

Statement of Deficiencies

1507.B.: Daily Attendance Records - Staff and Owners

Not Met

1507.B.: A daily attendance record for all staff members and owners shall be maintained that shall:

1. include the first and last name of the staff member or owner and arrival and departure times;
2. accurately reflect the staff members and owners on the center premises at any given time; and
3. be used to document staff members and owners who leave and return to the center during the day

Finding:

1507.B. Based on record review at 11:35am, S1 failed to have a staff and owner's daily attendance record that accurately reflect persons on the child care premises at all times.

- The Specialist observed S1 on premises, however, there was no documentation of S1's arrival. S1 stated she arrived at 6:00am. Corrected during licensing visit.
- S2 stated she was present on 7/13/2020 - 7/17/2020, however, there is no documentation of S2's arrival or departure times.

Corrective Action Plan: Effective 7/29/2020, S1 stated she will keep the staff sign in clip board near the desk to remind herself and staff to sign in and out daily.

1711.A.&B.&D.&G.: Child to Staff Ratio

Not Met

1711.A.&B.&D.&G.: A. Child to staff ratios are established to ensure the safety of all children.

- B. Minimum child to staff ratios shall be met at all times.
1. There shall be a minimum of two staff members present at an early learning center when more than one child is present.
 2. Only those staff members directly providing care, supervision or guidance to children shall be counted in the child to staff ratios.
- D. Minimum Child to Staff Ratios for Type II and Type III centers:

Ages of Children	Ratio
Infants under 1 year	5:1
1 year	7:1
2 years	11:1
3 years	13:1
4 years	15:1
5 years	19:1
6 years and up	23:1

G. Mixed Age Groups - Minimum Child to Staff Ratios

1. An average of the child to staff ratios may be applied to mixed age groups of children ages 2, 3, 4 and 5
2. Child to staff ratios for children under age two are excluded from averaging.
3. When a mixed age group includes children younger than age two, the age of the youngest child determines the child to staff ratio for the group.
4. An average may be applied to a mixed age group consisting only of children ages 5 and older.

Finding:

1711.B.1. Based on record review/observations at 11:21am, S1 failed to have a minimum of 2 child care staff present at the early learning center when more than one child is present. The Specialist observed one staff, S1, supervising 3 children ages one-year-old to four-years-old alone. S1 stated she didn't realize she needed to have more than one staff on premises when more than one child is present, and that S2 is normally there. Ratio was met at 11:37am when S2 arrived.

1711.B.1. Based on record review at 11:37am, S1 failed to have a minimum of 2 child care staff present at the early learning center when more than one child was present on 7/13/2020 - 7/17/2020. S1 stated S2 was present, however forgot to document her arrival and departure times. Based on review of attendance records:

- Four children, ages one-year-old to eleven-years-old, was present on 7/13/2020 with one staff, S1.
- Three children, ages one-year-old to four-years-old, was present on 7/14/2020 and 7/15/2020 with one staff, S1.
- Two children, ages one-year-old to four-years-old, was present on 7/16/2020 with one staff, S1.
- Two children, ages one-year-old, was present on 7/17/2020 with one staff, S1.

Corrective Action Plan: Effective 7/29/2020, S1 stated she will adjust the staff schedules to ensure that there are at least two staff members present when more than one child is on premises at all times.

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1713.A.&B.&C.: Supervision

Not Met

1713.A.&B.&C.: A: Children shall be supervised at all times in the center, on the playground, on field trips, on non-vehicular excursions, and during all water activities and water play activities.

B: Children shall not be left alone in any room, (except the restroom as indicated in Subsection G of this Section or when being provided services by therapeutic professionals, as defined in §103), outdoors, or in vehicles, even momentarily, without staff present.

C: A staff person shall be assigned to supervise specific children whose names and whereabouts that staff person shall know and with whom the staff person shall be physically present. Staff shall be able to state how many children are in their care at all times.

Finding:

1713.A.&B. Based on observations at 11:25am, Children were not under supervision at all times as the Specialist observed C1, age two-years-old, laying down on a mat in the rear classroom unattended for approximately one minute. S1 stated she kept the children in separate classrooms because she thought they had to be separated due to age. Supervision was met at 11:26am when S1 had C1 come to the front classroom with the other children.

Corrective Action Plan: Effective 7/29/2020, S1 stated she will keep all children in view at all times while in care.

1901.C.: End-of-Day Check

Not Met

1901.C.: The entire center and play yard shall be checked after the last child departs to ensure that no child is left at the center and this check shall be documented. Documentation shall include date, time of visual check, and signature of the staff conducting the visual check.

Finding:

1901.C. Based on record review at 11:23am, S1 failed to have documentation that the entire center and play yard was checked on 7/14/2020 - 7/17/2020, 7/20/2020 - 7/24/2020, and 7/27/2020 - 7/28/2020 after the last child departed to ensure that no child is left unattended at the center. S1 stated she conducted the visual checks after the children left, however forgot to document it on those dates.

Corrective Action Plan: Effective 7/29/2020, S1 stated she will keep the log on the desk to remind herself to document that the visual check was completed daily.