

Statement of Deficiencies

1103-A-E: Critical Incidents and Required Notification

Not Met

1103-A-E: An early learning center shall make immediate notification to emergency personnel, law enforcement as applicable, and other appropriate agencies for the following types of critical incidents involving children in care:

1. death;
 2. serious injury or illness that required medical attention;
 3. reportable infectious diseases and conditions listed in LAC 51.II.105; and
 4. any other significant event relating to the health, safety, or well-being of any child, including but not limited to a lost child, an emergency situation, fire or other structural damage, or closure of the center.
- B. The parent shall be contacted immediately following any immediate notifications made under Subsection A.
- C. The Licensing Division and other appropriate agencies shall be notified via email within 24 hours of the incident.
- D. The Licensing Division shall be notified by written report within 24 hours of the incident or the next business day. This written notification shall be made on the Licensing Division's Critical Incidents Report Form and shall contain all information requested on the form.
- E. Reporting deadlines may be adjusted in the event of a natural catastrophe and/or disaster, as determined by the Department.

Finding:

1103-A-E Based on interview(s): The center failed to notify the Division of Licensing by written report within 24 hours of the incident or by the next business day. The written notification shall be made on the Licensing Division's Critical Incidents Report Form and shall contain all information requested on the form. Interviews indicate S1 had a conversation with O2 (date unknown) regarding C4 obtaining an ankle injury. S1 stated she was notified of the injury by O2 telling her C4 had been "checked out" (regarding medical treatment) and everything appears to be fine with C4's ankle. Interviews indicate S8 was aware of C4 receiving medical treatment as well. S1 recalled the conversation with O2 and S1 stated she is aware of the requirement to notify the Division of Licensing within 24 hours of being made aware of any child receiving medical treatment for an injury occurring at the day care center. S1 stated she did not complete a critical incident and required notification form and submit it to the Division of Licensing regarding C4's ankle injury, upon learning of the medical treatment.

1715-A.1.3.: Staff Records and Personnel Files

Not Met

1715-A.1.3.: Staff Members. Personnel files for each staff member shall be maintained at the center and shall include the following:
An application or staff information form containing the following information: name, date of birth, home address and phone number, training, work experience, educational background and hire date;
Upon termination or resignation of employment, the last date of employment and reason for leaving;

Finding:

1715-A.1.3. Based on record review: The center did not have an application/staff information form to include name, date of birth, home address and phone number, training, work experience, educational background, and hire date, for staff: S3. S3 completed a staff information form on 7/31/17. The center did not have, upon resignation, the date and reason for resignation, for staff : S8.

1715-A.2: Photo Identification

Not Met

1715-A.2: Staff Members. Personnel files for each staff member shall be maintained at the center and shall include the following:
copy of a state or federal government issued photo identification;

Finding:

1715-A.2 Based on record review: The center did not have a copy of S3 and S9's State or federal government issued photo identification available for review. S3 and S9 provided a copy of a state or federal government issued photo identification.

1719-A.-B.: Orientation Training

Not Met

1719-A.-B.: Within seven calendar days of date of hire, and prior to assuming sole responsibility for any children, each staff member shall receive orientation to the policies and practices of the center that at a minimum shall include:

1. child abuse identification and reporting;
2. emergency preparation;
3. licensing regulations; and
4. safe sleep practices,

Within 30 calendar days of date of hire, each staff member shall receive orientation to the additional policies and practices of the center that at a minimum shall include:

1. child development;
2. child guidance;
3. learning activities;
4. health and safety;
5. shaken baby prevention;

Statement of Deficiencies

Finding:

1719-A.-B.: Based on record review: The center failed to have documentation of orientation training for S3 (DOH: 6/1/17) within seven calendar days of date of hire, and prior to assuming sole responsibility for any children, on the following policies and practices of the center: child abuse identification and reporting, emergency preparation, licensing regulations, and safe sleep practices.

1915-B.&C: Health Services - Parental Notification

Not Met

1915-B.&C:

B. Reporting. Incidents, injuries, accidents, illnesses, and unusual behavior shall be documented and reported to the parent no later than when the child is released to the parent or authorized representative on the day of the occurrence.

C. Immediate Notification. The parent shall be immediately notified in the following circumstances:

1. blood not contained in an adhesive strip;
2. head or neck or eye injury;
3. human bite that breaks the skin;
4. animal bite;
5. impaled object;
6. broken or dislodged teeth;
7. allergic reaction skin changes (e.g. rash, spots, swelling, etc.);
8. unusual breathing;
9. symptoms of dehydration;
10. temperature reading over 101° oral, 102° rectal, or 100° axillary; or
11. injury or illness requiring professional medical attention.

Finding:

1915-B.&C: Based on record review: The center did not have documentation of immediate notification to the parent when the following occurred to the following children: C1, C2, C3, and C4. Incident with C1 injuring the left side of forehead occurred at 10:40 am on 7/10/17 and the parent was notified at 5:03 pm. Incident with C2 injuring his head occurred at 3:00 pm on 7/11/17 and the parent was notified at 4:52 pm (per parent time/signature line). Incident #1 with C3 injuring his head occurred at 3:50 pm on 7/12/17 and the parent was notified at 5:25 pm. Incident #2 with C3 injuring the left side of head occurred at 4:50 pm on 7/17/17 and the parent was notified at 5:47 pm. Incident with C4 injuring her forehead occurred at 11:25 am on 7/13/17 and the parent was notified at an unknown time. The accident report for C4 is incomplete as the form is lacking the signature of the staff completing the form and notifying the parent of the injury.

1915-B.&C: Based on record review/interview: S8 failed to document an injury/accident occurring at the center and failed to report it to the parent no later than when the child is released to the parent or authorized representative. Interviews indicate S1 and S8 were aware of C4 injuring her ankle on the play yard but the parent's of C4 were not notified the day of the injury (date unknown) and an injury/accident report was not completed.