

## Statement of Deficiencies

### 1711.A.&B.&D.&G.: Child to Staff Ratio

Not Met

1711.A.&B.&D.&G.: A. Child to staff ratios are established to ensure the safety of all children.

B. Minimum child to staff ratios shall be met at all times.

1. There shall be a minimum of two staff members present at an early learning center when more than one child is present.
  2. Only those staff members directly providing care, supervision or guidance to children shall be counted in the child to staff ratios.
- D. Minimum Child to Staff Ratios for Type II and Type III centers:

Ages of Children	Ratio
Infants under 1 year	5:1
1 year	7:1
2 years	11:1
3 years	13:1
4 years	15:1
5 years	19:1
6 years and up	23:1

G. Mixed Age Groups - Minimum Child to Staff Ratios

1. An average of the child to staff ratios may be applied to mixed age groups of children ages 2, 3, 4 and 5
2. Child to staff ratios for children under age two are excluded from averaging.
3. When a mixed age group includes children younger than age two, the age of the youngest child determines the child to staff ratio for the group.
4. An average may be applied to a mixed age group consisting only of children ages 5 and older.

#### Finding:

1711.A.&B.1.: Based on record review and interviews: There was not a minimum of two staff members present at the early learning center when more than one child was present as evidenced by the following: Review of staff and children attendance logs dated 8/6/19 has documentation that S1 was present with more than one child from 6:45am to 7:30am until S3 arrived at 7:30am. When S3 arrived at 7:30am, S1 had 10 children present.

### 1713.A.&B.&C.: Supervision

Not Met

1713.A.&B.&C.:

A: Children shall be supervised at all times in the center, on the playground, on field trips, on non-vehicular excursions, and during all water activities and water play activities.

B: Children shall not be left alone in any room, (except the restroom as indicated in Subsection G), outdoors, or in vehicles, even momentarily, without staff present.

C: A staff person shall be assigned to supervise specific children whose names and whereabouts that staff person shall know and with whom the staff person shall be physically present. Staff shall be able to state how many children are in their care at all times.

#### Finding:

1713.A.B.C. Based on observation/interview: Children shall be supervised at all times in the center. S1 did not supervise children at all times as children were observed alone in any room without staff present.

- On 8/6/2019 at approximately 1:00pm, During Specialist 's second walk through of the center six children (2 years old to 3 years old) in S2's classroom were observed alone during nap time. S1 was observed going to the restroom, when Specialist observed the children being left along from 1:00pm until S1 returned at 1:07pm. S1 stated that S2 had left for her lunch break during nap time. S2 clocked out for her lunch break at 1:00pm.

### 1719.A.&B.: Orientation Training

Not Met

1719.A.&B.: A. Within seven calendar days of the first day present at the center, and prior to assuming sole responsibility for any children, each staff member shall receive orientation to the policies and practices of the center that at a minimum shall include:

1. child abuse identification and reporting;
2. emergency preparation;
3. licensing regulations; and
4. safe sleep practices.

B. Within 30 calendar days of date of hire, each staff member shall receive orientation to the additional policies and practices of the center that at a minimum shall include:

1. child development;
2. child guidance;
3. learning activities;
4. health and safety;
5. shaken baby prevention; and
6. CPR and first aid, as applicable.

## Statement of Deficiencies

### Finding:

1719.B. Based on record review: S1 lacked documentation that one of five staff, S2, received additional orientation within thirty days of date of hire.

- On 8/6/2019 at approximately 10:25am, Specialist observed that S2's orientation form was missing the signatures and dates of completion for additional training within thirty days of her date of hire. S2's date of hire is documented as 12/12/2018.

### 1723.A.&B.: CPR Certification

Not Met

1723.A.&B.: A. Infant and child CPR. Fifty percent of staff members on the premises of a center and accessible to children, or at least four staff on the premises and accessible to children, whichever is less, shall have current certification in infant and child CPR through training approved by the department.

B. Adult CPR. Fifty percent of staff members on the premises of a center and accessible to children, or at least four staff on the premises and accessible to children, whichever is less, shall have current certification in adult CPR through training approved by the department.

