19 children were present and 18 children were signed in on the log upon Specialist's arrival on 8/22/17.

### 1507-B: Daily Attendance Records - Staff and Owners

Not Met

1507-B: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

#### Finding:

1507-B Based on observations: The Provider did not maintain documentation of a daily attendance record for Staff and Owners, to include the time of arrival and departure. The center lacked an employee sign-in sheet for 8/22/17. S2 stated the center ran out of blank copies of the employee attendance logs.

### 1509-A.9: Electronic Devices Policy

Not Met

1509-A.9: Electronic Devices Policy that provides that all activities involving electronic devices, including but not limited to television, movies, games, videos, computers and hand held electronic devices, shall adhere to the following limitations:

- a. Electronic device activities for children under age two are prohibited; and
- b. Time allowed for electronic device activities for children ages 2 and above shall not exceed 2 hours per day.

#### Finding:

1509-A.9 Based on observations: The Provider did not follow the Electronic Devices Policy as Electronic Devices were used by children under age 2. Specialist observed the classroom of S1 with 6 - One to Two year old children watching educational programming on the television at 11:30 a.m. on 8/22/17.

### 1715-A.5: State Central Registry

Not Met

1715-A.5: Staff Members. Personnel files for each staff member shall be maintained at the center and shall include the following: documentation of a current, completed state central registry disclosure form indicating no justified (valid) finding of abuse or neglect by the DCFS, or a current determination from the DCFS indicating that the individual does not pose a risk to children.

#### Finding:

1715-A.5 Based on record review: Provider failed to have documentation of a completed state central registry disclosure form (SCR 1) on site and available for review at the center prior to a previously completed form expiring (1705.B). 2 of 7 staff, S2(DOH: 8/3/07) and S7(DOH: 3/1/06) failed to have documentation of the completed form. The previous SCR 1 completed by S2 expired on 7/1/16, while the SCR 1 for S7 expired 7/1/17. Corrected for S2 on site before departure.

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### 1723-A.&B.: CPR Certification

Not Met

1723-A.&B.: Infant and child CPR - Fifty percent of staff members on the premises of a center and accessible to children, or at least four staff on the premises and accessible to children, whichever is less, shall have current certification in infant and child CPR.

Adult CPR - Fifty percent of staff members on the premises of a center and accessible to children, or at least four staff on the premises and accessible to children, whichever is less, shall have current certification in adult CPR.

#### Finding:

1723-A.&B. Based on observation/record review: The Provider did not have documentation that at least fifty percent (50%) of all staff on the premises and accessible to the children or at least four staff on the premises and accessible to children, whichever is less, have current certification in infant and child CPR. 1 of 3 staff had documentation of this certification.

### 1723-C.-D.: Pediatric First Aid

Not Met

1723-C.-D.: Pediatric First Aid

C. Fifty percent of staff members on the premises of a center and accessible to children, or at least four staff on the premises and accessible to children, whichever is less, shall have current certification in Pediatric First Aid.

D. Certification - A copy of the certification for each such staff member shall be on-site at all times and available for inspection by the Licensing Division.

#### Finding:

1723-C.D. Based on observation/record review: The Provider did not have documentation that at least fifty percent (50%) of all staff on the premises and accessible to the children or at least four staff on the premises and accessible to children, whichever is less, have current certification in Pediatric First Aid. 1 of 3 staff had documentation of this certification.

### 1907-E.2: Cribs Free of Toys and Other Soft or Loose Bedding

Not Met

1907-E.2: Cribs shall be free of toys and other soft or loose bedding, including comforters, blankets, sheets, bumper pads, pillows, stuffed animals and wedges when the child is in the crib.

#### Finding:

1907-E.2 Based on observations: The center's cribs were not free of toys or other soft or loose bedding (including comforters, blankets, sheets, bumper pads, pillows, stuffed animals and wedges) while the child was in the crib as evidence by Specialist observation of C1 asleep atop a square pillow.

### 1919-A&B: Food Service and Nutrition - Menu

Not Met

1919-A&B: All meals and snacks provided by the center, and their preparation, service and storage, shall meet the requirements for meals of the U.S. Department of Agriculture (USDA) Child and Adult Care Food Program (CACFP) and 7 C.F.R. 226.20 and the Louisiana Sanitary Code, Title 51, Part XXIII, found at LAC 51:XXXIII. For the current CACFP meal patterns, contact the Louisiana Department of Education, Division of Nutrition Support.

The weekly menu shall:

1. be planned for each day of the week and list the specific food items served;
2. be prominently posted by the first day of each week and remain <b>posted</b> throughout the week; and
3. have substitutions or additions posted on or near the menu.

#### Finding:

1919-A.&B. Based on observation/record review: Menu substitutions or additions were not posted on or near the menus as the menu for 8/22/17 specified fish sticks, bread, peas and tropical fruit with milk, but the center served red beans with sausage over rice, peaches, bread and milk.

### 1921-E: Tornado Drills

Not Met

1921-E: Tornado drills shall be conducted at least once per month in the months of March, April, May, and June at various times of the day necessary to include all children and shall be documented.

#### Finding:

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1921-E Based on record review: The provider did not have documentation of tornado drills that were conducted at least once per month during the months of March 2017 and April 2017. Date of tornado drills were 5/10/17 and 6/7/17.

### 2105-E: Field Trip - Record

Not Met

2105-E: A written record for each field trip shall be maintained and shall include the following:

1. date, destination(s) and method of transportation;
2. names of all the children being transported in each vehicle;
3. names of the driver, staff members and other adults being transported in each vehicle;
4. names of other adults who joined the field trip at the destination(s) to assist with supervision of children; and
5. the presence of each child each time the children enter or exit the vehicle.

#### Finding:

2105-E Based on record review: The Provider's record of all field trips taken was incomplete as it did not include the date, destination(s) and method of transportation, names of all the children being transported in each vehicle, names of the driver, staff members and other adults being transported in each vehicle, names of other adults who joined the field trip at the destination(s) to assist with supervision of children, the presence of each child each time the children enter or exit the vehicle. The center lacked documentation of the field trips of 3/31/17, 5/12/17 and 6/30/17.

### 2107-B.1-3: Field Trip Visual Vehicle Check

Not Met

2107-B.1-3: For field trips, each vehicle shall have a visual passenger check and a face-to-name count conducted at all of the following times:

1. prior to leaving center for destination,
2. upon arrival at and prior to departure from each destination, and
3. upon return to center.

#### Finding:

2107-B.1-3 Based on record review: For field trips, a face-to-name count was not conducted prior to leaving facility for destination, when destination is reached, before departing destination for return to facility, and upon return to facility to ensure that no child was left on the trip as evidenced by no documentation of visual checks being completed for the field trips of 6/30/17, 5/12/17 and 3/31/17.