

Statement of Deficiencies

5305-D: Department of Health

Not Met

5305.D. The provider shall have documentation of yearly sanitation inspection and current approval from the Office of Public Health, Sanitarian Services. If food is catered or transported, approval is needed from the health department.

Finding:

7305.D. (Old Tag#5305.D.) The Provider lacked documentation of a current annual inspection and approval from the Office of Public Health, Sanitarian Services. Specialist observed that the last inspection was dated January 25, 2008.

5305-H: Children's Daily Attendance

Not Met

5305.H. A daily attendance record for children, completed by the parent or center staff, including the time of arrival and departure of each child and the name of the person to whom the child was released, shall be maintained. This record shall accurately reflect the children on the child care premises at any given time. If the record is completed by center staff, that individual shall write the first and last name of the person to whom the child was released and sign his/her own name. Children who leave and return to the center during the day shall be signed in/out. A computerized sign in/out procedure is acceptable if the record accurately reflects the time of arrival and departure as well as the name of the person to whom the child was released.

Finding:

7305.H. (Old Tag#5305.H.) The center's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as 28 children were present and 27 children were signed in on the log.

5305-I: Staff Attendance

Not Met

5305.I. A daily attendance record for staff, including the director/owner, to include the time of arrival and departure shall be maintained. Staff shall document in/out when not on the child care premises. This record shall accurately reflect persons on the child care premises at any given time.

Finding:

7305.I. (Old Tag#5305.I.) The center's staff daily attendance record did not accurately reflect persons on the child care premises at any given time as evidenced by specialist observed during the initial full survey visit that was conducted on August 11, 2009 that there was 1 of 13 staff members on the premises that was not clocked into the center. Staff arrived at the center at the exact time that specialist arrived at 8:30 a.m., and did not leave the center until specialist left the center at 1:15 p.m. Staff was observed walking around in Building #1, but mainly in the director's office with specialist and staff in charge while confidential information on employees and children enrolled at the center was discussed with staff in charge.

5306-G: Abuse and Neglect

Not Met

5306.G. As mandated reporters, all center staff shall report any suspected abuse and/or neglect of a child in accordance with LA R.S. 14:403 to the local child protection agency. This written policy as well as the local child protection agency's telephone number shall be posted.

Finding:

7306.G. (Old Tag#5306.G.) Although mandated reporters, staff did not report suspected abuse/neglect of a child in accordance with R.S. 14:403 to the Child Protection Agency as specialist checked center's observation reports for the 3-4 year old classroom and observed that staff documented a child arrived at the center on January 13, 2009 with a burn mark on his chin and documentation states, "child burned himself on the stove when he was trying to get a biscuit." Specialist also observed an additional documentation on the same child dated February 2, 2009 in which staff documented in the observational report, "Mom's friend burned his eye on the left side with a cigarette." Staff neglected to contact child protection as there were two separate incidents whereas a child arrived at the center with burn marks, and staff are mandated reporters.

Statement of Deficiencies

5307-A.1: Mastercard

Not Met

5307.A.1. A record shall be maintained on each child to include child's information form (mastercard) listing the child's name, birth date, sex, date of admission, name and phone number of child's physician and dentist, dietary restrictions, and allergies; signed and dated by the parent.

Finding:

7307.A.1.(5307. A.1.) 1 of 8 children's records reviewed did not contain a Child's Information Form (MasterCard). Specialist observed that 1 of 8 children's files did not have an updated mastercard in the child's record to reflect whom the child is currently residing with as the child's maternal great grandmother has had custody of the child since June 25, 2009 and a new mastercard should have been completed. Specialist observed that the last mastercard completed on the child is dated January 8, 2008.

5307-A.2: Emergency Medical Treatment

Not Met

5307.A.2. A record shall be maintained on each child to include parental authorization to secure emergency medical treatment.

Finding:

7307.A.2. (5307. A.2.) 1 of 8 children's records reviewed did not contain parental authorization to secure emergency medical treatment. Specialist observed that a new parental authorization form was not completed to reflect the guardians signature that has custody of the child.

