

Statement of Deficiencies

1509.A.12.a.-d.: Monitoring Policy for Provisionally Employed Staff

Not Met

1509.A.12.a.-d.: Monitoring policy for provisionally employed staff members:

- a. Each center shall develop and implement a written policy describing the monitoring procedures that shall be used at the center when staff members are employed on a provisional basis due to an incomplete CCCBC-based determination of eligibility for child care purposes;
- b. The monitoring policy shall include all requirements for the monitoring of provisionally employed staff members set forth in §1811.D;
- c. The center shall post a copy of the policy in the center in a place visible to all parents and staff;
- d. The center shall provide copies of the written policy to each parent/legal custodian of enrolled children, center staff member and provisionally employed staff member, and the center shall obtain signed documentation from each that a copy of the policy has been received.

Finding:

1509.A.12.a.-d. Based on record review/interview: During a record review of S11's personnel file in the Center on 8/1/19 at 2:30pm, Specialist observed S11's date of hire and first day present in the center was 1/28/19. S11 was present and working in the center on 1/28/19-2/1/19 and 2/4/19-2/5/19 as a provisionally employed staff with an incomplete CCCBC-based determination of eligibility. S1 stated the Center does not have a written monitoring policy. Copies of a written policy were not provided to each parent/legal custodian of enrolled children, center staff member and provisionally employed staff member, and the center did not obtain signed documentation that a copy of the policy was received. S11 has a CCCBC-based determination of eligibility as of 2/6/19.

1807.B.: CCCBC-Based Determinations of Eligibility for Volunteers and Staff

Not Met

1807.B.: B. Volunteers and Staff. An early learning center shall obtain a CCCBC-based determination of eligibility for child care purposes from the department for each volunteer, staff member, or employee of any kind, and shall have documentation of said determination available at all times for inspection upon request by the Licensing Division.

Finding:

1807.B. Based on record review/interview: A CCCBC-based determination of eligibility for child care purposes from the department was not obtained for S9, prior to being present at the center or performing services. A review of records by Specialist while in the center on 8/1/19 at 11:35am reflected that S9 did not have a current CCCBC-Based Determination of Eligibility from the required date of 10/1/18 to the present day. S1 stated S9 was out on medical leave during the staff transition to new CCCBC over the Spring/Summer 2018, and therefore was missed. S9 was escorted of the center's premises at 11:40am and S1 understands S9 cannot return until a CCCBC-based determination of eligibility is obtained.

1901.J.&K.: Items That Can be Harmful to Children

Not Met

1901.J.&K.: J. Items that can be harmful to children, such as medications, poisons, cleaning supplies and chemicals, and equipment, tools, knives and other potentially dangerous utensils, shall kept in a locked cabinet or other secure place that ensures they are inaccessible to children.
K. Plastic bags, when not in use, regardless of purpose or use, shall be made inaccessible to children.

Finding:

1901.K.: Based on observation: During a walk through of the Center on 8/1/19 at 10:02am, Specialist observed a garbage bag containing empty plastic grocery bags accessible to eighteen 4 year old children in the unlocked bathroom sink cabinet in S21 and S22's classroom in building four. S21 corrected by placing the bags inside a locked closet door of the classroom prior to Specialist departure.

1903.C.: Free of Hazards

Not Met

1903.C.: Indoor and outdoor areas shall be free of hazards.

Finding:

1903.C. Based on observations: During a walk through of the center on 8/1/19 at 9:58am, Specialist observed the outdoor area was not free of hazards. The area under the stairway and surrounding the outside water fountain contained an old piece of wood and splintered plywood. The metal cover surrounding the bottom of the water fountain was open and exposed wires and the inside equipment. S1 corrected prior to Specialist departure.