

Statement of Deficiencies

1507-A: Daily Attendance Records - Children

Not Met

1507-A: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507-A Based on record review on 8/13/18, the daily attendance log for children did not include the time of arrival of each child as LS observed 33 children present during the walk through but only 32 children were signed in. S2 verified the missing child's arrival time during the center visit.

1807-C.: CCCBC-Based Determinations of Eligibility for Visitors and Contractors

Not Met

1807-C.: C. An early learning center shall obtain a CCCBC-based determination of eligibility for child care purposes from the department for each visitor or independent contractor of any kind, and shall have documentation of said determination available at all times for inspection upon request by the licensing division, unless the visitor or independent contractor, other than therapeutic professionals as defined in §103, will be accompanied at all times while at the center when children are present, by an adult staff member who is not being counted in child-to-staff ratios. The center shall have documentation of said determination of eligibility, or documentation of the accompanying staff member, available at all times for inspection upon request by the Licensing Division.

Finding:

1807-C. Based on record review on 8/13/18, a CCCBC- based determination of eligibility for child care purposes from the department was not obtained for O2 and O3, prior to the person(s) being present at the center or performing services as evidence by: LS observing O2's CBC failed to be completed by the center and was observed completed by O2's employer, The Center for Children and Families on 7/20/17. O2 was on the center premises 10/12/17 from 12:12 pm - 12:17 pm and on 10/17/17 from 9:34 am - 10:23am. The Center did not have documentation of the paid, adult staff member not otherwise counted in child to staff ratios who accompanied O2 at all times while on the center premises. Documentation did not include the language stating that were accompanied by the staff member at all times while on the premises and signature of the staff member as LS observed this information was not on the center's visitor log.

LS observed O3 was on the center premises prior to the expiration of O3's Right to Review. LS observed O3's Right to Review was dated 7/14/16, therefore, O3's Right to Review expired on 7/14/17. LS observed O3 was on the center premises on the following days prior to 7/14/17: 9/11/17 from 9:10 am - 10:18 am, 10/23/17 from 8:30am - 9:35 am, and 1/12/18 from 10:25 am - 11:30 am. The Center did not have documentation of the paid, adult staff member not otherwise counted in child to staff ratios who accompanied O3 at all times while on the center premises. Documentation did not include the language stating that were accompanied by the staff member at all times while on the premises and signature of the staff member as LS observed this information was not on the center's visitor log.

1901-A.1-3: Telephones and Emergency Numbers

Not Met

1901-A.1-3: Telephones and Emergency Numbers

1. A working phone capable of incoming and outgoing calls shall be readily available at the center at all times. Cellular phones are not acceptable for this purpose.
2. When a center has multiple buildings and a phone is not located in each building where children are present, the center shall establish and follow written procedures for securing emergency help. The written procedures shall be posted in each building.
3. Centers located in schools and churches shall have a phone within the licensed area.

Finding:

1901-A.1-3 Based on interview(s) on 8/13/18, the center has multiple buildings and a phone is not located in each building where children are present, the center does not have an established written procedures for securing emergency help as S1 stated there were no telephones in S3/S4 and S5/S6 classroom. S1 stated the center normally maintains walkie-talkie's but there were none available at the center nor was there a written procedure for LS review in the classrooms. The written procedures is not be posted in each building as S1 stated the center has yet to document any emergency help procedure.