

## ***Statement of Deficiencies***

### **1901.C.: End-of-Day Check**

**Not Met**

1901.C.: The entire center and play yard shall be checked after the last child departs to ensure that no child is left at the center and this check shall be documented. Documentation shall include date, time of visual check, and signature of the staff conducting the visual check.

#### **Finding:**

1901.C. Based on record review at 12:05pm, S1 failed to document that the entire center and play yard was checked from 7/13/2020 through 7/24/2020, after the last child departed, to ensure that no child was left unattended at the center. S1 stated they were not told by the Head Start administration that it needed to be documented during the Summer program. S1 stated that the visual check was done, however was not documented.

Corrective Action Plan: Effective 7/27/2020, S1 stated the visual check will be conducted and documented. The visual check binder will be kept at the front entrance to remind the closing staff to document that the visual check was done.

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