

Statement of Deficiencies

1507-C: Daily Attendance Records - Independent Contractors

Not Met

1507-C: A daily attendance record for all extracurricular personnel, therapeutic professionals and other independent contractors, to include the first and last name, date of visit, arrival and departure times, and purpose of the visit.

Finding:

1507-C Based on record review: The center's staff did not maintain documentation of a daily attendance record for Independent Contractors to include departure times on 5/22/17 for O2 and O3 and on 6/6/17 for O1 .

1717-A: Independent Contractors Records

Not Met

1717-A: Independent Contractors. The following information shall be maintained for all independent contractors, including but not limited to therapeutic professionals, extracurricular personnel, contracted transportation drivers, Department of Education, Office of Early Childhood staff and local school district staff:

1. an information form that includes the person's name, address and phone number
2. a list of duties performed while present at the center; and
3. documentation of a fingerprint based satisfactory criminal background check dated prior to the individual being present at the center or documentation of the paid, adult staff member not otherwise counted in child to staff ratios that accompanied the contractor at all times while the contractor was on the center premises, to include the date, contractor arrival and departure time, language stating that the contractor was accompanied by the staff member at all times while on the premises, and the signature of both the contractor and the accompanying staff member.

Finding:

1717-A Based on record review: The provider did not have documentation of a fingerprint based satisfactory criminal background check from Louisiana State Police dated prior to independent contractor, O1, being present on the childcare premises. The provider has documentation of an internet-based criminal background from Louisiana State Police dated 10/3/16 on O1 which was obtained by O1's employer. Also, the provider did not have documentation that a paid, adult staff member not counted in the child to staff ratios accompanied O1 at all times while O1 was present on the childcare premises. O1 was present on the childcare premises on 5/23/17, 6/6/17, 6/12/17 and 6/26/17 per documentation on the professional and extracurricular personnel visitation form.

1915-A: Health Services - Observation

Not Met

1915-A: Observation. Upon arrival at the center, the physical condition of each child shall be observed for possible signs of illness, infections, bruises or injuries, and when something is observed, it shall be documented and such documentation shall include an explanation from the parent or child.

Finding:

1915-A Based on record review: The center's staff did not have documentation that observations of the children upon arrival at the center were conducted on a daily basis. Also, results including an explanation from parent and/or child were not documented for observations documented on 1/23/17, 1/26/17, 6/27/17 and 7/20/17.