5307-A.3: Third Party Release

Not Met

5307.A.3. A record shall be maintained on each child to include signed agreements between the provider and the parent for each child giving permission to release the child to a third party listed by the parent including any other child care facilities or transportation services. A child shall never be released to anyone unless authorized in writing by the parent.

Finding:

7307.A.3.(5307.A.3.) 1 of 8 children's records reviewed did not contain signed agreements between the Provider and the parent for each child giving permission to release the child to a third party listed by the parent including the non-custodial parent, or any other child care facilities, transportation services. Specialist observed that a child in the 3-4 year old classroom is being signed out by his maternal grandparents and uncle without the guardians giving an updated signed third party release as the great-grandparents of the child have been given custody since June 25, 2009.

5307-A.4: Transportation Permission

Not Met

5307.A.4. A record shall be maintained on each child to include signed agreements between the provider and the parent to transport the child. Daily trip authorization shall include name of child, type of service (i.e., to and from home, to and from school), parent's signature and date.

Finding:

7307.A.4. (Old Tag#5307.A.4.) 1 of 8 children's records reviewed did not contain signed agreements between the Provider and the parent to transport children as specialist observed that the transportation permission agreement has been signed by individuals that are not listed on third party release or any other documents in the child's file. However, they are signing for the child to attend field trips. Specialist observed documentation dated July 20, 2009 and July 27, 2009 in which a child was given signed permission to attend these two separate Bowling trips to Acadiana Lanes in Lafayette, La. without an appropriate assigned third party person allowed to sign granting the child permission to attend the field trip.

5307-C: Informed Consent

Not Met

5307.C. The provider shall obtain written, informed consent from the parent prior to releasing any information, recordings and/or photographs from which the child might be identified, except for authorized state and federal agencies.

Finding:

7307.C.(Old Tag#5307.C.) The Provider did not obtain written, informed consent from the parent prior to releasing any information, recordings, photographs from which the child might have been identified. Specialist observed 1 of 8 children's files does not have an informed consent signed by the child's guardian in his record.

Statement of Deficiencies

5311-A.1: Staff Information Form

Not Met

5311.A.1. A record for each paid and non-paid staff person, including substitutes and foster grandparents shall be on file at the center. Personnel record shall include an application and/or a staff information form with the following:

- name
- date of birth;
- address and telephone number;
- previous training/work experience;
- educational background; and
- employee's starting and termination date.

Finding:

7311.A.1. (Old Tag#5311.A.1.)The Provider did not have an application/staff information form for staff: 1 of 13 staff members. DOH: unknown as staff does not have a record on file. Specialist observed that staff was in the center from 8:30 a.m. till 1:15 p.m. as staff entered the center at 8:30 a.m., left the center to get the keys to the filing cabinet so that licensing could access employee files and additional records. He then returned to the center at 8:45 p.m. with the keys to the locked cabinets, and did not depart the center until specialist left the center at 1:15p.m. This particular staff was observed walking around in Building #1 of the center, but mainly in the director's office while specialist discussed confidential information on employees and children attending the center with staff in charge.

5311-A.2: Reference Checks

Not Met

5311.A.2. A record for each paid and non-paid staff person, including substitutes and foster grandparents shall be on file at the center. Personnel record shall include documentation of three current, positive reference checks or telephone notes signed and dated. These references shall be obtained from persons not related to the employee.

Finding:

7311.A.2. (Old Tag#5311.A.2.) Documentation of three current, positive non related reference checks or telephone notes signed and dated was not available for staff: 4 of 13 staff members did not have three reference checks completed.

5311-A.3: Job Descriptions

Not Met

5311.A.3. A record for each paid and non-paid staff person, including substitutes and foster grandparents shall be on file at the center. Personnel record shall include written job descriptions for every position at the center.

