

Statement of Deficiencies

1507.A.: Daily Attendance Records - Children

Not Met

1507.A.: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507.A. Based on Specialist's review of records and observations on 7/29/19 at 9:15am, the center's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as 37 children were present and 33 children were signed in on the log. Specialist brought the discrepancy to S2 and S4's attention; S2 noted the children not signed in and made corrections on the attendance log to ensure that all children present at the center were accounted for.

1711.A.&B.&D.&G.: Child to Staff Ratio

Not Met

1711.A.&B.&D.&G.: A. Child to staff ratios are established to ensure the safety of all children.

B. Minimum child to staff ratios shall be met at all times.

1. There shall be a minimum of two staff members present at an early learning center when more than one child is present.
2. Only those staff members directly providing care, supervision or guidance to children shall be counted in the child to staff ratios.

D. Minimum Child to Staff Ratios for Type II and Type III centers:

Ages of Children	Ratio
Infants under 1 year	5:1
1 year	7:1
2 years	11:1
3 years	13:1
4 years	15:1
5 years	19:1
6 years and up	23:1

G. Mixed Age Groups - Minimum Child to Staff Ratios

1. An average of the child to staff ratios may be applied to mixed age groups of children ages 2, 3, 4 and 5
2. Child to staff ratios for children under age two are excluded from averaging.
3. When a mixed age group includes children younger than age two, the age of the youngest child determines the child to staff ratio for the group.
4. An average may be applied to a mixed age group consisting only of children ages 5 and older.

Finding:

1711.A.&B.&D.: Based on Specialist's observations on 7/29/19 at 9:15am, S4 failed to meet the child to staff ratio requirements as there were 16 children (1 one year old; 15 three year olds) alone with 1 staff member (S1). The minimum staff requirement for a group of children of these ages is 2 staff members. Specialist informed S4 that S1's classroom was out of ratio; S4 stated that a staff member called into work resulting in the center being short-staffed. S4 made some placement adjustments to ensure that child to staff ratio was met before Specialist left the center.