

## Statement of Deficiencies

### 1103.A.-D.: Critical Incidents and Required Notifications

Not Met

1103.A.-D.: An early learning center shall make immediate notification to emergency personnel, law enforcement as applicable, and other appropriate agencies for the following types of critical incidents involving children in care:

1. death;
  2. serious injury or illness that required medical attention;
  3. a child left unsupervised for any amount of time;
  4. use of prohibited behavior management as described in § 1509.A.8.b;
  5. allegations or suspicion of child abuse or neglect by center staff;
  6. an accident involving the transportation of children; or
  7. any other significant event relating to the health, safety, or well-being of any child, including but not limited to a lost child, an emergency situation, fire or other structural damage, or closure of the center.
- B. The parent shall be contacted immediately following any immediate notifications made under Subsection A.  
C. The LDE and other appropriate agencies, such as DCFS, LDH and the Office of State Fire Marshal, as applicable, shall be notified via email within 24 hours of the incident.  
D. The department shall be notified by written report within 24 hours of the incident or the next business day. This written notification shall be made on the department's Critical Incidents Report Form and shall contain all information requested on the form.

#### Finding:

1103.B. Based on record review/interview, S2 failed to immediately notify the parents of the following critical incident: On 7/18/2023, at 10:57 a.m., S8 left a group of 10 three-year-old children unsupervised for approximately 2 minutes when she left the classroom to chase after 3 three-year-old children (C1, C2, and C3) who ran out of the classroom into the parking lot. Parents of the children were notified of the incident between 12:23 p.m. - 1:08 p.m. None of the children were injured. S8 is still employed.

Corrective Action Plan: Effective 7/25/2023, S2 stated going forward she or S1 will be sure to notify parents within 30 minutes of an incident, situation permitting, to ensure compliance with this regulation.

### 1713.A.&B.&C.: Supervision

Not Met

- 1713.A.&B.&C.: A: Children shall be supervised at all times in the center, on the playground, on field trips, on non-vehicular excursions, and during all water activities and water play activities.  
B: Children shall not be left alone in any room, (except the restroom as indicated in Subsection G of this Section or when being provided services by therapeutic professionals, as defined in §103), outdoors, or in vehicles, even momentarily, without staff present.  
C: A staff person shall be assigned to supervise specific children whose names and whereabouts that staff person shall know and with whom the staff person shall be physically present. Staff shall be able to state how many children are in their care at all times.

#### Finding:

1713.A.&B.: Based on record review/interview, children failed to be under supervision at all times.  
- On 7/18/2023, at 9:10 a.m., 4 two-year-old children (C4, C5, C6, and C7) were found alone on the play yard after without their teachers' knowledge. Review of video footage revealed that the children were outside unsupervised for approximately 2 minutes. No children were injured; both teachers responsible (S15, S16) were terminated on 7/18/2023.  
- On 7/18/2023, at 10:57 a.m., a group of 10 three-year-old children were left unsupervised for approximately 2 minutes when S8 left the classroom to chase after 3 three-year-old children (C1, C2, and C3) who ran out of the classroom into the parking lot. No children were injured; S8 was written up and put on a 90-day probation.

Corrective Action Plan: Effective 7/25/2023, S2 stated at the August 2023 staff meeting she and S1 will retrain all staff on supervision, specifically to be aware of exit doors and the whereabouts of all children at all times, to ensure compliance with this regulation.