

## Statement of Deficiencies

### 1515.A.1.: Child Records and Cumulative Files

Not Met

1515.A.1.: A cumulative file shall be maintained on each child that shall include the following records:

1. An information form signed and dated by the parent and updated as changes occur, that contains:
  - a. name of child, date of birth, sex, date of admission;
  - b. name of parents and the home address of both child and parents;
  - c. phone numbers where parents may be reached while child is in care;
  - d. name and phone number of person to contact in an emergency if parents cannot be located promptly;
  - e. name and telephone number of child's physician, if applicable;
  - f. name and telephone number of the child's dentist, if applicable;
  - g. any special concerns, including but not limited to allergies, chronic illnesses, and any special needs of the child, if applicable;
  - h. any special dietary needs, restrictions or food allergies or intolerances, if applicable. See Paragraph 4;

#### Finding:

1515.A.1. Based on record review:

Ten of ten children's records reviewed lacked the required information on the Child's Information Form as the following information was omitted any special concerns, including but not limited to allergies, chronic illnesses, and any special needs of the child, (if applicable).

### 1515.A.2.: Emergency Medical Treatment

Not Met

1515.A.2.: Written authorization signed and dated by the parent to secure emergency medical treatment;

#### Finding:

1515.A.2. Based on record review: Two of ten Children's records , C2 and C5, lacked a signed and dated parental authorization to secure emergency medical treatment.

### 1723.A.&B.: CPR Certification

Not Met

1723.A.&B.: A. Infant and child CPR. Fifty percent of staff members on the premises of a center and accessible to children, or at least four staff on the premises and accessible to children, whichever is less, shall have current certification in infant and child CPR through training approved by the department.

B. Adult CPR. Fifty percent of staff members on the premises of a center and accessible to children, or at least four staff on the premises and accessible to children, whichever is less, shall have current certification in adult CPR through training approved by the department.

#### Finding:

1723 A&B Based on record review:

According to documentation of staff attendance log, at least fifty percent (50%) of all staff on the premises and accessible to the children or at least four staff on the premises and accessible to children, whichever is less, did not have current certification in infant and child CPR through training approved by the department. S3 and S4 has documentation of this certification.

On the following days at the indicated time, there was not enough staff on premises with the certification:

08/01/2019 - 9:00am to 11:00am; 1:00pm to 6:00pm

- no staff on premises had documentation of the certification between the times of 3:00pm to 6:00pm.

08/02/2019 - 9:00am to 11:00am (S1 indicated she was on premises from 9:00am to 6:00pm, not 9:00 to 9:00 as indicated on the staff attendance log); 1:00pm to 6:00pm

- no staff on premises had documentation of the certification between the times of 4:00pm to 6:00pm.

08/05/2019 - 9:00am to 11:00am; 2:00pm to 6:00pm

- no staff on premises had documentation of the certification between the times of 4:00pm to 6:00pm.

08/06/2019 - 9:00am to 11:00am; 1:00pm to 6:00pm

08/07/2019 - 8:00am to 11:00am; 1:00pm to 6:00pm

- no staff on premises had documentation of the certification between the times of 7:00am to 8:00am.

- no staff on premises had documentation of the certification between the times of 4:00pm to 6:00pm.

08/08/2019 - 8:00am to 11:00am

08/09/2019 - 8:00am to 11:00am; 1:00pm to 6:00pm

- no staff on premises had documentation of the certification between the times of 4:00pm to 6:00pm.

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08/12/2019 - 8:00am to 11:00am; 1:00pm to 6:00pm

- no staff on premises had documentation of the certification between the times of 4:00pm to 6:00pm.

08/13/2019 - 8:00am to 10:00am; 1:00pm to 6:00pm

- no staff on premises had documentation of the certification between the times of 4:00pm to 6:00pm.

08/14/2019 - 8:00am to 9:00am; 2:00pm to 6:00pm

- no staff on premises had documentation of the certification between the times of 4:00pm to 6:00pm.

08/15/2019 - 8:00am to 11:00am; 2:00pm to 6:00pm

- no staff on premises had documentation of the certification between the times of 4:00pm to 6:00pm.

08/16/2019 - 9:00am to 11:00am; 2:00pm to 6:00pm (S1 indicated the time documented of her arrival is 9:00am)

- no staff on premises had documentation of the certification between the times of 4:00pm to 6:00pm.

08/19/2019 - 8:00am to 10:00am; 1:00pm to 6:00pm

- no staff on premises had documentation of the certification between the times of 4:30pm to 6:00pm.

S2 indicated S1 and S2 will receive the certification before the end of August 2019.

