

## Statement of Deficiencies

### 1507-B: Daily Attendance Records - Staff and Owners

Not Met

1507-B: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

#### Finding:

1507-B Based on record review: The center failed to maintain complete daily attendance records for all staff members. Specialist observed records showing that S3 did not sign out on 7/10/18, 7/17/18, and 7/19/18. S9 did not sign out on 7/16/18. S19 did not sign out on 7/10/18. S24 did not sign out on 7/9/18. S7 did not sign out on 7/10/18. S10 did not sign out on 7/16/18. S2 did not sign out on 8/1/18 and 8/16/18. S30 did not sign out on 7/20/18.

### 1515-B: Consent to Release

Not Met

1515-B: Consent to Release. The center shall obtain written consent from the parent prior to releasing any information, recordings, or photographs from which the child might be identified, except to authorized state and federal agencies. This one time written consent shall be obtained from the parent and updated as changes occur.

#### Finding:

1515-B Based on record review: The Provider did not obtain written permission to obtain recordings, or photographs from which the child might be identified, except to authorized state and federal agencies. There is no documentation for photo release authorization for C1, C2, C5, C6, C7, C8, or C9 in the children's files.

### 1717-A: Independent Contractors Records

Not Met

1717-A: Independent Contractors. The following information shall be maintained for all independent contractors, including but not limited to therapeutic professionals, extracurricular personnel, contracted transportation drivers, Department of Education, Office of Early Childhood staff and local school district staff:

1. an information form that includes the person's name, address and phone number
2. a list of duties performed while present at the center; and
3. documentation of a CCCBC-based determination of eligibility for child care purposes from the department or documentation of the adult staff member not otherwise counted in child to staff ratios that accompanied the contractor at all times while the contractor was at the center when children were present, to include the date, contractor arrival and departure time, language stating that the contractor was accompanied by the staff member at all times while at the center when children were present, and the signature of both the contractor and the accompanying staff member.

#### Finding:

1717-A Based on record review: The center did not have documentation of a current CCCBC-based determination of eligibility for child care purposes from the department for independent contractor O1. The background check on file for O1 expired 12/2/2017. O1 was present in the center on 8/6/18 and 8/7/18.

### 1901-J.-K.: Items That Can be Harmful to Children

Not Met

1901-J.-K.: J. Items that can be harmful to children, such as medications, poisons, cleaning supplies and chemicals, and equipment, tools, knives and other potentially dangerous utensils, shall kept in a locked cabinet or other secure place that ensures they are inaccessible to children.  
K. Plastic bags, when not in use, regardless of purpose or use, shall be made inaccessible to children.

#### Finding:

1901-J.-K. Based on observations: Items that can be harmful to children, such as medications, poisons, cleaning supplies and chemicals, were not kept in a locked cabinet or other secure place that ensures they are inaccessible to children as observed in classroom 12. 13 children were present, 3 years old, in classroom 12 where disinfectant wipes, disinfectant spray, and hand soap were in an unlocked cabinet under sink. This was corrected during the licensing visit.

### 1901-M: Strings and Cords

Not Met

1901-M: Strings and cords, including but not limited to those found on equipment, window coverings, televisions and radios, shall be inaccessible to children under age 4.

#### Finding:

1901-M Based on observations: Strings and cords were accessible to children under age 4 as observed in classroom 1. 6 children were present, ages 3mos - 2 years old. Specialist observed a radio on a window seal with a black cord in a wall outlet that was accessible to the children.

## Statement of Deficiencies

### 1911-G: Pacifier Attached

Not Met

1911-G: Pacifiers attached to strings or ribbons shall not be placed around the neck or attached to the clothing of a child.

#### Finding:

1911-G: Based on observation: A pacifier that was attached to strings or ribbons was attached to the clothing of a child in classroom 11. Children present were between the ages of 2mos - 2yrs.

### 1915-B.&C: Health Services - Parental Notification

Not Met

#### 1915-B.&C:

B. Reporting. Incidents, injuries, accidents, illnesses, and unusual behavior shall be documented and reported to the parent no later than when the child is released to the parent or authorized representative on the day of the occurrence.

C. Immediate Notification. The parent shall be immediately notified in the following circumstances:

1. blood not contained in an adhesive strip;
2. head or neck or eye injury;
3. human bite that breaks the skin;
4. animal bite;
5. impaled object;
6. broken or dislodged teeth;
7. allergic reaction skin changes (e.g. rash, spots, swelling, etc.);
8. unusual breathing;
9. symptoms of dehydration;
10. temperature reading over 101° oral, 102° rectal, or 100° axillary; or
11. injury or illness requiring professional medical attention.

