

Statement of Deficiencies

1507-A: Daily Attendance Records - Children

Not Met

1507-A: A daily attendance record for children shall be maintained that shall:

1. include the child's first and last name, arrival and departure times, and first and last name of person or entity to whom the child is released;
2. accurately reflect children on the center premises at any given time; and
3. be used to sign in and out if a child leaves and returns to the center during the day.

Finding:

1507-A Based on observations/record review: On 7/23/18, the center's daily attendance record for children did not accurately reflect the children on the child care premises at any given time as 35 children were present and 34 children were signed in on the log. Specialist notified S1 and S1 corrected the children attendance log to accurately reflect the children in care. Specialist also observed from July 3, 2018 to July 20, 2018 the signature of whom the child left the center with was missing 7 times and the time the child either arrived or departed the center was missing 15 times.

1515.A.1: Child Records and Cumulative Files

Not Met

1515.A.1: A cumulative file shall be maintained on each child that shall include the following records:

1. An information form signed and dated by the parent and updated as changes occur, that contains:
 - a. name of child, date of birth, sex, date of admission;
 - b. name of parents and the home address of both child and parents;
 - c. phone numbers where parents may be reached while child is in care;
 - d. name and phone number of person to contact in an emergency if parents cannot be located promptly;
 - e. name and telephone number of child's physician, if applicable;
 - f. name and telephone number of the child's dentist, if applicable;
 - g. any special concerns, including but not limited to allergies, chronic illnesses, and any special needs of the child, if applicable;

Finding:

1515.A.1 Based on record review: A cumulative file was not maintained on C1-C4 to include information form signed and dated by parent, name of child, date of birth, sex, date of admission; name and address and phone numbers of parents; emergency contacts; special concerns; doctor and dentist name and number (if applicable). Specialist requested to see C1-C4 file and S1 could not locate the files.

1515-A.2: Emergency Medical Treatment

Not Met

1515-A.2: Written authorization signed and dated by the parent to secure emergency medical treatment;

Finding:

1515-A.2 Based on record review: written authorization signed and dated by parent to secure emergency medical treatment was not available for C1-C4. On 7/23/18 Specialist requested to see C1-C4 file and S1 could not locate the files.

1515-A.3: Releasing of Children

Not Met

1515-A.3: Written authorization signed and dated by the parent noting the first and last names of individuals to whom the child may be released other than the parents, including any other early learning centers, transportation services, and any person or persons who may remove the child from the center.

- a. The parent may further authorize additional individuals via a text message, fax or email to the center in unplanned situations and follow it with a written authorization.
- b. A child shall never be released to anyone unless authorized in writing by the parent.
- c. Any additions and deletions to the list of authorized individuals shall be signed and dated by the parent.
- d. The center shall verify the identity of the authorized person prior to releasing the child.

Finding:

1515-A.3 Based on record review: written authorization signed and dated by parent noting the name of individuals to whom the child may be released to other than the parent was missing for C1-C4. Specialist requested to see C1-C4 file and S1 could not locate the files.

1901-M: Strings and Cords

Not Met

1901-M: Strings and cords, including but not limited to those found on equipment, window coverings, televisions and radios, shall be inaccessible to children under age 4.

Finding:

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1901-M Based on observations: Strings and cords were accessible to children under age 4 as on 7/23/18 Specialist observed in the 1 year old room television, radio, DVD player, printer and extension cords all accessible to the seven 1 year olds in the room.

1901-P: Staff Personal Belongings

Not Met

1901-P: The personal belongings of center staff members shall be inaccessible to children.

Finding:

1901-P Based on observations: On 7/23/18 the personal belongings of center staff members S3 was accessible to children. Specialist observed S3's purse on a low cabinet out and accessible to the seven 1 year olds in the room. S3 moved her purse higher up out of reach of the children.

1903-C: Free of Hazards

Not Met

1903-C: Indoor and outdoor areas shall be free of hazards.

Finding:

1903-C Based on observation/interview: On 7/23/18 the indoor and outdoor area were not free of hazards as Specialist observed a dead mouse on the play yard by the back door. S3 removed the mouse while Specialist was still on the playground.
