

## Statement of Deficiencies

### 1507.B.: Daily Attendance Records - Staff and Owners

Not Met

1507.B.: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

#### Finding:

1507.B. Based on record review/observations at 11:55am, S1 failed to have a daily attendance record for all staff members and owners that include the first and last name of the staff member or owner and arrival and departure times for the following:

- There is no documentation of the arrival time for S4 and S6 on 8/17/2020. S1 stated they both arrived at 9:00am, but forgot to sign in. Corrected.
- There is no documentation of the departure time for S4 on 8/14/2020. S4 stated she left at 5:30pm.
- There is no documentation of the last name of S1, S2, S3, S4, S5, S6, and S7 for 8/17/2020.

Corrective Action Plan: Effective 8/17/2020, S1 stated she will go behind all staff to make sure they sign in, and will add a reminder on the temperature sheet.

### 1915.A.: Health Services - Observation

Not Met

1915.A.: Observation. Upon arrival at the center, the physical condition of each child shall be observed for possible signs of illness, infections, bruises or injuries, and when something is observed, it shall be documented and such documentation shall include an explanation from the parent or child.

#### Finding:

1915.A. Based on record review at 12:05pm, S1 failed to have documentation of the explanation from the parent or child when something is observed upon arrival at the center for the following:

- On 8/17/2020, a child had a scratch on the cheek; a child had red bumps on right leg
- On 8/12/2020, a child had a small cut under eye; a child had a scratch on the right cheek
- On 8/13/2020, a child had a small scrape on knee; a child had a small scratch on face
- On 8/14/2020, a child had a scratch on the face; a child had a small cut under eye; a child had a scrape on knee

Corrective Action Plan: Effective 8/17/2020, S1 stated she will remind all staff to be sure to document the explanation from the parent or child when documenting observations upon a child's arrival.