

Statement of Deficiencies

1515-A.3: Releasing of Children

Not Met

1515-A.3: Written authorization signed and dated by the parent noting the first and last names of individuals to whom the child may be released other than the parents, including any other early learning centers, transportation services, and any person or persons who may remove the child from the center.

- The parent may further authorize additional individuals via a text message, fax or email to the center in unplanned situations and follow it with a written authorization.
- A child shall never be released to anyone unless authorized in writing by the parent.
- Any additions and deletions to the list of authorized individuals shall be signed and dated by the parent.
- The center shall verify the identity of the authorized person prior to releasing the child.

Finding:

1515-A.3 Based on record review/interview: Center failed to get written authorization signed and dated by the parent to add authorized individuals to pick up C4 and C5. On 8/1/18 S10 left the center with C4 and C5 without parent adding S10 to the list and signing and dating the addition.

1711-A-B-D-G: Child to Staff Ratio

Not Met

1711-A-B-D-G: A. Child to staff ratios are established to ensure the safety of all children.

B. Minimum child to staff ratios shall be met at all times.

- There shall be a minimum of two staff members present at an early learning center when more than one child is present.
 - Only those staff members directly providing care, supervision or guidance to children shall be counted in the child to staff ratios.
- D. Minimum Child to Staff Ratios for Type II and Type III centers:

Ages of Children	Ratio
Infants under 1 year	5:1
1 year	7:1
2 years	11:1
3 years	13:1
4 years	15:1
5 years	19:1
6 years and up	23:1

G. Mixed Age Groups - Minimum Child to Staff Ratios

- An average of the child to staff ratios may be applied to mixed age groups of children ages 2, 3, 4 and 5
- Child to staff ratios for children under age two are excluded from averaging.
- When a mixed age group includes children younger than age two, the age of the youngest child determines the child to staff ratio for the group.
- An average may be applied to a mixed age group consisting only of children ages 5 and older.

Finding:

1711-A-B-D-G Based on observations: The Provider failed to meet the required child to staff ratio for children of the following ages: 13 children age 0-2 yr old with 2 staff. The required ratio for children of this age is 5 children per 1 staff person. On 8/14/18 upon arrival to the center, Specialist observed S3 walking quickly through a classroom holding an infant, C3. S3 walked out of the room and into the infant room next door and stated that she was looking for wipes for the infant. When Specialist questioned S3 she stated that she had lied about the infant needing wipes and that she just had the infant in the room holding her. The room would have needed 3 staff to make ratio because of C3 being in the room.

1713-A&B&C: Supervision

Not Met

1713-A&B&C:

A: Children shall be supervised at all times in the center, on the playground, on field trips, on non-vehicular excursions, and during all water activities and water play activities.

B: Children shall not be left alone in any room, (except the restroom as indicated in Subsection G), outdoors, or in vehicles, even momentarily, without staff present.

C: A staff person shall be assigned to supervise specific children whose names and whereabouts that staff person shall know and with whom the staff person shall be physically present. Staff shall be able to state how many children are in their care at all times.

Finding:

1713-A & B Supervision - Based on interview: Children were not supervised at all times as on 8/1/18 C1 left the room without O1's knowledge to go to the restroom. C1 then left through the front door of the building while chasing behind C2 and his mother (who had been signed out). S10 stated that she was in the parking lot installing car seats into her car and observed C1 run out and along the front of the building that is fenced in. C10 stated that she got C1 and brought her back to O1's class.

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1713-E&F: Supervision Participation

Not Met

1713-E&F:

E: While supervising a group of children, staff shall devote their time to supervising the children, meeting the needs of the children, and participating with them in their activities.

F: Staff duties that include cooking, housekeeping or administrative functions shall not interfere with the supervision of children.

