

## Statement of Deficiencies

### 1103.A.-D.: Critical Incidents and Required Notifications

Not Met

1103.A.-D.: An early learning center shall make immediate notification to emergency personnel, law enforcement as applicable, and other appropriate agencies for the following types of critical incidents involving children in care:

1. death;
  2. serious injury or illness that required medical attention;
  3. reportable infectious diseases and conditions listed in LAC 51.II.105; and
  4. any other significant event relating to the health, safety, or well-being of any child, including but not limited to a lost child, an emergency situation, fire or other structural damage, or closure of the center.
- B. The parent shall be contacted immediately following any immediate notifications made under Subsection A.
- C. The department and other appropriate agencies shall be notified via email within 24 hours of the incident.
- D. The department shall be notified by written report within 24 hours of the incident or the next business day. This written notification shall be made on the department's Critical Incidents Report Form and shall contain all information requested on the form.

#### Finding:

1103.C.&D. Critical Incidents and Required Notifications: Based on interview(s): S18 failed to notify the Department within 24 hours of being made aware of an incident that occurred on 7/9/19. On 7/18/19, S18 was notified by Child Welfare of an incident involving C1 on 7/9/19. As of 7/30/2019, S18 has not made a report to the Department regarding the Critical Incident. Specialist instructed S18 to complete a Critical Incident Form and submit to the Department before close of business on 7/30/19.

### 1509.A.8.c.: Behavior Management Policy - Time Out

Not Met

1509.A.8.c.: Time Out

- i. Time out shall not be used for children under age 2.
- ii. A time out shall take place within sight of staff.
- iii. The length of each time out shall be based on the age of the child and shall not exceed 1 minute per year of age.
- iv. For children over age six, a time out may be extended beyond 1 minute per year of age, if a signed and dated statement, including a maximum time limit, from the parent granting such permission, is on file at the center.

#### Finding:

1509.A.8.c. Behavior Management Policy-Time out: Based on record review: On 7/30/19 at 11:45am, Specialist reviewed incident/accident documentation and observed that S26 used a prohibited method of Time Out as a child under age 2 was subject to time out. S26 documented on 5/28/19 that C1, 1 yrs old, was placed in time out for 2 minutes.

### 1713.E.&F.: Supervision Participation

Not Met

1713.E.&F.:

- E: While supervising a group of children, staff shall devote their time to supervising the children, meeting the needs of the children, and participating with them in their activities.
- F: Staff duties that include cooking, housekeeping or administrative functions shall not interfere with the supervision of children.

#### Finding:

1713.E. Supervision Participation: Based on observations: While supervising a group of children, childcare staff did not devote their time to supervision of the children, meeting the needs of the children, and in participation with the children in their activities; On 7/30/19 at 1:00pm, Specialist reviewed video footage from 7/9/19 of C1's class. In the video, Specialist observed S26 and S27 both on their cell phones during nap time while supervising seven 1 year old children.

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### 1719.A.&B.: Orientation Training

**Not Met**

1719.A.&B.: A. Within seven calendar days of the first day present at the center, and prior to assuming sole responsibility for any children, each staff member shall receive orientation to the policies and practices of the center that at a minimum shall include:

1. child abuse identification and reporting;
2. emergency preparation;
3. licensing regulations; and
4. safe sleep practices.

B. Within 30 calendar days of date of hire, each staff member shall receive orientation to the additional policies and practices of the center that at a minimum shall include:

1. child development;
2. child guidance;
3. learning activities;
4. health and safety;
5. shaken baby prevention; and
6. CPR and first aid, as applicable.

#### Finding:

1719.A.&B. Orientation Training: Based on Record Review/Interview: S18 lacked documentation that S16 received orientation within seven days of the first day present at the center and prior to having sole responsibility for any children and also received additional orientation within thirty days of date of hire. S18 also lacked documentation that S27 received additional orientation within thirty days of date of hire. On 7/30/19 at 12:00pm, when Specialist requested S16 and S27 orientation documentation, S18 could not locate the form for S16 and stated that she had not completed the 30 day orientation with S16. S16 was hired on 6/28/19 and as of today, 7/30/19, the additional training has not been completed. S27 was hired on 6/10/19 and as of 7/30/19, the additional training has not been completed.

### 1911.I.&J.: Proper Lifting of a Child

**Not Met**

1911.I.&J.: I. Staff members shall adhere to proper techniques for lifting a child.

J. Staff members shall not lift a child by one or both arms.

#### Finding:

1911.I.&J. Proper Lifting of a Child: Based on observations: Staff did not lift a child using proper lifting techniques, Staff lifted a child using one or both arms. On 7/30/19 at 1:00pm, Specialists reviewed video footage from 7/9/19 and observed S26 picking up children by both arms. S26 did not use proper techniques for lifting children.