

Statement of Deficiencies

1507-A: Daily Attendance Records - Children

Not Met

1507-A: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507-A Based on observations/record review: The center's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as 98 children were present and 89 children were signed in on the log.

1509-A.12. a-d: Monitoring Policy for Provisionally Employed Staff

Not Met

1509-A.12. a-d: Monitoring policy for provisionally employed staff members:

- a. Each center shall develop and implement a written policy describing the monitoring procedures that shall be used at the center when staff members are employed on a provisional basis due to an incomplete CCCBC-based determination of eligibility for child care purposes;
- b. The monitoring policy shall include all requirements for the monitoring of provisionally employed staff members set forth in §1811.D;
- c. The center shall post a copy of the policy in the center in a place visible to all parents and staff;
- d. The center shall provide copies of the written policy to each parent/legal custodian of enrolled children, center staff member and provisionally employed staff member, and the center shall obtain signed documentation from each that a copy of the policy has been received.

Finding:

1509-A.12. a-d Based on observations/record review/interview(s): No written monitoring policy for provisionally employed staff with incomplete CCCBC-based determination of eligibility for child care purposes. S1 stated that she was unaware of this requirement and would correct.