### 1723.C.: Pediatric First Aid

Not Met

1723.C.: Pediatric First Aid. Fifty percent of staff members on the premises of a center and accessible to children, or at least four staff on the premises and accessible to children, whichever is less, shall have current certification in pediatric first aid through training approved by the department.

#### Finding:

1723.C. Based on record review:

According to documentation, at least fifty percent (50%) of all staff on the premises and accessible to the children or at least four staff on the premises and accessible to children, whichever is less, have current certification in Pediatric First Aid through training approved by the department. S3 and S4 has documentation of this certification.

On the following days at the indicated time, there was not enough staff on premises with the certification:

08/01/2019 - 9:00am to 11:00am; 1:00pm to 6:00pm

- no staff on premises had documentation of the certification between the times of 3:00pm to 6:00pm.

08/02/2019 - 9:00am to 11:00am (S1 indicated she was on premises from 9:00am to 6:00pm, not 9:00 to 9:00 as indicated on the staff attendance log);  
1:00pm to 6:00pm

- no staff on premises had documentation of the certification between the times of 4:00pm to 6:00pm.

08/05/2019 - 9:00am to 11:00am; 2:00pm to 6:00pm

- no staff on premises had documentation of the certification between the times of 4:00pm to 6:00pm.

08/06/2019 - 9:00am to 11:00am; 1:00pm to 6:00pm

08/07/2019 - 8:00am to 11:00am; 1:00pm to 6:00pm

- no staff on premises had documentation of the certification between the times of 7:00am to 8:00am.

- no staff on premises had documentation of the certification between the times of 4:00pm to 6:00pm.

08/08/2019 - 8:00am to 11:00am

08/09/2019 - 8:00am to 11:00am; 1:00pm to 6:00pm

- no staff on premises had documentation of the certification between the times of 4:00pm to 6:00pm.

08/12/2019 - 8:00am to 11:00am; 1:00pm to 6:00pm

- no staff on premises had documentation of the certification between the times of 4:00pm to 6:00pm.

08/13/2019 - 8:00am to 10:00am; 1:00pm to 6:00pm

- no staff on premises had documentation of the certification between the times of 4:00pm to 6:00pm.

08/14/2019 - 8:00am to 9:00am; 2:00pm to 6:00pm

- no staff on premises had documentation of the certification between the times of 4:00pm to 6:00pm.

08/15/2019 - 8:00am to 11:00am; 2:00pm to 6:00pm

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- no staff on premises had documentation of the certification between the times of 4:00pm to 6:00pm.

08/16/2019 - 9:00am to 11:00am; 2:00pm to 6:00pm (S1 indicated the time documented of her arrival is 9:00am)

- no staff on premises had documentation of the certification between the times of 4:00pm to 6:00pm.

08/19/2019 - 8:00am to 10:00am; 1:00pm to 6:00pm

- no staff on premises had documentation of the certification between the times of 4:30pm to 6:00pm.

S2 indicated S1 and S2 will receive the certification before the end of August 2019.

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### 1921.A.: Emergency Preparedness and Evacuation Planning

**Not Met**

1921.A.: Emergency and Evacuation Plan. The director shall consult with appropriate state and local authorities and shall establish and follow a written multi-hazard emergency and evacuation plan to protect children in the event of emergencies that at a minimum shall:

1. address any potential disaster related to the area in which the center is located;
2. include procedures for sheltering in place, lockdown and evacuation to a pre-determined site for potential threats to the safety, health and well-being of children in care;
3. include specific procedures for handling infants through two year olds, including food and formula;
4. include specific procedures for handling children with special needs, including the evacuation and transportation of children in wheelchairs;
5. include a system to account for all children;
6. include a system, and a back-up system, for contacting parents and authorized third party release caretakers;
7. include a system to reunite children and parents following an emergency;
8. include procedures for providing information about the emergency plan to parents at the time of enrollment and when changes occur;
9. be reviewed annually for accuracy and updated as changes occur; and
10. be reviewed with all staff at least once per year.
11. practice drills shall be conducted at least twice per year to include all children and shall be documented.

#### Finding:

1921.A. Based on record review: S2 did not have an emergency plan to include the following:

1. include procedures for sheltering in place, lockdown and evacuation to a pre-determined site for potential threats to the safety, health and well-being of children in care;
  2. include a system to account for all children;
  3. include a system, and a back-up system, for contacting parents and authorized third party release caretakers;
  4. include a system to reunite children and parents following an emergency;
  5. include procedures for providing information about the emergency plan to parents at the time of enrollment and when changes occur.
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