

## **Statement of Deficiencies**

### **7303-C.4: Notification of Changes**

**Not Met**

7303-C.4: The Bureau shall be notified prior to making changes which may have an effect upon the license, e.g., age range of children served, usage of indoor and outdoor space, director, hours/months/days of operation, transportation, etc.

**Finding:**

7303-C.4 Based on record review/interview(s):

The Director did not notify the Licensing Section prior to making changes that had an effect on the license as the provider provided transportation for a field trip held on 3/15/13 without prior approval from the Licensing Section.

---

### **7305-C: Waiver of Liability**

**Not Met**

7305-C: Parents shall not be required to waive the provider's responsibility.

**Finding:**

7305-C Based on record review: Parents are required to waive the provider's responsibility in the event of an accident or injury as documented on 3-15-13 the provider required parents to sign a waiver of liability for a field trip taken on 3-15-13.

---

### **7331-H: Appropriate Driver's License**

**Not Met**

7331-H: The provider shall maintain a copy of a valid appropriate Louisiana driver's license for all individuals who drive vehicles (staff, contracted persons, parents) used to transport children.

**Finding:**

7331-H Based on record review/interview(s): The Provider lacked documentation that all individuals who drive vehicles to transport the children have a copy of a valid appropriate Louisiana driver's license required for a field trip taken 3-15-13

---

### **7331-I: Liability Insurance**

**Not Met**

7331-I: The provider shall maintain in force at all times current commercial liability insurance for the operation of center vehicles to ensure medical coverage for children in the event of accident or injury. This policy shall extend coverage to any staff member who provides transportation for any child in the course and scope of his/her employment. The provider is responsible for payment of medical expenses of a child injured while in the provider's care. Documentation shall consist of the insurance policy or current binder that includes the name of the child care facility, the name of the insurance company, policy number, period of coverage and explanation of the coverage. If transportation is provided by parents for field trips or transportation is provided by contract, whether daily or field trip, a copy of the current liability insurance shall be maintained on file.

**Finding:**

7331-I Based on record review/interview(s):

The Provider lacked documentation of current commercial liability insurance for the operation of the vehicle(s) to ensure medical coverage for children in the event of accident or injury related to a field trip taken on 3-15-13