# Statement of Deficiencies

## 1507-E: Daily Attendance Records - Visitors

1507-E: A daily attendance record for all visitors to include the name, date of visit, arrival and departure times, and the purpose of the visit.

### Finding:

1507-E Based on observations/record review: The Provider did not maintain documentation of a daily attendance record for Visitor's to include first and last name, date of visit, arrival and departure times, and purpose of the visit. The center's visitor's daily attendance record did not accurately reflect when a Visitor was on the child care premises as evidenced by Specialist observation of O1 on the premises from 10:00 a.m. until 11:00 a.m. on 8/20/18. O1 was on premises for the annual fire alarm system inspection. O1 did not sign in the visitor's log for 8/20/18. S1 was the staff member who accompanied O1 on the day care premises.

## 1901-Q: The Safety Box

1901-Q: The center shall post a copy of the current The Safety Box newsletter issued by the Louisiana Office of the Attorney General and shall immediately remove from the early learning premises any items listed as recalled.

## Finding:

1901-Q Based on observations: The Provider did not post 'The Safety Box' newsletter issued by the Louisiana Office of the Attorney General.

## 1911-G: Pacifier Attached

1911-G: Pacifiers attached to strings or ribbons shall not be placed around the neck or attached to the clothing of a child.

## Finding:

1911-G Based on observations: A pacifier that was attached to strings or ribbons was attached to the clothing of a child. Specialist observed C1 with a pacified attached to a ribbon which was attached to her clothing at 11:10 a.m. Corrected at the time of observation.

# 1915-B.&C: Health Services - Parental Notification

#### 1915-B.&C:

B. Reporting. Incidents, injuries, accidents, illnesses, and unusual behavior shall be documented and reported to the parent no later than when the child is released to the parent or authorized representative on the day of the occurrence.

C. Immediate Notification. The parent shall be immediately notified in the following circumstances:

- 1. blood not contained in an adhesive strip;
- 2. head or neck or eye injury;
- 3. human bite that breaks the skin;
- animal bite;
- 5. impaled object;
- 6. broken or dislodged teeth;
- 7. allergic reaction skin changes (e.g. rash, spots, swelling, etc.);
- 8. unusual breathing;
- 9. symptoms of dehydration;
- 10. temperature reading over 101° oral, 102° rectal, or 100° axillary; or
- 11. injury or illness requiring professional medical attention.

#### Finding:

1915-B.&C. Based on record review: The provider did not have documentation of incidents of incidents, injuries, accidents, illnesses, and unusual behaviors. The center was documenting incident which occurred at the center on the Health Services-Observation form. The documentation did not capture the required elements needed on incident/accident reports.

Not Met

Not Met

Not Met

# Statement of Deficiencies

# **1921-A: Emergency Preparedness and Evacuation Planning**

1921-A: Emergency and Evacuation Plan. The director shall consult with appropriate state and local authorities and shall establish and follow a written multi-hazard emergency and evacuation plan to protect children in the event of emergencies that at a minimum shall:

1. address any potential disaster related to the area in which the center is located;

2. include procedures for sheltering in place, lockdown and evacuation to a pre-determined site for potential threats to the safety, health and wellbeing of children in care;

3. include specific procedures for handling infants through two year olds;

4. include specific procedures for handling children with special needs, including the evacuation and transportation of children in wheelchairs:

- 5. include a system to account for all children;
- 6. include a system, and a back-up system, for contacting parents and authorized third party release caretakers;
- 7. include a system to reunite children and parents following an emergency;
- 8. include procedures for providing information about the emergency plan to parents at the time of enrollment and when changes occur;
- 9. be reviewed annually for accuracy and updated as changes occur; and
- 10. be reviewed with all staff at least once per year.
- 11. practice drills shall be conducted at least twice per year to include all children and shall be documented.

## Finding:

1921-A Based on record review: The provider failed to conduct and document practice drills at least twice per year.

# 1921-C: Evacuation Pack

1921-C: Evacuation Pack. The center shall have an evacuation pack, the location of which is known to all staff, that at a minimum shall contain: 1. a list of area emergency phone numbers;

- 2. a list of emergency contact information and emergency medical authorization for all enrolled children;
- 3. an emergency pick up form;
- 4. first aid supplies, hand sanitizer, wet wipes, and tissue;
- 5. diapers for children who are not toilet trained and plastic bags for diapers;
- 6. a battery powered flashlight and radio and batteries;
- 7. food for children under the age of 4, including infant food and formula; and
- 8. disposable cups and bottled water.

## Finding:

1921-C Based on observations: The provider failed to have a completed evacuation pack. The provider failed to have the following: a list of area emergency phone numbers, a list of emergency contact information and emergency medical authorization for all enrolled children, an emergency pick up form, first aid supplies, hand sanitizer, wet wipes, and tissue, diapers for children who are not toilet trained and plastic bags for diapers, a battery powered flashlight and radio and batteries, food for children under the age of 4, including infant food and formula, disposable cups and bottled water.

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Not Met