Action Code - 6 - FOLLOW-UP to ANNUAL SURVEY

Statement of Deficiencies

1707.A.1.&2.: Required Staffing - Director or Director Designee

Not Met

1707.A.1.&2.: Director or Director Designee. Each center shall have a qualified director or qualified director designee.

- 1. The director or director designee shall be an on-site, full-time staff person at the center during the daytime hours of operation (prior to 9 p.m.). When the director is not an on-site full-time employee at the licensed location, there shall be a qualified director designee who is an on-site full-time employee at the licensed location
- 2. The director or director designee shall be responsible for planning, managing, and controlling the center's daily activities, as well as responding to parental concerns and ensuring that minimum licensing requirements are met.

Finding:

1707. A. 1&2: Required Staffing-Director or Director Designee: Based on Record Review and Interview: On 07/23/2019 at 11:45pm, The provider did have a qualified Director who is an on-site full time staff person at the center during the day time hours of operation (prior to 9:00 p.m.) and responsible for planning, managing, and controlling the center's daily activities, as well as responding to parental concerns and ensuring that minimum licensing requirements are met AS OF 07/23/2019. However, the center's director is not an on-site full time employee of the licensed location and there was not an on-site full time qualified Director Designee given responsibility for planning, managing, and controlling the center's daily activities, as well as responding to parental concerns and ensuring that minimum licensing requirements are met of the weeks of May13, June 17, and July 8. Specialist observed S1 has not worked on site, for a full time of 32 hours.

1719.A.&B.: Orientation Training

Not Met

1719.A.&B.: A. Within seven calendar days of the first day present at the center, and prior to assuming sole responsibility for any children, each staff member shall receive orientation to the policies and practices of the center that at a minimum shall include:

- 1. child abuse identification and reporting;
- 2. emergency preparation;
- 3. licensing regulations; and
- 4. safe sleep practices.
- B. Within 30 calendar days of date of hire, each staff member shall receive orientation to the additional policies and practices of the center that at a minimum shall include:
 - 1. child development;
 - 2. child guidance;
 - 3. learning activities;
 - 4. health and safety;
 - 5. shaken baby prevention; and
 - 6. CPR and first aid, as applicable.

Finding:

1719. A&B.: Orientation Training: Based on Record Review: On 07/23/2019 at 10:45 am, Specialist reviewed orientation training and observed the provider lacked documentation that 6 of 9 staff, S1, S2, S5, S7(last day employed 05/16/2019), S8, and S9 (last day employed 06/27/2019), received orientation within seven days of the first day present at the center and prior to having sole responsibility for any children.; the provider lacked documentation that 6 of 9 staff, S1, S2, S5, S7(last day employed 05/16/2019), S8, and S9 (last day employed 06/27/2019), received additional orientation within thirty days of date of hire. S1 explained to Specialist that orientation has been completed for all of the staff, but the orientation training forms were off site. Specialist informed S1 that all orientation training forms should be on site and in the staff's folder.

1921.E.: Tornado Drills Not Met

1921.E.: Tornado drills shall be conducted at least once per month in the months of March, April, May, and June at various times of the day necessary to include all children and shall be documented.

Finding:

1921.E. Tornado Drills: Based on record review and interview:

On 07/23/2019 at 11:00am, Specialist asked S1 and S2 to locate the tornado drills for May and June and S1 informed Specialist they did not complete a tornado drill for June, but completed one for May. The provider did not have documentation of tornado drills that were conducted at least once per month during the month of June. The date of the May tornado drill was 05/31/2019 at 10:20am