

## Statement of Deficiencies

### 1507-B: Daily Attendance Records - Staff and Owners

Not Met

1507-B: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

#### Finding:

1507-B Based on observations/Record Review:

The center's staff and owner's daily attendance record did not accurately reflect persons on the child care premises at any given time as evidenced by on 8/15/18 upon arrival to the center at approximately 9:45am, Specialist observed that S4 was not present in the center but was signed in on the Staff attendance log.

### 1711-A-B-D-G: Child to Staff Ratio

Not Met

1711-A-B-D-G: A. Child to staff ratios are established to ensure the safety of all children.

B. Minimum child to staff ratios shall be met at all times.

1. There shall be a minimum of two staff members present at an early learning center when more than one child is present.
2. Only those staff members directly providing care, supervision or guidance to children shall be counted in the child to staff ratios.

D. Minimum Child to Staff Ratios for Type II and Type III centers:

Ages of Children	Ratio
Infants under 1 year	5:1
1 year	7:1
2 years	11:1
3 years 13:1	
4 years	15:1
5 years	19:1
6 years and up	23:1

G. Mixed Age Groups - Minimum Child to Staff Ratios

1. An average of the child to staff ratios may be applied to mixed age groups of children ages 2, 3, 4 and 5
2. Child to staff ratios for children under age two are excluded from averaging.
3. When a mixed age group includes children younger than age two, the age of the youngest child determines the child to staff ratio for the group.
4. An average may be applied to a mixed age group consisting only of children ages 5 and older.

#### Finding:

1711-A-B-D-G Based on observations: The Provider failed to meet the required child to staff ratio for children of the following ages: (12) children ages 1-3 years old with 1 staff. The required ratio for children of this age is 7 children per 1 staff person. On 8/15/18 upon arrival to the center at approximately 9:45am, S1 left the room to answer the door down the hall for Specialist to enter building. When S1 left the room, the room was out of ratio. Additional staff would have been needed in the center so that all staff could stay in the rooms.

### 1903-D.5: Room Capacity

Not Met

1903-D.5: The number of children using a room shall be based on the 35 square feet per child requirement, except for dining, sleeping, and other non-routine activities such as film viewing and parties.

#### Finding:

1903-D.5 Based on observations/record review: The number of children using a room was exceeded based on the 35 square feet per child requirement. The room can accommodate 9 children and 12 were present. On 8/15/18 Specialist observed 12 children in room #1. Record review of floor plan for center shows that room #1 has a capacity of 9 children. S4 corrected prior to Specialist departing.