### Finding:

1723.A. Based on record review: On 8/6/2019 at approximately 10:15am, S1 did not have documentation that at least fifty percent (50%) of all staff on the premises and accessible to the children or at least four staff on the premises and accessible to children, whichever is less, have current certification in infant and child CPR through training approved by the department. One of four staff present had documentation of this certification.

### 1723.C.: Pediatric First Aid

Not Met

1723.C.: Pediatric First Aid. Fifty percent of staff members on the premises of a center and accessible to children, or at least four staff on the premises and accessible to children, whichever is less, shall have current certification in pediatric first aid through training approved by the department.

### Finding:

1723.C. Based on record review: On 8/6/2019 at approximately 10:15am, S1 did not have documentation that at least fifty percent (50%) of all staff on the premises and accessible to the children or at least four staff on the premises and accessible to children, whichever is less, have current certification in Pediatric First Aid through training approved by the department. One of four staff present had documentation of this certification.

### 1807.C.: CCCBC-Based Determinations of Eligibility for Visitors and Contractors

Not Met

1807.C.: C. An early learning center shall obtain a CCCBC-based determination of eligibility for child care purposes from the department for each visitor or independent contractor of any kind, and shall have documentation of said determination available at all times for inspection upon request by the licensing division, unless the visitor or independent contractor, other than therapeutic professionals as defined in §103, will be accompanied at all times while at the center when children are present, by an adult staff member who is not being counted in child-to-staff ratios. The center shall have documentation of said determination of eligibility, or documentation of the accompanying staff member, available at all times for inspection upon request by the Licensing Division.

### Finding:

1807.C. Based on record review: A CCCBC-based determination of eligibility for child care purposes from the department was not obtained for three visitor, prior to the person being present at the center. S1 did not have documentation of visitor's being accompanied by staff who were not included in the child to staff ratio. Documentation did not include the departure time, language stating that visitors were accompanied by a staff member at all times while on the premises, or signature of the staff member.

- On 8/6/2019 at approximately 12pm, Specialist observed three visitors missing departure times on the visitors sign-in log.

- O1 arrived at the center's premises on 3/29/2019, but did not sign out at the time of departure. Also, there is no staff signature to ensure that O1 was accompanied during the visit.

- O2 arrived at the center's premises on 7/3/2019, but did not sign out at the time of departure. Also, there is no staff signature to ensure that O2 was accompanied during the visit.

- O3 arrived at the center's premises on 12/14/2018, but did not sign out at the time of departure. Also, there is no staff signature to ensure that O3 was accompanied during the visit.

### 1919.A.&B.: Food Service and Nutrition - Menu

Not Met

1919.A.&B.: A. All meals and snacks provided by the center, and their preparation, service and storage, shall meet the requirements for meals of the U. S. Department of Agriculture (USDA) Child and Adult Care Food Program (CACFP), 7 CFR 226.20, and LAC 51:XXIII.

B. The weekly menu shall:

1. be planned for each day of the week and list the specific food items served;
2. be prominently posted by the first day of each week and remain posted throughout the week; and
3. have substitutions or additions posted on or near the menu.

## **Statement of Deficiencies**

**Finding:**

1919.B. Based on observation/interview: S1's menu did not have substitutions posted on or near the menus prior to serving children their lunch.

- On 8/6/2019 at approximately 12:29pm, Specialist observed the six children (1 year olds to 2 years old) and six children (2 years old to 3 years old) being served, Milk, Fries, Chicken Nuggets, and Fruit Cocktail. The menu for Week 1, Tuesday stated that the following would be served: Milk, Chicken, Pears, Potatoes, and Wheat Toast. S1 stated that she forgot to post the substitution on or near the menu prior to serving the children their food.

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**2109.B.: Non-vehicular Excursions - Records**

**Not Met**

2109.B.: Centers shall maintain records of all non-vehicular excursion activities to include the date, time, list of children, staff, and other adults, and type of activity.

**Finding:**

2109.B. Based on record review/interview: S1 did not maintain a record of all non-vehicular excursion activities.

- On 8/6/2019 at approximately 11:20am, S1 stated that she knows staff and children have gone on at least three non-vehicular excursions, but stated that no record was keep of this.

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