Finding:

7311.A.3. (Old Tag#5311.A.3.) The Provider lacked a job description for every position at the center for staff: 1 of 13 staff members.

5311-A.5: Criminal Record Check

Not Met

5311.A.5. A record for each paid and non-paid staff person, including substitutes and foster grandparents shall be on file at the center. Personnel record shall include documentation of a satisfactory criminal record check, as required by R.S.15:587.1. Provider shall request this clearance prior to the employment of any center staff. A criminal record clearance is not transferable from one employer to another. No staff with a criminal conviction of a felony, a plea of guilty or nolo contendere of a felony, or any offense of a violent or sexual nature, or any offense involving a juvenile victim shall be employed in a Class "A" child care center.

Finding:

7311.A.5. (Old Tag#5311.A.5.)Documentation of a satisfactory criminal record check, as required by Louisiana R.S. 15:587.1, was not available for 1 of 13 staff members, DOH: (unknown). Documentation of submission was not available. Director failed to have a cleared criminal record clearance on 1 of 13 staff members who was present in the center assisting specialist during the full survey as he provided the center with the keys to the locked cabinet in efforts to access the employee files. Staff shall not be allowed to work in the center without a cleared criminal record check.

Statement of Deficiencies

5312-A: Orientation Training

Not Met

5312.A. Within one week of employment and prior to having sole responsibility for a group of children, each staff member, including substitutes and foster grandparents, shall receive orientation training to include the following topics:

- center policies and practices including health and safety procedures;
- emergency and evacuation plan;
- supervision of children;
- discipline policy;
- job description;
- individual needs of the children enrolled;
- detecting and reporting child abuse and neglect;
- current Child Care Class "A" Minimum Licensing Standards; and
- confidentiality of information regarding children and their families.

This training shall be followed by four days of supervised work with children. Documentation shall consist of a statement/checklist in the staff record signed and dated by the staff person and director, attesting to having received such orientation training, and the dates of the supervised work with children.

Finding:

7312.A. (Old Tag#5312.A.) Provider lacked documentation that 1 of 13 staff, DOH: unknown (no file in the center), received orientation within one week of employment and prior to having sole responsibility for a group of children. 7312.A. Orientation training did not include documentation of the 4 days supervised work with children for the 1 of 13 staff, DOH: unknown (no file in the center). Specialist observed a staff member in the center from 8:30 a.m. till 1:15 p.m. without any record on file. Staff was observed walking around Building #1, but mainly in the director's office while specialist discussed confidential information with staff in charge regarding the employees and children that are enrolled at the center.

5312-C: Annual Review

Not Met

5312.C. All staff, including substitutes and foster grandparents, shall have a signed and dated checklist/statement that the following topics are annually reviewed:

- center policies and practices including health and safety procedures;
- emergency and evacuation plan;
- supervision of children;
- discipline policy;
- job description;
- individual needs of the children enrolled;
- detecting and reporting child abuse and neglect;
- current Child Day Care Class "A" Minimum Standards;
- confidentiality of information regarding children and their families.

Finding:

7312.C.(Old Tag#5312.C.) Provider lacked documentation that 3 of 13 staff, DOH: 6/12/08, 6/20/08, and 1/13/08 have annually reviewed training topics.

5312-E.1: CPR

Not Met

5312.E.1. A minimum of at least 50 percent of all staff on the premises and accessible to the children at all times shall have documentation of current infant/child/adult certification in CPR. Original cards shall be made available upon request. This training shall be approved by the Department of Social Services prior to acceptance.

Finding:

7312.E.1.(Old Tag#5312.E.1.) The Provider did not documentation that at least fifty percent (50%) of all staff on the premises and accessible to the children have current approved Infant/Child/Adult certification in CPR. 4 of 9 staff had documentation of this certification that are on the child care premises after 5:00 p.m. Monday thru Fridays until the center closes. There are five staff members without CPR training.

