

## Statement of Deficiencies

### 1103.A.-D.: Critical Incidents and Required Notifications

Not Met

1103.A.-D.: An early learning center shall make immediate notification to emergency personnel, law enforcement as applicable, and other appropriate agencies for the following types of critical incidents involving children in care:

1. death;
  2. serious injury or illness that required medical attention;
  3. reportable infectious diseases and conditions listed in LAC 51.II.105; and
  4. any other significant event relating to the health, safety, or well-being of any child, including but not limited to a lost child, an emergency situation, fire or other structural damage, or closure of the center.
- B. The parent shall be contacted immediately following any immediate notifications made under Subsection A.
- C. The department and other appropriate agencies shall be notified via email within 24 hours of the incident.
- D. The department shall be notified by written report within 24 hours of the incident or the next business day. This written notification shall be made on the department's Critical Incidents Report Form and shall contain all information requested on the form.

#### Finding:

1103.A.-D.: Critical Incidents and Required Notifications: Based on record review/interview(s) at approximately 10:45AM, the S7 failed to immediately notify the parent, O1, of the following critical incident: On 7/15/20 at approximately 3:30 PM S13 hit C1 on her left leg with an open hand after C1 pulled S13's hair. S1 failed to notify within 24 hours of the incident the Licensing Section and Child Welfare of the critical incident as evidenced by the critical incident taking place on 7/15/20 and not being sent to the Department until 7/30/20 at 1:16 PM. The deficiency could not be corrected at the time of inspection.

Corrective Action Plan: Effective, 8/6/2020, S1 stated that she going to have a meeting with her staff and train them on timely contacting parents and documented incidents to ensure this deficiency is not recited.

### 1509.A.1.: Child Abuse and Neglect Policy

Not Met

1509.A.1.: Child Abuse and Neglect Policy

- a. As mandated reporters, all staff and owners shall report any suspected abuse or neglect of a child to the Louisiana Child Protection Statewide Hotline 1-855-4LA-KIDS (1-855-452-5437);
- b. An early learning center shall not delay the reporting of suspected abuse or neglect to the Child Protection Statewide Hotline in order to conduct an internal investigation to verify the abuse or neglect allegations; and
- c. An early learning center shall not require staff to report suspected abuse or neglect to the center or management prior to reporting it to the Child Protection Statewide Hotline.

#### Finding:

1509.A.1.: Child Abuse and Neglect Policy: Based on interviews at approximately 11:30AM, S7 and S14, although a mandated reporter, delayed the report of suspected abuse/neglect of a child to the Child Protection Statewide as S7 stated she immediately contacted S13 to inform her that C1 had been hit on the leg with an open hand on 7/15/2020 at approximately 3:30PM. The center contacted the Child Protection's State Hotline on 7/30/2020, 15 days after the incident occurred.

Corrective Action Plan: Effective, (take out comma) 8/6/2020, S1 stated she is going to have a staff meeting to inform staff of the meaning and responsibilities of a mandated reporter to ensure this deficiency is not recited.

### 1509.A.8.a.&b.: Behavior Management Policy

Not Met

1509.A.8.a.&b.: Behavior Management Policy

Each center shall develop and implement a written behavior management policy describing the methods of behavior guidance and management that shall be used at the center.

The behavior management policy shall prohibit children from being subject to any of the following:

- i. physical or corporal punishment which includes but is not limited to yelling, slapping, spanking, yanking, shaking, pinching, exposure to extreme temperatures or other measures producing physical pain, putting anything in the mouth of a child, requiring a child to exercise, or placing a child in an uncomfortable position.
- ii. verbal abuse, which includes but is not limited to using offensive or profane language, telling a child to "shut up", or making derogatory remarks about children or family members of children in the presence of children;
- iii. the threat of a prohibited action even if there is no intent to follow through with the threat;
- iv. being disciplined by another child;
- v. being bullied by another child;
- vi. being deprived of food or beverages;
- vii. being restrained by devices such as high chairs or feeding tables for disciplinary purposes; and
- viii. having active play time withheld for disciplinary purposes, except timeout may be used during active play time for an infraction incurred during the playtime.

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### Finding:

1509A.8. a.&b: Behavior Management Policy: Based on record review/interviews at approximately 11:00 AM, S13 used a prohibited method of discipline as a child was subject to physical punishment. S13 hit C1 on the left leg with an open hand after C1 pulled her hair. The deficiency could not be corrected during the inspection.

Corrective Action Plan: Effective 8/6/20, S1 stated she is going to review the behavior management policy with her staff and inform them that it is to be followed at all times to ensure this deficiency is not recited.

### 1515.A.1.: Child Records and Cumulative Files

Not Met

1515.A.1.: A cumulative file shall be maintained on each child that shall include the following records:

1. An information form signed and dated by the parent and updated as changes occur, that contains:
  - a. name of child, date of birth, sex, date of admission;
  - b. name of parents and the home address of both child and parents;
  - c. phone numbers where parents may be reached while child is in care;
  - d. name and phone number of person to contact in an emergency if parents cannot be located promptly;
  - e. name and telephone number of child's physician, if applicable;
  - f. name and telephone number of the child's dentist, if applicable;
  - g. any special concerns, including but not limited to allergies, chronic illnesses, and any special needs of the child, if applicable;
  - h. any special dietary needs, restrictions or food allergies or intolerances, if applicable. See Paragraph 4;

### Finding:

1515.A.1.Child Records and Cumulative Files: Based on record review at approximately 11:15AM, 1 of 1 children's record reviewed did not contain a Child's Information Form. The Specialist requested C1's file from S1 and it was not provided. S1 stated C1 does not have a file and an Information Form was sent home for her parents to complete but it had not been returned to the center. The deficiency could not be corrected during the inspection.

Corrective Action Plan: Effective 8/6/20, S1 stated she is going to ensure all children's files are completed and obtained by the center before allowing children to attend to ensure this deficiency is not recited.