

## Statement of Deficiencies

### 1103.A.-D.: Critical Incidents and Required Notifications

Not Met

1103.A.-D.: An early learning center shall make immediate notification to emergency personnel, law enforcement as applicable, and other appropriate agencies for the following types of critical incidents involving children in care:

1. death;
  2. serious injury or illness that required medical attention;
  3. reportable infectious diseases and conditions listed in LAC 51.II.105; and
  4. any other significant event relating to the health, safety, or well-being of any child, including but not limited to a lost child, an emergency situation, fire or other structural damage, or closure of the center.
- B. The parent shall be contacted immediately following any immediate notifications made under Subsection A.
- C. The department and other appropriate agencies shall be notified via email within 24 hours of the incident.
- D. The department shall be notified by written report within 24 hours of the incident or the next business day. This written notification shall be made on the department's Critical Incidents Report Form and shall contain all information requested on the form.

#### Finding:

1103.A.C.D. Based on record review and interviews: S1 failed to notify The Department and Child Welfare within 24 hours of notification of the allegation involving S2 using corporal punishment on C1, a 2yr old. Based on staff interviews on 8/20/2019, S1, S2, and S3 stated they became aware of the allegation on 8/10/2019 from O1's Facebook post that alleged S2 used corporal punishment on C1. Time and date that the allegation occurred is unknown. There is no documentation that the allegation was reported to The Department and Child Welfare within 24 hours of notification of the allegation.

On 8/21/2019 at approximately 10:36am, S1 stated she was unaware that she needed to report the allegation to The Department and Child Welfare as she believed the allegation to be untrue. The Specialist observed S2 complete and report the allegation to Child Welfare via the online portal at 11:58am on 8/21/2019. The Specialist also observed S2 complete and submit the Critical Incident Report to The Department via email on 8/21/2019 at 12:28pm.

### 1507.A.: Daily Attendance Records - Children

Not Met

1507.A.: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

#### Finding:

1507.A. Based on record review: On 8/20/2019 at approximately 2:05pm, S1's daily attendance record for children did not accurately reflect the children on the child care premises at any given time. There was no documentation of the following:

- On 8/13/19, 1 of 21 children did not have documentation of the departure time.
- On 6/11/19, 2 of 25 children did not have documentation of the departure time.
- On 7/9/19, 1 of 25 children did not have documentation of the departure time.
- On 8/19/19, 2 of 16 children did not have documentation of the departure time; 1 of 16 did not have the first and last name of whom the child was released to.