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5312-E.3: PFA

Not Met

5312.E.3. A minimum of at least 50 percent of all staff on the premises and accessible to children shall have documentation of current pediatric first aid certification. Original cards shall be made available upon request. This certification shall be approved by the Department of Social Services prior to acceptance.

Finding:

7312.E.3. (Old Tag#5312.E.) The Provider did not have documentation that at least 50 percent of the staff on the premises and accessible to children at all times has current approved Pediatric First Aid training. 4 of 9 staff had documentation of this certification on the child care premises after 5:00 p. m. Monday thru Fridays until the center closes. 5 of 9 staff members do not have documentation of certification.

5317-A: Direct Supervision

Not Met

5317.A. Children shall be under direct supervision at all times including naptime. Children shall never be left alone in any room or outdoors without a staff present. Children, excluding infants, may be grouped together at naptime with one staff supervising the children sleeping. All children sleeping shall be in the sight of the naptime worker.

Finding:

7317.A. (Old Tag#5317.A.) Children were not under direct supervision at all times as specialist observed during naptime that on two separate occasions specialist walked around during naptime and observed the teacher in the 3 year old room seated in a chair that was placed in the doorway to her classroom and the kitchen with her back turned towards the (11) children napping in her classroom. Staff was observed on both occasions conversing with another staff member who was eating in the kitchen.

5317-B: Participation

Not Met

5317.B. While on duty with a group of children, child care staff shall devote their entire time in supervision of the children, in meeting the needs of the children, and in participation with them in their activities.

Finding:

7317.B. (Old Tag#5317.B.) While on duty with a group of children, childcare staff did not devote their entire time in supervision of the children, meeting the needs of the children, and in participation with the children in their activities; staff was observed with her back turned towards the children while she was in the closet which holds all of the children's labeled cubbies and not supervising the 2 infants that were on the floor in her room. Specialist also observed a 3 year old child in the bathroom and then walking around the kitchen unsupervised.

(Field Trip)-Specialist observed during a field trip on July 13, 2009 that on two separate occasions staff was observed not supervising the children as all three staff that were on the field trip were on the lanes assisting 3 children bowling with their backs to the children seated at the tables in back of the lanes. One child ran from his seat at the table toward the tables outside of the area in which the children were seated. Specialist documented that the child was proud and showing off that staff had not witnessed his behavior.

5319-H: Infant Held While Bottle Fed

Not Met

5319.H. Infants shall be held while being bottle-fed. An infant or any child who can hold a bottle shall not be placed in a crib, on a mat, cot, etc. with the bottle unless written permission is obtained from the parent.

Finding:

7319.H. (Old Tag# 5319.H.) An infant was not held while being bottle-fed as specialist observed when walking into the infant room that staff had a bottle in hand feeding an infant while child was seated in a bouncer as infants shall be held while being bottle-fed. Staff also had another infant on her lap while feeding the infant seated in the bouncer.

Statement of Deficiencies

5319-M: Drinking Water

Not Met

5319.M. Drinking water shall be available indoors and outdoors to all children. Drinking water shall be offered at least once between meals and snacks to all children. Water shall be given to infants only with written instructions from parents.

Finding:

7319.M.(Old Tag#5319.M.) Drinking water was not made available outdoors to all children as specialist observed that at 9:15 a.m. the children in the 1 -2 year old classroom went outside to play and were outside for approximately 1 to 1 1/2 hours and water was not made available to them outside.

5319-N.2: Baby Food

Not Met

5319.N.2. Baby food shall be in the original unopened container and labeled with the child's name or initials.

Finding:

7319.N.2. (Old Tag#5319.N.2.) Baby food was not labeled with child's name or initials as specialist observed that all of the infants food was not labeled with the child's name in the infant room. Specialist observed five jars of baby food and a canister of Graduate puffs not labeled in the same child's cubby.

5321-G: Medication Administration Record

Not Met

5321.G. Medication administration records shall be maintained verifying that the medication was given according to parent's authorization, which includes:

- date;
- time;
- dosage administered;
- signature (not initials) of the staff member who gave the medication; and
- phone contact (date and time) with the parent prior to giving as needed medication.

