

Statement of Deficiencies

7305-H: Children's Daily Attendance

Not Met

7305-H: A daily attendance record for children, completed by the parent or center staff, including the time of arrival and departure of each child and the name of the person to whom the child was released, shall be maintained. This record shall accurately reflect the children on the child care premises at any given time. If the record is completed by center staff, that individual shall write the first and last name of the person to whom the child was released and sign his/her own name. Children who leave and return to the center during the day shall be signed in/out. A computerized sign in/out procedure is acceptable if the record accurately reflects the time of arrival and departure as well as the name of the person to whom the child was released.

Finding:

7305-H Based on record review: The daily attendance log for children did not always include the name of the person to whom the child was released.

Findings Include:

*Specialist reviewed children's daily attendance from 7/1/13 to present and found that the name of the person to whom the child was released was missing 72 times.

7310-B.1-6: Director's Requirements

Not Met

7310-B.1-6: The director/director designee shall have documentation of at least one of the following upon date of hire as director or director designee:

1. a bachelor's degree from an accredited college or university with at least 12 credit hours of child development or early childhood education and one year of experience in a licensed child care center or comparable setting, subject to approval by the Bureau;
2. an Associate of Arts degree in child development or a closely related area, and one year of experience in a licensed child care center, or comparable setting, subject to approval by the Bureau;
3. a National Administrator Credential as awarded by the National Child Care Association, and one year experience in a licensed child care center, or comparable setting, subject to approval by the Bureau;
4. a Child Development Associate Credential (CDA) and one year of experience in a licensed child care center, or comparable setting, subject to approval by the Bureau;
5. a diploma from a post secondary technical early childhood education training program approved by the Board of Regents or correspondence course approved by the Bureau and one year of experience in a licensed child care center, or comparable setting, subject to approval by the Bureau;
6. three years of experience as a director or staff in a licensed child care center, or comparable setting, subject to approval by the Bureau; plus six credit hours in child care, child development, or early childhood education or 90 "clock hours" of training approved by the Bureau. Up to three credit hours or 45 clock hours may be in management/administration education.

Finding:

7310-B.1-6 Based on record review: The Director Designee, S7, did not have documentation of meeting at least one of the qualifications upon hire date as Director Designee.

Findings Include:

*On today specialist was unable to find any documentation in the file of S7 that showed how she qualified as director designee.

7311-A.3: Job Descriptions

Not Met

7311-A.3: A record for each paid and non-paid staff person, including substitutes and foster grandparents shall be on file at the center. Personnel record shall include written job descriptions for every position at the center.

Finding:

7311-A.3 Based on record review: The Provider lacked a job description for every position at the center for staff.

Findings Include:

*There was no job description for director, director designee or cook.

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7311-A.5: Criminal Record Check

Not Met

7311-A.5: A record for each paid and non-paid staff person, including substitutes and foster grandparents shall be on file at the center. Personnel record shall include documentation of a satisfactory criminal record check from Louisiana State Police as required by R.S. 46:51.2. This check shall be obtained prior to the individual being present in the child care facility. No person who has been convicted of, or pled guilty or nolo contendere to any offense included in R.S. 15:587.1, R.S. 14:2, R.S. 15:541 or any offense involving a juvenile victim, shall be eligible to own, operate, and/or be present in any capacity in any licensed child care facility. For any owner or operator, a clear criminal background check in accordance with R.S. 46:51.2 shall be obtained prior to the issuance of a license or approval of a change of ownership. In addition, neither an owner, nor a director, nor a director designee shall have a conviction of, or pled guilty or nolo contendere to any crime in which an act of fraud or intent to defraud is an element of the offense. An individual who applies for a position of supervisory or disciplinary authority over children in a child care facility may provide a certified copy of their criminal background check obtained from the Louisiana Bureau of Criminal Identification and Information Section of the Louisiana State Police. If an individual provides a certified copy of their criminal background check obtained from the Louisiana State Police to the provider, this criminal background check shall be accepted by the department for a period of one year from the date of issuance of the certified copy. A photocopy of the certified copy shall be kept on file at the facility in which the individual is currently employed. However, prior to the one year date of issuance of the certified criminal background check, the provider shall request and obtain a satisfactory criminal check from Louisiana State Police in order for the individual to continue employment at the center. If the clearance is not obtained by the provider prior to the one year date of issuance of the certified criminal background check, the staff person is no longer allowed on the child care premises until a clearance is received.

Finding:

7311-A.5 Based on record review: Documentation of a satisfactory criminal record check, as required by Louisiana R.S. 15:587.1, was not available for 7 of 7 staff, prior to the individual(s) being present in the childcare facility. S1-S7's date of hire is 7/1/13. S1-S7 were all working on the premises beginning on 7/1/13 when the change of ownership took place.

Findings Include:

*S6, S2, S4, S3 and S5 all have satisfactory clearances dated 7/15/13.

*S1's satisfactory clearance is dated 7/13/13 and S7's satisfactory clearance is dated 7/16/13.

7325-G: Equipment in Good Repair

Not Met

7325-G: All play equipment and equipment necessary for the operation of the center shall be maintained in good repair.

Finding:

7325-G Based on observations: The provider did not maintain play equipment good repair.

Findings Include:

*On the porch area of the playground specialist observed 4 chairs with cracked seats that could pinch a child if they sat down on them.

*On the playground specialist observed that on the tricycle merry go round there was one tricycle missing a pedal.

7327-H: Strings and Cords

Not Met

7327-H: Strings and cords (such as those found on window coverings) shall not be within the reach of children.

Finding:

7327-H Based on observations: Cords were within reach of children.

Findings Include:

*On today in the infant room specialist observed a cord from a radio on a shelf and a cord from the recliner that were all loose/hanging and accessible to the children.