# Statement of Deficiencies

# 1707.B.1.&2.: Required Staffing - Staff-in-Charge

1707.B.1.&2.: Staff-in-Charge. When the director or director designee is not on the premises due to a temporary absence of less than 11 consecutive business days, or during nighttime care hours, there shall be an individual appointed as staff-in-charge.

- 1. The staff-in-charge shall be at least age 21.
- 2. The staff-in-charge shall have the authority to respond to emergencies, inspections, parental concerns, and have access to all required information.

#### Finding:

1707 B.2 Based on interview: When the Director or director designee is not on the premises due to temporary absence, there was not an individual at least 21 years of age appointed as Staff-in-Charge who is given the authority to respond to emergencies, inspections/inspectors, and parental concerns and have access to all required information.

- S3 indicated the person that was the staff in charge was no longer employed at the center. Neither S3 nor S5 was able to retrieve all required documentation during the licensing visit.

## 1715.A.1.&3.: Staff Records and Personnel Files

1715.A.1.&3.: Staff Members. Personnel files for each staff member shall be maintained at the center and shall include the following: 1. an application or staff information form containing the following information:

a. name;

b. date of birth;

c. home address and phone number;

d. training,

e. work experience;

f. educational background;

g. hire date; and

h. first day onsite working with children;

3. Upon termination or resignation of employment, the last date of employment and reason for leaving;

#### Finding:

1715 A.1 Based on record review: S2 did not have an application/staff information form to include name, date of birth, home address and phone number, training, work experience, educational background, hire date, first day on-site working with children.

# 1715.A.2.: Photo Identification

1715.A.2.: Personnel files for each staff member shall be maintained at the center and shall include the following: 2. copy of a state or federal government issued photo identification;

#### Finding:

1715.A.2. Based on record review: S2 did not have a copy of a state or federal government issued photo identification available for review.

## 1723.A.&B.: CPR Certification

1723.A.&B.: A. Infant and child CPR. Fifty percent of staff members on the premises of a center and accessible to children, or at least four staff on the premises and accessible to children, whichever is less, shall have current certification in infant and child CPR through training approved by the department.

B. Adult CPR. Fifty percent of staff members on the premises of a center and accessible to children, or at least four staff on the premises and accessible to children, whichever is less, shall have current certification in adult CPR through training approved by the department.

#### Finding:

1723.A&B. Based on record review: There was no documentation that at least fifty percent (50%) of all staff on the premises and accessible to the children or at least four staff on the premises and accessible to children, whichever is less, have current certification in infant and child CPR through training approved by the department. Two (S4 and S5) of five staff had documentation of this certification.

# 1723.C.: Pediatric First Aid

1723.C.: Pediatric First Aid. Fifty percent of staff members on the premises of a center and accessible to children, or at least four staff on the premises and accessible to children, whichever is less, shall have current certification in pediatric first aid through training approved by the department.

#### Finding:

1723.C. Based on record review:

# Not Met

Not Met

Not Met

Not Met

#### Not Met

# Statement of Deficiencies

There was no documentation that at least fifty percent (50%) of all staff on the premises and accessible to the children or at least four staff on the premises and accessible to children, whichever is less, have current certification in Pediatric First Aid through training approved by the department. Two (S4 and S5) of five staff had documentation of this certification.

# 1919.H.: Infants Held While Bottle Fed

Not Met

1919.H.: Infants that cannot hold a bottle shall be held while being bottle-fed. A child shall not be placed lying down on a mat or otherwise with a bottle, sippy cup, etc. A bottle shall not be propped at any time.

## Finding:

1919.H. Based on observations: Specialists observed a child laying in a crib, holding and drinking his bottle.