Finding:

7321.G. (Old Tag#5321.G.) The medication administration records reviewed were incomplete as the following information was not included: signature of the staff member who gave the medication as specialist observed on August 11, 2009 that Xopenex (breathing treatments) were given to child on August 10, 2009 at 8:00 a.m., 12:00 p.m. and 4:00 p.m. according to the medication administration record. However, specialist could not determine which staff member administered the medication because staff neglected to sign the medication administration form. When specialist re-checked medication administration record on August 12, 2009 staff had signed the medication administration form.

5327-A: Locked Harmful Substances and Equipment

Not Met

5327.A. Prescription and over-the-counter medications, poisons, cleaning supplies, harmful chemicals, equipment, tools and any substance with a warning label stating it is harmful or that it should be kept out of the reach of children, shall be locked away from and inaccessible to children. Whether a cabinet or an entire room, the storage area shall be locked.

Finding:

7327.A.(Old Tag# 5327.A.)Prescription and over-the counter medications, poisons, cleaning supplies, harmful chemicals, equipment, tools, and any substance with a warning label stating it is harmful to or that it should be kept out of the reach of children were not locked away from children as evidenced by specialist observed in the 3 year old bathroom the following in an unlocked cabinet underneath the sink and within reach of the children: Scrubbing Bubbles bathroom cleaner, Lysol all purpose cleaner, Great Value glass cleaner with Amonia, Clorox disinfecting wipes, Clorox hard surface sanitizing spray, Resolve carpet stain removal spray, and Lysol disinfectant toilet bowl cleaner. All items observed are listed "Keep Out of Reach of Children."

Statement of Deficiencies

5327-L: Clean of Hazards

Not Met

5327.L. The center and yard shall be clean and free from hazards.

Finding:

7327.L.(Old Tag#5327.L.) The yard was not free of hazards as specialist observed the following:

Play yard-

---There is a red/blue iron house that is rusted in the back right hand corner, and the rusted area has sharp edging that could cut a child's finger.

---There is a 4 1/2 to 5 foot tall Barney sign in the back left hand corner of the play yard that is propped against the shed that has 12 rusted nails in the back of the sign. The sign was observed to be propped against the shed and not securely fastened to anything.

---There is a Little Tykes plastic play house with 2 loose screws sticking out of the top of the play house and within reach of the children playing. A child could place the screw in his mouth and choke.

---There is a shed that is located towards the left hand front entrance of the play yard that has the bottom piece of the tin door coming up in several places with sharp edging and could cut a child's finger.

3-4 year old classroom-

--The wall leading to the kitchen stairs is in disrepair and the paneling is splitting and could splinter a child's finger.

5333-A: Parental Authorization for Field Trips

Not Met

5333.A. The provider shall maintain a signed parental authorization for each field trip. Field trip authorization shall include the type of service (contract vehicle, center owned vehicle, parent vehicle) used to transport children, event, location, child's name, date and time of event, parent's signature and date.

Finding:

7333.A. (Old Tag#5333.A.) The signed parental authorization for each field trip taken was incomplete as it did not include: custodial parent's signature on the authorization forms for the field trips that were taken to the bowling alley.

5333-F: Vehicles Visual Check

Not Met

5333.F. The driver or staff person shall check the vehicle and account for each child upon arrival and departure at each destination to ensure no child is left on the vehicle or at any destination. Documentation shall include the signature of the person conducting the check and the time the vehicle is checked for each loading and unloading of children.

Finding:

7333.F. (Old Tag#5333.F.) The Provider had documentation that a staff person checked the vehicle at the completion of each trip, however, specialist was present during the center's field trip that was conducted on July 13, 2009 to Acadiana Lanes Bowling Alley in Lafayette, La. as specialist did not observe staff conducting a visual check of the bus once all children arrived and unloaded the bus at Acadiana Lanes.