Finding:

1713-E Supervision Participation - based on observation: While supervising a group of children, childcare staff did not devote their time to supervision of the children, meeting the needs of the children, and in participation with the children in their activities. On 8/14/18 upon arrival to the center, at nap time, Specialist observed through the windows in the hallway S7 had her chair positioned in the doorway to the hall with her back to the class as she talked to S6, which also had her chair positioned in the doorway with her back facing the class. Both S6 and S7 could not see any of the children in their care from the way they were sitting. S6 was supervising (11) 3-5 year olds and S7 was supervising (11) 4-5 year olds. Both classes had children still awake in the rooms at the time.

1715-A.1.3.: Staff Records and Personnel Files

Not Met

1715-A.1.3.: Personnel files for each staff member shall be maintained at the center and shall include the following:

An application or staff information form containing the following information: name, date of birth, home address and phone number, training, work experience, educational background and hire date;

Upon termination or resignation of employment, the last date of employment and reason for leaving; and

Finding:

1715-A.1.3. Based on record review: On 8/14/18 Provider did not have an application/staff information form to include name, date of birth, home address and phone number, training, work experience, educational background, hire date, upon termination or resignation of employment, the last date of employment, reason for leaving, for staff: S2, S7, S8, S12, and S13. The staff transferred from the centers Broussard location on 7/16/18 but the Director failed to have a file maintained for the staff with needed documentation. The centers do not share a Tax ID number so therefore, files are not transferable.

1719-A.-B.: Orientation Training

Not Met

1719-A.-B.: Within seven calendar days of date of hire, and prior to assuming sole responsibility for any children, each staff member shall receive orientation to the policies and practices of the center that at a minimum shall include:

1. child abuse identification and reporting;
2. emergency preparation;
3. licensing regulations; and
4. safe sleep practices,

Within 30 calendar days of date of hire, each staff member shall receive orientation to the additional policies and practices of the center that at a minimum shall include:

1. child development;
2. child guidance;
3. learning activities;
4. health and safety;
5. shaken baby prevention;

Finding:

1719-A & B orientation training- Based on record review: Provider lacked documentation that 5 of staff, 13, received training within 7 days of hire. S2, S7, S8, S12, and S13 were all hired on 7/16/18. The staff transferred from the centers Broussard location on 7/16/18 but the Director failed to have a file maintained for the staff to include an orientation page. The centers do not have the same Tax ID number so they can not share files.

1903-E.5: Outdoor - Enclosed

Not Met

1903-E.5: Outdoor play space shall be enclosed with a permanent fence or other permanent barrier in a manner that protects children from traffic hazards, prevents children from leaving the premises without proper supervision, and prevents contact with animals or unauthorized persons.

Finding:

1903-E.5 Based on observations: The center failed to have a gate that closes securely to prevent children from leaving the licensed space and entering the parking lot. Specialist observed on 8/14/18 and again on 8/23/18 that the front gate does not latch properly leaving the gate either open or to where it can be pushed open without having to use safety latch. Children could easily get out of the area and into the parking lot.

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1915-B.&C: Health Services - Parental Notification

Not Met

1915-B.&C:

B. Reporting. Incidents, injuries, accidents, illnesses, and unusual behavior shall be documented and reported to the parent no later than when the child is released to the parent or authorized representative on the day of the occurrence.

C. Immediate Notification. The parent shall be immediately notified in the following circumstances:

1. blood not contained in an adhesive strip;
2. head or neck or eye injury;
3. human bite that breaks the skin;
4. animal bite;
5. impaled object;
6. broken or dislodged teeth;
7. allergic reaction skin changes (e.g. rash, spots, swelling, etc.);
8. unusual breathing;
9. symptoms of dehydration;
10. temperature reading over 101° oral, 102° rectal, or 100° axillary; or
11. injury or illness requiring professional medical attention.

Finding:

1915-B Health Services-Parental Notification Based on record review/interview: Center failed to document that C1 was unsupervised and left the front door of the building on 8/1/18. C1 followed another parent and child, C2, out of the center from the bathroom area. O1 did not realize that C1 had left the room to go use the restroom where she then walked out of the front door. S10 did notify O3 at pick up of the incident but failed to document it.