#### Finding:

1915-B&C Based on Record Review: The Provider did not have documentation of immediate notification to the parent as specialists reviewed documentation on 12/12/2017 and 7/23/2018. Records show that on 12/12/2017, the incident occurred at 2:35pm, and the parent was notified at 3:30pm. On 7/23/2018, the incident occurred at 1:20pm, and the parent was notified at 2:00pm.

### 1917-J: Medication - Medical Procedures

Not Met

1917-J: Medical Procedures. Children that require medical procedures such as tube feeding shall have specific instructions from a health care provider as part of the overall care plan for the child.

1. Administration of feedings or medications through a tube-feeding apparatus shall be performed by a staff member trained and authorized by the parent or individual designated by the parent.
2. Parental authorization and training shall be documented and shall include the name of child, date of training, name of staff trained, signature of staff trained, and signature of parent.
3. Documentation of feedings and medications administered shall include the name of child, date, time, what was administered, and signature of administering staff member.

#### Finding:

1917-J Based on record review:

The provider did not have documentation of Parental authorization and training to use sleep monitoring device for C5 to include date of training, name of staff trained, signature of staff trained, signature of parent.

### 1919-D.2: Food Service and Nutrition - Choking Hazards

Not Met

1919-D.2: Children under age 4 shall not have foods that are implicated in choking incidents. Examples of these foods include but are not limited to: whole hot dogs, hot dogs sliced in rounds, raw carrot rounds, whole grapes, hard candy, nuts, seeds, raw peas, hard pretzels, chips, peanuts, popcorn, marshmallows, spoonful of peanut butter, and chunks of meat larger than what can be swallowed whole.

#### Finding:

1919-D.2 Based on observations:

The Provider allowed children under age 4 to have foods that are implicated in choking incidents accessible to children 4mos - 2 years old. Specialists observed two children, in classroom 3, at breakfast time with whole green grapes in a cup. Corrected at time of licensing visit.

## Statement of Deficiencies

### 1921-A: Emergency Preparedness and Evacuation Planning

**Not Met**

1921-A: Emergency and Evacuation Plan. The director shall consult with appropriate state and local authorities and shall establish and follow a written multi-hazard emergency and evacuation plan to protect children in the event of emergencies that at a minimum shall:

1. address any potential disaster related to the area in which the center is located;
2. include procedures for sheltering in place, lockdown and evacuation to a pre-determined site for potential threats to the safety, health and well-being of children in care;
3. include specific procedures for handling infants through two year olds;
4. include specific procedures for handling children with special needs, including the evacuation and transportation of children in wheelchairs;
5. include a system to account for all children;
6. include a system, and a back-up system, for contacting parents and authorized third party release caretakers;
7. include a system to reunite children and parents following an emergency;
8. include procedures for providing information about the emergency plan to parents at the time of enrollment and when changes occur;
9. be reviewed annually for accuracy and updated as changes occur; and
10. be reviewed with all staff at least once per year.
11. practice drills shall be conducted at least twice per year to include all children and shall be documented.

#### Finding:

1921-A Based on record review: The provider failed to have a complete written multi-hazard emergency and evacuation plan to protect children in the event of emergencies that addresses the following: any potential disaster related to the area in which the center is located, include procedures for sheltering in place, lockdown and evacuation to a pre-determined site, health and well-being of children in care, include specific procedures for handling infants through two year olds, specific procedures for handling children with special needs, including the evacuation and transportation of children in wheelchairs. The Provider did not have the following system in place for: to account for all children, a system, and a back-up system, for contacting parents and authorized third party release caretakers, a system to reunite children and parents following an emergency.

### 1921-E: Tornado Drills

**Not Met**

1921-E: Tornado drills shall be conducted at least once per month in the months of March, April, May, and June at various times of the day necessary to include all children and shall be documented.

#### Finding:

1921-E Based on record review:

The provider did not have documentation of tornado drills that were conducted at least once per month during the months of March, April, May, and June. A tornado drill was conducted in June 2018. There is no documentation of tornado drills conducted for March, April, and May 2018.

### 2105.A: Parental Authorization - Field Trip

**Not Met**

2105.A: The center shall obtain and maintain a signed parental authorization for each field trip.

#### Finding:

2105.A Based on record review: The provider did not maintain a signed parental authorization for each field trip taken. On 6/19/2018 the center went on a field trip to the farmer's market. 15 of 15 children that attended did not have parental authorization in their files.