Date - 08/06/2015 License # - 15046 Acton Code - 5

# Statement of Deficiencies

## 713.A: Office of Public Health, State Fire, City Fire, Office of Early Childhood approval

Not Met

713.A: Current approvals by the Office of Public Health, Office of State Fire Marshal, City Fire (if applicable), Office of Early Childhood and the Licensing Division shall be required before the expiration of an existing license.

#### Finding:

The Provider lacked documentation of a current annual inspection and approval from State Fire Marshal, City Fire The date of the last approval for State Fire Marshal is 4/11/14. September anniversary was not noted on last State Fire Marshal approval. The date of the last approval for City Fire is September 12, 2014, however the approval expired 4/30/15.

### 1719-A.-B.: Orientation Training

**Not Met** 

1719-A.-B.: Within seven calendar days of date of hire, and prior to assuming sole responsibility for any children, each staff member shall receive orientation to the policies and practices of the center that at a minimum shall include:

- 1. child abuse identification and reporting;
- 2. emergency preparation;
- 3. licensing regulations; and
- 4. safe sleep practices,

Within 30 calendar days of date of hire, each staff member shall receive orientation to the additional policies and practices of the center that at a minimum shall include:

- child development;
- 2. child guidance;
- 3. learning activities;
- 4. health and safety;
- 5. shaken baby prevention;

#### Finding:

1719-A.-B. Based on record review: Staff S4 and S6 failed to have documentation of orientation training within seven days of date of hire and prior to assuming sole responsibility for any children. Staff S4 and S6 failed to have documentation of additional policies and practices within 30 days of date of hire. Staff S4 and S6 date of hire was 7/1/15.

1921-C: Evacuation Pack Not Met

1921-C: Evacuation Pack. The center shall have an evacuation pack, the location of which is known to all staff, that at a minimum shall contain:

- 1. a list of area emergency phone numbers;
- 2. a list of emergency contact information and emergency medical authorization for all enrolled children;
- 3. an emergency pick up form;
- 4. first aid supplies, hand sanitizer, wet wipes, and tissue;
- 5. diapers for children who are not toilet trained and plastic bags for diapers;
- 6. a battery powered flashlight and radio and batteries;
- 7. food for children under the age of 4, including infant food and formula; and
- 8. disposable cups and bottled water.

#### Finding:

1921-C Based on observations: Center's current evacuation pack failed to include: a battery powered flashlight and radio and batteries;